

NEWENT TOWN COUNCIL

AND BURIAL AUTHORITY



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Dear Councillor

I hereby give notice of a Staffing Committee Meeting of Newent Town Council to be held in the Council Office at **6.30 pm on Wednesday 22nd September 2021**.

Roy Balgobin
Roy Balgobin
Locum Town Clerk

15th September 2021

A G E N D A

1. To note apologies for absence
2. Declarations of Interest on items on the agenda
3. To sign as a correct record the Minutes of the Staffing Committee Meeting held on 8th June 2021

CONFIDENTIAL AGENDA ITEMS

4. To agree the terms and conditions for the new Clerk/RFO
5. To approve the appointment of Mr Earl Michael Greenfield, as the new Clerk/RFO
6. Locum Clerks:
 - a. To consider a reasonable hand over period.
 - b. To then consider whether to retain the Locum Clerks for Clerks training mentoring purposes for up to 10 hours (5 hours each) per week, until the end of December 2021.
7. To consider extending the contract for Mr John Poole, to enable him to carryout Litter Picking duties all year round.
8. Date of the next Meeting: tba