

NEWENT TOWN COUNCIL

Minutes of a meeting of Newent Town Council held on Monday 14th March 2022 at Newent Community School, Watery Lane, Newent at 7.00 pm

Present: Councillors Mrs M Duffield, Mrs G Moseley, Mr A Ralph, Mr R Beard, Mrs K Selwyn, Mrs J Gooch, Mrs R Wadley, Mrs C Birkan and Mrs S Marcovecchio

Also present – The Clerk and 10 Members of the public

Public Participation Session

There were 6 public speakers

Speaker 1

The speaker spoke in favour of Item 10 Newent Community Transport.

Speaker 2

The speaker spoke against the Laynes Wood Solar Farm development, Planning Item 6 P0265/22/FUL Land Nr Highleadon, Highleadon.

Speaker 3

The speaker spoke in favour of Item 8 Newent Business Club – Town Market.
The speaker spoke in favour of Item 10 Newent Community Transport.

Speaker 4

The speaker spoke in favour of Item 10 Newent Community Transport.

Speaker 5

The speaker spoke in favour of the May Hill Society seeking agreement in principle of new signage for the May Hill area.

Speaker 6

The speaker spoke in favour of Item 10 Newent Community Transport.

1. To note apologies for absence

Apologies were accepted from Councillors Mrs C Howley, Mrs K Draper, Mrs W Odhiambo and Mr E Heathfield.

2. Declarations and Interest on items on the agenda

Councillor Mrs S Marcovecchio declared an interest in item
3. P0140/22/FUL 3 Ross Road, Newent, Glos GL18 1BD.

Councillor Mrs G Moseley declared an interest in item
3. P0140/22/FUL 3 Ross Road, Newent, Glos GL18 1BD.

Councillor Mrs J Gooch declared an interest in items
8. Newent Business Club – Town Market
10. Newent Community Transport

3. To sign as a correct record the Minutes of the Council meeting held on Monday 28th February 2022

The Council by majority decision agree the Minutes of the Extraordinary Meeting held on Tuesday 22nd February 2022 subject to the following:

Number 10.13 to delete *'the Recreation Ground or'* from the Minutes.

Subject to this change the Council agreed that the Minutes were a true and accurate summary of the meeting and were duly signed by the Vice-Chairman.

3.2 Council Meeting held on 28th February 2022

The Council by unanimous decision agreed that the Minutes were a true and accurate summary of the meeting and were duly signed by the Vice-Chairman.

4. Clerk's update and matters arising from previous minutes

4.1 To note the Clerk's Report

The Clerk's Report was noted.

5. Finance

5.1 To approve the accounts to be paid.

Name	Item	Amount Due £
Davies & Partners Solicitors	Solicitors Relocation Fee	2,429.00
Flame Fire Protection	Fire Extinguisher	132.90
GAPTC	Clerks-Knowledge Training	20.00
	GAPTC M'ship 01.04.22-31.03.22	1,575.45
Green Farm Seeds Ltd	Wildflower Meadow Mix	223.20
GMT Solutions	Bronze Monthly Support Plan	117.12
	Circleloop phone system	18.00
	Wi-Fi install: Set up of IT	297.00
	Desktop Computer & Monitor	791.97
Jenny Smith	Office Cleaning February 2022	45.87
Ken Greenway	Strip & rebuild of phone box	280.00
KJS Accounts Ltd	Accounts Services Feb 2022	210.00
Makinson & Co - Chartered Accountants	Payroll February 2022 P11	54.00
National Association of Local Councils (NALC)	Advert -NALC Website 08.04.22	120.00
G D Parker	Gloves & Screws	4.98

	Bolts & Raw Plugs	6.95
	Keys tags: Raw Plugs H&S	38.77
Peninsula H&S	Business Safe	173.42
Security Alarm Services Ltd	Security Alarm System	1,290.00
Signs Express	NTC Building Sign	215.71
Total		8,044.34

The Council by unanimous decision approved the accounts to be paid to a value of £8,044.34

5.2 To note the RFO Report.

NEWENT TOWN COUNCIL RFO REPORT PAYMENTS MADE SINCE 19.02.22				
	Finance & Sundry Payments Made			
	PAYMENTS MADE			Fast Payment Out
Date	Payee	Total	Description	
24.02.22	Salaries	£8,315.32	Staff Salaries	FPO
24.02.22	Pension	£2,948.19	Pension	FPO
24.02.22	HMRC	£2,253.38	NI Contribution	FPO
Total		£13,516.89		
Date	Payee	Total	Description	Method
	DIRECT DEBITS PAID			Direct Debit
21.02.22	Grundon Waste Management	£163.38	Waste Management	DD
21.02.22	Lex Auto Lease	£263.69	Vehicle Lease	DD
22.02.22	EON	£37.38	Cemetery Lodge - Utilities	DD
22.02.22	EON	£138.21	Market House - Utilities	DD
22.02.22	EON	£151.42	Court Rd/Lake - Utilities	DD
23.02.22	All Star	£198.48	Vehicle Fuel	DD
24.02.22	Water Plus	£58.28	Allotment	DD
01.03.22	Lex Auto Lease	£378.98	Vehicle Lease	DD
02.03.22	Viking	£183.59	Office Stationery	DD
03.03.22	EE Limited	£90.04	Mobile Phone Charges	DD
	Totals	£1,663.45		
	STANDING ORDERS PAID			

25.02.22	Newent Association for the Disabled	£35.00	Car Parking Council Vehicle	SO
01.03.22	Glebe Chapel	£450.00	Council rent	SO
	Totals	£485.00		

The Council noted the Bank Reconciliation Statement for 28.02.22 with Current Account Balance as of 28/02/2022 as £7,316.50 and Deposit Account Balance as of 28/02/2022 as £163,033.06. Total £170,349.56

5.2 To note the Income & Expenditure Report

The Income and Expenditure Report was noted.

The Council agreed to re-order the Agenda and swap Item 6 for Item 10.

Councillor Mrs J Gooch left the meeting.

10. Newent Community Transport

10.1 To agree the sum of £520.00 to the running of a trial shopper service to Newent to meet passenger needs following the withdrawal of the 132/32 Stagecoach bus routes.

To be paid from the Tourism/Town Promotions budget.

The Council by majority decision agree the sum of £520.00 to the running of a trial shopper service to Newent to meet passenger needs following the withdrawal of the 132/32 Stagecoach bus routes.

To be paid from the Tourism/Town Promotions budget.

Councillor Mrs J Gooch returned to the meeting.

7. To agree the following policies

7.1 Bring your own device

The Council by unanimous decision agree to the Bring your own device policy.

7.2 Risk Assessment

The Council by unanimous decision agree to the Risk Assessment policy.

7.3 Code of Conduct

The Council by unanimous decision agree to the Code of Conduct policy.

Councillor Mrs J Gooch left the meeting.

8. Newent Business Club – Town Market

8.1 That Newent Town Council purchase a Street Traders licence from the Forest of Dean District Council at a likely cost Circa £900.00 annual. Paid for from the Town Promotion budget.

The Council by unanimous decision agree to purchase a Street Traders licence from the Forest of Dean District Council at a likely cost Circa £900.00 annual. Paid for from the Town Promotion budget.

Councillor Mrs J Gooch returned to the meeting.

Councillor Mrs G Moseley left the meeting.

9. Hire Charges 2022/2023

9.1 To approve the Hire and Event Charges for 2022/2023, as recommended by the Fees and Charges Working Group.

The Council by majority decision approve the Hire and Event Charges for 2022/2023, as recommended by the Fees and Charges Working Group, subject to the following:-

Removal of 'Funfair/Large Circus at the Rec, Small Circus at the Rec, Casual Pitch hire at Rec' from the document the Hire and Event Charges for 2022/2023.

9.2 To approve the Cemetery Fees for 2022/2023, as recommended by the Fees and Charges Working Group.

The Council by majority decision approve the Cemetery Fees for 2022/2023, as recommended by the Fees and Charges Working Group subject to the following:-

The 'Memorial Headstone, infant under 5 years, not exceeding 2ft in height including base cost of £50.00' is reduced to £0.00 (no cost).

6. Proposal for Lodge

6.1. Proposal

The Lodge Regeneration Working Group recommend and propose for Council to agree to submit a planning application for a change of use from offices to residential, costs approximated at £231 + costs of any specialist report necessary.

The Council by majority decision agree to submit a planning application for a change of use from offices to residential, costs approximated at £231 + costs of any specialist report necessary.

6.2 Proposal

The Lodge Regeneration Working Group recommend and propose for Council to consult with a building surveyor to give an opinion of the work needed to bring the Lodge up to a standard appropriate for residential use. Health and Safety and current regulations to be covered along with remedial works.

The Council by majority decision agree to consult with a building surveyor to give an opinion of the work needed to bring the Lodge up to a standard appropriate for residential use. Health and Safety and current regulations to be covered along with remedial works.

6.3 Proposal

The Lodge Regeneration Working Group recommend and propose that the Council retains the Lodge as a residential property to be offered for rent as soon as the renovations have been completed.

The Council by majority decision agree to retain the Lodge as a residential property to be offered for rent as soon as the renovations have been completed.

11. Planning

11.1 Planning applications to be considered.

NEWENT TOWN COUNCIL

Planning applications received from the Forest of Dean District Council for consideration by Newent Town Council at its meeting on Monday 14th March 2022

1. P0237/22/FUL Application to determine as to whether prior approval is required for further details
Cherry Tree Cottage, Botloes Green, Newent – Erection of a single storey side extension and single storey front extension with associated works.

The Council by majority decision agreed to make “No Objection” to this application.

2. P0136/22/FUL Application to determine as to whether prior approval is required for further details

Marville House, Culver Street, Newent - Erection of three side storey extension with balcony out to the rear, two storey side extension, single storey front extension, single storey side extension, single storey rear extension, single storey porch and covered side access. Construction of subterranean basement. Construction of rear dormers extension and patio terrace and landscaped hardstanding to front. Demolition of existing garage, lean-to sheds and conservatory.

The Council by majority decision agreed to make “No Comment” to this application.

Councillor Mrs S Marcovecchio left the meeting.

3. P0140/22/FUL 3 Ross Road, Newent, Glos GL18 1BD
Erection of Eco dwelling and partial replacement of garage structure with second storey level and reinstatement and addition of PV array to roof of garage with electric vehicle charging points with associated works.
Demolition of part of existing dwelling and existing outbuilding.

The Council by majority decision agreed to make “No Comment” to this application.

Councillor Mrs S Marcovecchio returned to the meeting.

4. P0244/22/FUL Application to determine as to whether prior approval is required for further details.
11 Bradfords Close, Newent
Erection of a two storey semi-detached dwelling with associated parking, landscaping and works (resubmission)

The Council by unanimous decision agreed to make “No Comment” to this application.

5. P0239/22/FUL Application to determine as to whether prior approval is required for further details.
249 Foley Road, Newent
Proposed side/rear extension with associated works

The Council by unanimous decision agreed to make “No Comment” to this application.

6. P0265/22/FUL Land Nr Highleadon, Highleadon
Installation and operation of a renewable energy generating station comprising ground mounted photovoltaic fixed tilt solar arrays and battery based electricity storage containers together with switchgear container, inverter/transformer units, DNO Substation, site access, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements

The Council by majority decision agreed to “Defer Comment” to this application until further information is received from Rudford & Highleadon, and Taynton Parish Council.

7. P0266/22/LD2 Application for determination as to whether prior approval is required for further details
Pen Y Bryn 29 Strawberry Hill, Newent
Application under Section 192 to establish whether the erection of a single storey extension requires planning permission.

The Council by unanimous decision agreed to make “No Comment” to this application.

11.2 To note planning decisions.

The Planning decisions were noted

DECISIONS ON PLANNING APPLICATIONS

CONSENT

1. P1553/21/FUL Land at 47 Orchard Rd, Newent
Proposed conversion of part of disused horticultural building into a dwelling
2. P1338/20/FUL Land on the North West side of Watery Lane, Newent
Erection of 40 no. two storey dwellings with associated access and hard and soft landscaping
3. P0064/22/FUL 1 Barton Court, Gloucester St, Newent
Erection of a two storey rear extension and alterations and replacement of part of roof with the installation of rooflights with associated works

The Deputy Mayor declared the meeting closed at 8.59pm