

NEWENT TOWN COUNCIL

AND BURIAL AUTHORITY



Annexe Building rear of
Newent Community Centre
Ross Road
Newent
Glos, GL18 1BD

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20th September 2023

Dear Councillor / Resident

I hereby give notice of a **Christmas Lights Committee Meeting** of Newent Town Council to be held on **Thursday 28th September 2023** at **Manna House starting at 6 pm.**

Neil Sapsed

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Town Clerk

A G E N D A

1. To note apologies for absence.
2. Declarations of interest on items on the agenda.
3. To approve the Minutes of the Last Christmas Lights Committee Meeting held on Wednesday 13th September 2023.
4. To agree to Co-opt members of the public onto the Christmas Light Committee.
5. To agree on road closure.
6. To discuss and agree to hire the staging from Scaffold 2000.
7. **Finance.**
 - 7.1. Review Current Expenditure.
 - 7.2. To approve expenditure for cherry picker rental to erect and dismantle Christmas display.
 - 7.3. To approve expenditure for consumables to erect Christmas display.
 - 7.4. To approve expenditure for first aid cover for the event.
 - 7.5. To approve expenditure for the rental of 2 x Snow Machines.
 - 7.6. To approve any further expenditures.

- 8. To agree participation of Danter's Fun Fair at the event.**
- 9. To receive an update on the Police Cadets and to agree on the use of GW 4x4.**
- 10. To discuss Santa's Grotto.**
- 11. To receive an update and discuss possible market holders.**
- 12. To discuss and agree on an entertainment budget.**
- 13. To confirm date of next meeting.**