

NEWENT TOWN COUNCIL

Minutes of a meeting of the Staffing Committee held on Tuesday 3rd May 2022 at Newent Town Council Offices, Newent at 6.00pm.

Present: Councillors Mrs K Draper, Mrs R Wadley, Mr R Beard and Mrs S Marcovecchio

Also present – The Clerk

Public Participation Session

There were no public speakers.

1. To note apologies for absence

There were no apologies, all members present.

2. Declarations and Interest on items on the agenda

There were no declarations of interest.

3. To sign as a correct record the Minutes of the Staffing Committee meeting held on Thursday 17th March 2022

The Committee by unanimous decision agreed that the Minutes were a true and accurate summary of the meeting and were duly signed by the Chairman.

4. To agree the following policies

4.1 Leave Policy

The Committee by unanimous decision agreed the Leave Policy.

4.2 Model Publication Scheme

The Committee by unanimous decision agreed the Model Publication Scheme.

4.3 Health & Safety General Policy Statement

The Committee by unanimous decision agreed Health & Safety General Policy Statement.

5. Deputy Clerk Final Advert

5.1 To note Deputy Clerk Final Advert

The Deputy Clerk final advert was noted.

6. Committee Structure

6.1 To note committee structure implementation from 9th May 2022

The committee structure implementation from 9th May 2022 was noted

7. Notices and Information

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

The Committee entered a Closed session.

The Chairman closed the meeting at 7.50pm