

NEWENT TOWN COUNCIL

AND BURIAL AUTHORITY



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Newent Community Centre
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20th September 2022

Dear Councillor / Resident

I hereby give notice of a **Town Council Meeting** of Newent Town Council
to be held on **Monday 26th September 2022**
at Room G4 Newent Community School, Watery Lane, Newent

Start 7.30 pm, or soonest after the previous meeting

All Residents of the parish are welcome, and Members of the Council are hereby summoned to attend for the purpose of transacting the following business.

Michael Greenfield
Michael Greenfield
Town Clerk

Public Participation, up to a 10 minute period of time will be set aside before the start of the meeting for public questions.

A G E N D A

1. **To note apologies for absence.**
2. **Declarations of Interest on items on the agenda.**
3. **To approve the Minutes of Council Meeting held on Monday 25th July 2022**
4. **Clerk's update and matters arising from previous Minutes.**
 - 4.1. To note the Clerk's Report
5. **Finance**
 - 5.1 To approve the accounts to be paid

Bank Reconciliation of 30.06.22

5.2. To note Bank Reconciliation for 30.06.22

5.3 To note Cashbook for 30.06.22

5.4 To note Earmarked Reserves 30.06.22

Bank Reconciliation of 31.07.22

5.5 To note Bank Reconciliation for 31.07.22

5.6 To note Cashbook for 31.07.22

5.7 To note Earmarked Reserves 31.07.22

Bank Reconciliation of 31.08.22

5.8 To note Bank Reconciliation for 31.08.22

5.9 To note Cashbook for 31.08.22

5.9.1 To note Earmarked Reserves 31.08.22

5.9.2 Income & Expenditure Report 31.08.22

6. Planning & Environment Committee Vacancy

6.1 To nominate representation to be on the Planning & Environment Committee (1 Member)

7. To review policies

7.1 To review and approve the following policies

(a) Busking – There has been no alteration to this policy

(b) Provision of Memorial Trees - There has been no alteration to this policy

(c) Provision of Memorial Benches - There has been no alteration to this policy

7.2 To review and approve the Allotment Tenancy Agreement

7.3 To approve the allotment competition

8. To decide Allotment fees for 1st November 2022 to 31st October 2023

8.1 To decide allotment fees for 1st November 2022 to 31st October 2023

9. Small Authorities Audit Appointments (SAAA)

9.1 To decide on whether to Option to opt out of the Small Authorities Audit Appointments (SAAA) central external auditor appointment arrangements

10. Member appointments

10.1 To appoint Members from nominations on the under mentioned bodies as required

a) Wye Valley & Forest of Dean Tourism Association (1 Member)

b) Forest Youth Association (part of Forest Voluntary Action Forum) (1 Member)

11. Newent Neighbourhood Development Plan Steering Group

11.1 To note the minutes of the meeting 18.05.22

11.2 To note the minutes of the meeting 15.06.22

12. Grant Applications

12.1 To consider and decide on the grant application submitted by Newent Initiative Trust, for £10,000

12.2 To consider and decide on the grant application submitted by St Mary's Church, Children and Young People and Students Service, for £5,800

12.3 To consider and decide on the grant application submitted by Canopy Arts. For £5,550

13. Regeneration Committee Terms of Reference

13.1 That the Regeneration Committee Terms of Reference be changed to allow for no fewer than seven members, with a quorum of four members, the meeting Chairperson to have a casting vote, if necessary, this to allow business to proceed unhindered.

14. Regeneration Committee- ringfence £15,000 from Community Project Budget for costs towards building the pavilion

14.1 That the sum of £15000.00 be retained in the Communities' budget to offset shortfall in the new community build project on the Recreation Ground, as described in the budget heading and set/agreed on the 24th January 2022 by the Council.

15. Regeneration Committee – Recreation Trust

15.1 That the Recreation Trust be requested to take on the construction of the new community build, and receive and make payments accordingly, that the new building be an asset of the recreation trust and be promoted for use by all of the community.

15.2 That the Recreation Committee recommends that any donations made to the building of this new build be made to the Recreation Trust and held in their bank account.

16. Christmas Light's–Setting up a Working Group

16.1 A working group is set up, with up to 5 councillors, from across the council.

16.2 That costs for the event are taken from the Christmas lights budget, up to the value of £5000.00.

16.3 Subject to agreement with the Chairman of the meeting, that members of the public wishing to assist with this event may join the group but will not have voting rights regarding expenditure, as per Working Group requirements.

17. Representation on Outside Bodies Reports

17.1 To note the Ukraine Meetings Report from Councillor Mrs C Howley

17.2 To note District Councillor Mrs Julia Gooch report covering May-September 2022

18. Warm Spaces Network

18.1 That the council approves working with local public buildings, community organisations and business to identify Warm Space providers and offerings.

18.2 That the council approves collating 18.1 information into a leaflet for local distribution at local information points and through community support organisations.

18.3 That the council approves producing supporting posters for display on notice boards in the Warm Spaces themselves.

18.4 That the council approves for the scheme to be run from November to March.

19. Road Closure Proposal for Saturday 26th November 2022

19.1 To approve the road closure for Culver Street to Cleeve Mill Estate from 12.00noon to 7.30pm, for Saturday 26th November 2022, to allow the Green Top market to be positioned along Church Street

20. Estate Supervisor's Work Report

20.1 To note the Estate Supervisor's Report