

Estate Supervisor's Work Report – 22nd April 2024

Lake Area

| Description of work | Timeframe | Comments & Update |
|--|-----------|---|
| Bench maintenance | Seasonal | Ongoing |
| Large fishing Platform | September | Repair not viable. Report to follow. |
| Re-dress paths | Ongoing | Some paths have now been re dressed ongoing maintenance needed. |
| Tree works following report. Crown lifting. | Ongoing | Crown lifting completed some trees on tree report completed. |

Cemetery

| Description of work | Timeframe | Comments & Update |
|-------------------------|-----------|--|
| Chapel roof tile repair | | completed |
| Ivy removal on trees | Complete | Tree report suggested removal of ivy on 2 trees other trees have also had ivy removed. |

Town

| Description of work | Timeframe | Comments & Update |
|--------------------------|-----------|-------------------|
| Street furniture washing | April | |

Recreation Ground

| Description of work | Timeframe | Comments & Update |
|------------------------------|-----------|---|
| Wooden posts at top boundary | ongoing | All broken posts are now replaced this will be an ongoing replacement as more of the original posts fail. |
| Surfacing play equipment | | Wet pour surfacing has been repaired. Concrete repair still to be carried out |

Arboretum

| Description of work | Timeframe | Comments & Update |
|--|-----------|--|
| Tree works as recommended in tree report | | Completed other than deadwood removal. |

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7.2 To approve phase 2 of 2 town planting expenditure

After requesting quotations from 4 suppliers I received 2 quotations for the following supplies for phase 2 of town planting:

The recommendation of supplies needed for phase 2 planting of the town tubs this year (planting to be carried out by a garden centre) is as follows:

4 hanging baskets 18" half round from the Market Square
14 mangers from the Church railings
4 hanging troughs either side of the library.

To empty and fill with new compost and slow release feed and plant with seasonal flowers especially sustainable varieties that will give a good and long lasting show of colour to be re-hung at the end of May.

The 2 quotation's I received back for the above works are as follows:

Quote 1 £920 + VAT

Quote 2 £486.20 + VAT

Recommendation

To approve the expenditure of £486.20 + VAT from budget heading 220-4420 tourism and town promotions to appoint supplier of Quote 2 to carry out phase 2 of town planting.

7.3 To approve hire of digger for redressing of lake paths.

To approve the hire of a digger for 1 week to enable redressing of gravel on lake paths.

Recommendation

To approve expenditure of no more than £300.00 + VAT from budget heading 330-4760 lake management/maintenance for hire of a digger to redress lake paths.

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7.4 To approve purchase of replacement picnic tabletop.

To approve the purchase of a replacement tabletop for one of the lake picnic tables which needs replacement due to vandalism.

Recommendation

To approve expenditure of no more than £140 +VAT from budget heading 330-4760 lake management/maintenance to enable purchase of replacement tabletop for lake picnic bench.