



**MINUTES OF THE NEWENT TOWN COUNCIL MEETING HELD ON
MONDAY 11th December 2023, room G4, NEWENT COMMUNITY SCHOOL, NEWENT,
7.30 pm**

Councillors Present:

Cllr Gill Moseley (Chairman)
Cllr Juli Escritt
Cllr Sara Hulbert
Cllr Trevor Beckwith
Cllr Linda Morris
Cllr Allan Hedley
Cllr Joshua Robertson

Also Present:

Town Clerk and 2 members of the public

PUBLIC TIME

Public Participation, up to a 10 minute period of time will be set aside before the start of the meeting for public questions

No members of the public requested to speak.

1. To note apologies for absence

Apologies for absence were received from Cllr Kay Selwyn and Cllr Julia Gooch.

2. Declarations of interest on items on the agenda.

There were none

3. To approve the Minutes of the Council Meeting held on Monday 27th November 2023

The Council resolved that the minutes were a true and accurate record of the meetings and were duly signed by the Chairman.

4. Finance

4.1 To approve the accounts to be paid

A list of payments was sent to the Members prior to the meeting.

The Council approved the accounts as per the payment list for December 2023.

Payment list item available below

<https://www.newenttowncouncil.org.uk/webedit/uploaded-files/All%20Files/Agendas%20%26%20Minutes/2023%20Meeting%20papers/Papers%20Dec%202023/Item%204%20Payment%20List%20for%20December%2011th.pdf>

4.2 To note, update on accounts.

The Clerk reported that the Council accounts are being brought up to date and are now reconciled as far as 31st October, members were then furnished with a copy of a detailed income an expenditure by budget heading sheet for information, an explanation was given explaining the reason the report wasn't an accurate record of the accounts to date, and further data entry will take place the last week of December along with Training.

4.3 To approve additional expenditure for room hire, to enable the Regeneration Working Group to meet as and when required.

The Council by unanimous decision approved the expenditure of up to £100.00 for room hire, to enable the Regeneration Working Group to meet as and when required, when the Market house or any other venues are not adequate or available.

5. To Approve the Proposed Safer Streets Project at the Library car park and Lake and any further expenditure.

The Council by unanimous decision deferred the item until the January meeting, requesting further financial forecasts of ongoing costs from the Forest of Dean District Council regarding the Wi-Fi.

6 To review Newent Town Council's Community Emergency Response Plan and agree any amendments

The Council by unanimous decision deferred the item until the January meeting

7. To approve expenditure to undertake a Fire Risk Assessment at the Community Pavilion

The Council agreed to appoint Acorn Safety to undertake the Fire Risk assessment at the Community Pavilion at a cost of £399.00 + Vat

8. Estate Supervisor Work Report

8.1 To note the Estate Supervisors report

The Estate Supervisors Report was noted, and Members thanked the team for all there hard work this year.

8.2 To approve expenditure to repair the play equipment at the recreation ground.

The Council by unanimous decision approved the expenditure of £302.55 + VAT from budget heading 340-4810 rec ground play area maintenance, to enable repair of play equipment at the Recreation Ground.

8.3 To approve expenditure for rubbish removal from the Allotments

The Council by unanimous decision approved expenditure of £210.00 + VAT from budget heading 320-4640 allotments maintenance to enable hire of a skip to remove items from several plots.

https://www.newenttowncouncil.org.uk/_webedit/uploaded-files/All%20Files/Agendas%20%26%20Minutes/2023%20Meeting%20papers/Papers%20Dec%202023/Item%208%20December%20work%20report.pdf

9 . To discuss and agree to hold Council Surgeries for an agreed trial period.

The Council Agreed to hold Monthly surgeries for a trial period of six months, Cllr Joshua Robertson will compile a rota with interest interested members and a suitable location starting January 2024

10. To note Newent Town Councils Office opening hours, and Grounds Staff operating functions during the Christmas period

Newent Town Council Office opening hours, and Grounds Staff operating functions during the Christmas period were noted.

11. Date of Next Meeting:

Monday 8th January 2024 at 7:30 PM or soonest after the previous meeting. To be held at G4 Newent Community School, Newent.

There being no further business the meeting closed at 830 pm.

Signed:.....

Dated