



**MINUTES OF THE NEWENT TOWN COUNCIL MEETING HELD ON
MONDAY 14th August 2023, room G4, NEWENT COMMUNITY SCHOOL, NEWENT,
7.12 pm**

Councillors Present:

Cllr Sara Hulbert (Chairman)
Cllr Kay Selwyn
Cllr Juli Escritt
Cllr Julia Gooch
Cllr Joshua Robertson
Cllr Alan Hedley

Also Present:

Neil Sapsed Town Clerk
3 Members of the Public

PUBLIC TIME

A Member of the public made a comment referring to the previous minutes of full Council 24th July 2023.

1. Two note apologies for absence

Apologies for absence were received from Cllr Gill Mosley and Cllr Eddie Wood

2. Declarations of interest on items on the agenda.

The following councillor made a declaration of interest on an item on the agenda.

Councillor Joshua Robertson declared an interest on item 7.4 Estates Supervisors Report.

3. To approve the Minutes of the Council Meetings held on Monday 24th July 2023.

The Council resolved that the minutes were a true and accurate record of the meeting and were duly signed by the Chairman.

4. **Reports.**

4.1 To receive a report from the Council Chaiman.

The Chairmans report was noted.

https://www.newenttowncouncil.org.uk/_webedit/uploaded-files/All%20Files/Agendas%20%26%20Minutes/2023%20Meeting%20papers/Papers%20August%202023/August%20Chairs%20Report%20-%20Published.pdf

4.2 To receive a report from the Town Clerk.

The Clerks report was noted.

https://www.newenttowncouncil.org.uk/_webedit/uploaded-files/All%20Files/Agendas%20%26%20Minutes/2023%20Meeting%20papers/Papers%20August%202023/Clerks%20Report%2014.08.23%20Item%204.2.pdf

5. **Finance**

5.1 to approve the accounts to be paid.

A list of payments was sent to the Members prior to the meeting.

The Council approved the accounts as per the payment list for August 2023.

https://www.newenttowncouncil.org.uk/_webedit/uploaded-files/All%20Files/Agendas%20%26%20Minutes/2023%20Meeting%20papers/Papers%20August%202023/Item%205%20Payment%20List.pdf

6. **Christmas Light's-setting up a Committee.**

6.1 To set up a Christmas Lights Committee, with up to 6 Councillors.

The Council Agreed to set up a Christmas Lights committee consisting of all 8 Councilors. And Councilor Joshua Robertson as Chair.

6.2 That costs for the Event, New displays and infrastructure are taken from the Christmas Lights budget 4905, up to the value of £4000.

The Council Agreed That costs for the Event, New displays and infrastructure are taken from the Christmas Lights budget 4905, up to the value of £4000.

6.3 Subject to agreement with the Chairman of the meeting, that members of the public wishing to assist with this event may be Co-opted to the Committee but will not have voting rights regarding expenditure, as per Committee terms of reference.

The Council agreed Subject to agreement with the Chairman of the meeting, that members of the public wishing to assist with this event may be Co-opted to the Committee but will not have voting rights regarding expenditure, as per Committee terms of reference.

7. Estate Supervisors Report.

7.1 To approve the quotation for the replacement of broken glass in the Cemetery Lodge Building, and board up the remaining exposed windows to protect from further vandalism.

The Council Approved the replacement of smashed glass in the Cemetery Lodge Building, and to board up the remaining exposed windows to protect from further vandalism. At a cost of £2232.50. Monies to be taken from EMR 360 Cemetery Maintenance

7.2 To approve the quotation to purchase hedging plants to create a new Infant Burial section at Newent Cemetery.

The Council approved the expenditure of £1250.00 to purchase hedging plants of a suitable species to create a new Infant Burial section at Newent Cemetery. Monies to be taken from budget heading EMR 320 Cemetery Extension.

7.3 To approve the donation of a Memorial Bench at Bradfords Lane Arboretum, in line with Newent Town Council's Memorial Bench Policy.

The Council approved the donation of a memorial bench at Bradfords Lane Arboretum, in line with Newent Town Council's Memorial Bench Policy.

Cllr Joshau Robertson left the room at this Juncture.

7.4 To approve the request from Newent Initiative Trust to use the lake for Youth activities on the 31st August 2023.

The Council approved the request from Newent Initiative Trust To use the lake for Youth activities on the 31st August 2023.

Cllr Joshua Robertson returned to the room and re-joined the meeting

8. Office Waste

8.1 To approve the quotation of the current Council waste collection company to dispose of Newent Town Council Office recyclable waste for a duration of 12 months.

The Council approved the instruction of Grundon Waste Company to dispose of Newent Town Council Office recyclable waste for a duration of 12 months. At a cost of £232.75. Monies to come from budget heading 4665 Waste Disposal.

9. Allotments

9.1 To approve updates and changes to the Allotment Tenancy Agreement

The Council approved the updates and changes to the Allotment Tenancy Agreement, and agreed Newent Town Council will phase out the use of man made Chemicals within the allotments site and move toward a more organic system.

10. Date of Next Meeting:

Monday 25th September 2023 at 7:30 PM or soonest after the previous meeting to be held at G4, Newent Community School, Newent.

There being no further business the meeting closed at 8.08 pm.

Signed:.....

Dated