



**MINUTES OF THE NEWENT TOWN COUNCIL MEETING HELD ON  
MONDAY 24<sup>TH</sup> July 2023, room G4, NEWENT COMMUNITY SCHOOL, NEWENT, 7.30 pm**

**Councillors Present:**

Cllr Sara Hulbert (Chairman)  
Cllr Gill Moseley  
Cllr Juli Escritt  
Cllr Julia Gooch  
Cllr Joshua Robertson  
Cllr Alan Hedley

**Also Present:**

Irena Litton, Neil Sapsed (Officers of the Council)  
10 Members of the Public

**PUBLIC TIME**

A Member of the Public representing Future Newent, read out a statement regarding a recent outline planning application currently pending consideration by the Forest of Dean Planning Authority for 375 houses within the town.

**1. Two note apologies for absence**

Apologies for absence were received from Cllr Kay Selwyn and Cllr Eddie Wood

**2. Declarations of interest on items on the agenda.**

The following councillor made a declaration of interest on a item on the agenda.

Councillor Gill Moseley declared an interest on item 8. Allotments.

**3. To approve the Minutes of the Council Meetings held on Monday 26th of June 2023 and Minutes of the extraordinary meeting held on Tuesday 18th of July 2023.**

The Council resolved that the minutes were a true and accurate record of the meetings and were duly signed by the Chairman.

**4. Clerk's update and matters arising from previous Minutes.**

The Clerks report was noted.

<https://www.newenttowncouncil.org.uk/webedit/uploaded-files/All%20Files/Clerks%20Report%2024.07.23%20Item%204.1.pdf>

## **5. Reports.**

5.1. To receive a report from the Council Chairman.

The Chairmans Report was noted

[https://www.newenttowncouncil.org.uk/webedit/uploaded-files/All%20Files/Agendas%20%26%20Minutes/2023%20Meeting%20papers/Paper%20July%202023/Chairs%20report%20july\\_.pdf](https://www.newenttowncouncil.org.uk/webedit/uploaded-files/All%20Files/Agendas%20%26%20Minutes/2023%20Meeting%20papers/Paper%20July%202023/Chairs%20report%20july_.pdf)

5.2. To receive Representative report from Newent Recreation Ground Trust.

The Representative report from Newent Recreation Ground Trust was noted

<https://www.newenttowncouncil.org.uk/webedit/uploaded-files/All%20Files/Agendas%20%26%20Minutes/2023%20Meeting%20papers/Paper%20July%202023/Trust%20Report%20to%20Newent%20Town%20Council%2024th%20July%202023.pdf>

## **6. Finance**

6.1 to approve the accounts to be paid.

A list of payments was sent to the Members prior to the meeting.  
The Council approved the accounts as per the payment list for July 2023.

## **7. To Approve the review of the following Policies.**

7.1. Absence Management policy.

The Council resolved by unanimous decision the Absence Management Policy with the following amendments.

Heading, 14 monitoring, line 3

Original text; all signed absence forms should be returned

Amended text; all signed, appendix 1 absence forms should be returned.

7.2. Driving at work policy.

The Council resolved by unanimous decision to approve the Driving at Work Policy.

### 7.3. Display Screen Equipment Eyecare Policy

The Council resolved by unanimous decision to approve Display Screen Equipment Eye Care Policy.

### 7.4. Equality Policy.

The Council resolved by unanimous decision to approve the Equality Policy.

### 7.5. Leave Policy

The Council resolved by unanimous decision to approve the Leave Policy.

Cllr Gill Mosley left the meeting at this juncture.

## **8. Allotments**

8.1 To approve allotment fees for the season commencing 1<sup>st</sup> November 2024.

The Council by unanimous decision deferred the item to the September meeting requesting bench mark prices from other local allotments from surrounding areas.

8.2 To approve updates and changes to the Allotment Tenancy Agreement.

The Council by unanimous decision deferred this item to the September meeting.

8.3 To approve updates and changes to rules for Keeping Poultry on Allotments.

The Council resolved by unanimous decision To approve the updates and changes to rules for Keeping Poultry on Allotments. With the following amendments;

Heading 4 line 8

Original text; Newent Town Council will apply these codes to all poultry

Amended text; Newent Town Council will enforce these codes to all poultry

Cllr Gill Mosley rejoined the meeting.

## **9. Social Media Accounts.**

9.1 To approve the opening of an Instagram and Twitter account linked to the Councils Social Media site and managed by the Council Officer.

The council by unanimous decision Approved to the opening of an Instagram and Twitter account linked to the Councils Social Media site and managed by the Council Officer.

**10. Estate Supervisors Report.**

To note the Estates Supervisor's Report.

The Estates Supervisor's report was noted.

<https://www.newenttowncouncil.org.uk/webedit/uploaded-files/All%20Files/Agendas%20%26%20Minutes/2023%20Meeting%20papers/Paper%20July%202023/july%20Estate%20Supervisor%20Work%20Report.pdf>

**11. Climate Adaption and Resilience Project**

To agree Newent Town Councils involvement in the Climate Adaption and Resilience Project and to appoint a Council representative.

This agenda item was repeated and was decided at an earlier Council meeting held on the 26th of June 2023

**12. Date of Next Meeting:**

14th of August 2023 at 7:30 PM to be held at G4, Newent Community School, Newent.

There being no further business the meeting closed at 9.15 pm.

Signed:.....

Dated .....