

## ITEM 9

### ALLOTMENT TENANCY AGREEMENT

#### 9.1 Allotment Tenancy Agreement

The Allotment Tenancy Agreement is an annual agreement signed by each allotment tenant. The allotment year runs from November to October, thus the next Agreement will cover 1<sup>st</sup> November 2023 to 31<sup>st</sup> October 2024.

Renewal letters and new Agreements are due to be sent out at the end of September 2023. It is recommended that a couple of changes to the current Agreement be made - highlighted in yellow/red on the draft document.

One of the main changes is the requirement of a £50 deposit chargeable on any new Tenancy Agreement. In the past, issues have occurred when notice is given - either by the Council, due to tenants not adhering to allotment rules - or tenants giving up plots. After vacating, the plots are often left requiring rubbish removal or work to allow them to be re-let, draining the Allotment Maintenance budget. It is hoped that with the introduction of deposits, plots will be left in satisfactory condition to be re-let.

Proposal:

To approve updates and changes to the Allotment Tenancy Agreement.