

Estate Supervisor's Work Report – August 2023 Agenda item 7

Lake Area

Description of work	Timeframe	Comments & Update
Bench maintenance	Seasonal	Ongoing
Large fishing Platform	September	Grant funding was unsuccessful. Awaiting investigation for possibility of repair.
New smaller timber carvings 2 x remaining	New year	Completed. Beetle needs repair due to vandalism
Re-dress paths	Ongoing	
Tree inspection	End august	Arboriculturist appointed. Awaiting availability.

Cemetery

Description of work	Timeframe	Comments & Update
Plant new hedge for baby plots	Early spring	
Cemetery lodge.		Will be revisited in August's meeting. Following break in security will be investigated.

Town

Description of work	Timeframe	Comments & Update
2023 Town floral display	Spring	Completed, watering ongoing

Recreation Ground

Description of work	Timeframe	Comments & Update
Wooden posts at top boundary	August	The post are being replaced at a cost of no more than £200 from budget heading 4640 Recreation Ground Maintenance

Arboretum

Description of work	Timeframe	Comments & Update
---------------------	-----------	-------------------

Estate Supervisor's Work Report – August 2023 Agenda item 7

For Consideration/Decision

7.1 Cemetery lodge reglaze and boarding.

After contacting a number of glaziers, it appears that reglazing single pain windows is not carried out any more by a lot of companies. I have managed to obtain one quotation for reglazing the 8 vandalised windows, which there is a total of 15 broken panes if glass, at a cost of £1962.50. The boarding of the windows after the glazing is completed will be carried out in house and will cost no more than £270.00 for equipment and materials including a scaffold tower.

As the building is Grade 2 listed, we have contacted the planning authority who have confirmed that consent will not be required to install temporary boarding protecting the windows. Further information can be found regarding securing buildings on historic England's website: <https://historicengland.org.uk/images-books/publications/vacanthistoricbuildings/heag183-vacant-historic-buildings/>

Recommendation

To approve the replacement of smashed glass in the Cemetery Lodge Building, and board up the remaining exposed windows to protect from further vandalism. At a cost of £2232.50. Monies to be taken from EMR 360 Cemetery Maintenance.

7.2 Infant grave boundary hedge

As described in the original cemetery plans a box hedge is proposed around the new infant graves. The infant grave section in the existing cemetery is now at capacity, therefor we now need to make the new infant section in the cemetery extension.

Recommendation

To approve the expenditure of £1250.00 to purchase hedging plants to create a new Infant Burial section at Newent Cemetery. Monies to be taken from budget heading EMR 320 Cemetery Extension.

Estate Supervisor's Work Report – August 2023 Agenda item 7

7.3 Memorial Bench Application – Arboretum

To approve the donation of a memorial bench at Bradfords Lane Arboretum, in line with Newent Town Council's Memorial Bench Policy.

7.4 To approve the request from Newent Initiative Trust to use the lake for Youth activities on the 29th August 2023.