

## ITEM 8 – ALLOTMENTS

### ALLOTMENT TENANCY AGREEMENT, RULES FOR KEEPING HENS and ALLOTMENT FEES

#### 8.1 Allotment Fees

Allotment fees need to be agreed a year in advance and each tenant is notified in their renewal letters sent out in September 2023. The following are the fees for 1st November 2023 to 31st October 2024, as agreed by the Council on 27<sup>th</sup> March 2023:

- £54 per full plot
- £27 per half plot
- £14 per quarter plot

As in previous years, if payment is received in full before 1st November 2023, a discount of £3 (per full plot), £1.50 (per half-plot) and £1 (per quarter plot) applies.

It is suggested that the fees for 1st November 2024 to 31st October 2025 are:

- £57 per full plot (an increase of £3 on 2023/2024 fee)
- £29 per half plot (an increase of £2 on 2023/2024 fee)
- £15 per quarter plot (an increase of £1 on 2023/2024 fee)

Plus, if payment is received in full before 1st November 2024, a discount of £3 (per full plot), £2 (per half-plot) and £1 (per quarter plot) applies.

The revenue rise will go some way towards the increase in water costs for the site.

**Proposal:** To approve allotment fees for the season 1st November 2024 to 31st October 2025.

## **8.2 Allotment Tenancy Agreement**

The Allotment Tenancy Agreement is an annual agreement signed by each allotment tenant. The allotment year runs from November to October, thus the next Agreement will cover 1<sup>st</sup> November 2023 to 31<sup>st</sup> October 2024.

Renewal letters and new Agreements are due to be sent out at the end of September 2023.

It is recommended that a couple of changes to the current Agreement be made - highlighted in yellow/red.

One of the main changes is the requirement of a £50 deposit chargeable on any new tenancy agreement. In the past issues have occurred when notice is given either by the council due to tenants not adhering to allotment rules or tenants giving up plots. After vacating the plots they are often left requiring rubbish removal or work to allow them to be re-let, draining the Allotment maintenance budget. It is hoped that with the introduction of a deposit the plot will be left in state to be re-let.

**Proposal:** To approve updates and changes to the Allotment Tenancy Agreement.

## **8.3 Rules for Keeping Poultry**

The current Rules for Keeping Poultry is outdated and needs revising. It is suggested to revise the rules as shown - changes are highlighted in red.

**Proposal:** To approve updates and changes to Rules for Keeping Poultry.