

# NEWENT TOWN COUNCIL

## AND BURIAL AUTHORITY



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Newent Community Centre  
Ross Road  
Newent  
Glos, GL18 1BD

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18th July 2023

Dear Councillor / Resident

I hereby give notice of a **Town Council Meeting** of Newent Town Council  
to be held on **Monday 24<sup>th</sup> July 2023**  
**at Room G4 Newent Community School, Watery Lane, Newent**

**Start 7.30 pm, or soonest after the previous meeting**

All Residents of the Town are welcome, and Members of the Council are hereby summoned to attend for the purpose of transacting the following business.

*Neil Sapsed*

**Neil Sapsed**  
**Town Clerk**

**Public Participation, up to a 10 minute period of time will be set aside before the start of the meeting for public questions.**

### A G E N D A

- 1. To note apologies for absence**
- 2. Declarations of Interest on items on the agenda**
- 3. To approve the Minutes of Council Meeting held on Monday 26<sup>th</sup> June 2023 and Minutes of Extraordinary Meeting held on Tuesday 18<sup>th</sup> July 2023.**
- 4. Clerk's update and matters arising from previous Minutes.**  
To note the Clerk's Report

## **5. Reports**

- 5.1. To receive a report from the Council Chairman.
- 5.2. To receive Representative report from Newent Recreation Ground Trust.

## **6. Finance**

- 6.1. To approve the accounts to be paid.

## **7. To Approve the review of the following Policies**

- 7.1. Absence Management policy.
- 7.2. Driving at work policy.
- 7.3. Display Screen Equipment Eyecare Policy
- 7.4. Equality Policy.
- 7.5. Leave Policy.

## **8. Allotments**

- 8.1 To approve Allotment fees for the season 1<sup>st</sup> November 2024 to 31<sup>st</sup> October 2025.
- 8.2 To approve updates and changes to the Allotment Tenancy Agreement.
- 8.3 To approve updates and changes to Rules for keeping poultry on Allotments.

## **9. Social Media Accounts**

- 9.1 To approve the opening of an Instagram and Twitter account linked to the councils Social media site and managed by the Council Officer.

## **10. Estate Supervisors Report**

- To note Estates Supervisor's Report.

## **11. Climate Adaptation & Resilience Project**

- To agree Newent Town Councils involvement in the Climate Adaptation & Resilience Project and to appoint a Council representative.

## **12. Date of next meeting.**

- Monday 14<sup>th</sup> August 2023 at 7.30pm