

NEWENT TOWN COUNCIL

AND BURIAL AUTHORITY



Annexe Building rear of
Newent Community Centre
Ross Road
Newent
Glos, GL18 1BD

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21st February 2023

Dear Councillor / Resident

I hereby give notice of a **Town Council Meeting** of Newent Town Council
to be held on **Monday 27th February 2023**
at Room G4 Newent Community School, Watery Lane, Newent

Start 7.30 pm, or soonest after the previous meeting

All Residents of the Town are welcome, and Members of the Council are hereby summoned to attend for the purpose of transacting the following business.

Michael Greenfield
Michael Greenfield
Town Clerk

Public Participation, up to a 10 minute period of time will be set aside before the start of the meeting for public questions.

A G E N D A

1. **To note apologies for absence.**
2. **Declarations of Interest on items on the agenda.**
3. **To approve the Minutes of Council Meeting held on Monday 23rd January 2023**
4. **Clerk's update and matters arising from previous Minutes.**
 - 4.1. To note the Clerk's Report
5. **Finance**
 - 5.1 To approve the accounts to be paid
 - 5.2 To note the RFO Report
 - 5.3 To note Bank Reconciliation of 31.01.23

- 5.4 To note Cashbook of 31.01.23
- 5.5 To note Earmarked Reserves of 31.01.23
- 5.6. Income & Expenditure Report of 31.01.23

6. Policy Reviews and updates

- 6.1 To approve the Terms of Reference for Committees
- 6.2 To approve the Complaints Procedure
- 6.3 Community Winter Action Plan
- 6.4 Bring Your Own Device
- 6.5 Code of Conduct
- 6.6 Risk Assessment

7. King Charles III Coronation

- 7.1 A sum of £500.00 is earmarked for the King's Coronation from the town promotion budget to allow for the hire of a cherry picker to erect the bunting and flags, a week prior to the coronation, or a time suitable to the Estates Team.

8. CCTV – Police use of Library

- 8.1 That the council agrees that the clerk writes to the Police & Crime Commissioner on behalf of the Town Council requesting a face-to-face meeting, in order to impress upon them the importance of a CCTV network in Newent.

9. Newent Onion Fayre Event 2023

- 9.1 To approve permission for the Newent Onion Fayre Committee to use the arboretum as the main venue for a weekend event, either the first or second weekend in September 2023.

10. North & West Gloucestershire Citizen Advice - Quarter Three Report

- 10.1 To note the quarter three report from North & West Gloucestershire Citizen Advice

11. Early Warning Device on Peacock Brook

- 11.1 For Newent Town Council to agree to fund the on-going maintenance for the early warning device on the Peacock Brook at an annual cost up to £400 p.a. including insurance, from either the Communities Project Budget or General Reserves.

12. To note District and County Councillor Reports

- 12.1 To note the report from District Councillor Mrs Julia Gooch
- 12.2 To note the report from County Councillor Gill Moseley
- 12.3 To note the report from District Councillor Gill Moseley

13. Grants

To decide on the following grant application forms for activities occurring from 1st April 2023 to 31st March 2024, to be paid from 2023/2024 financial year grants budget.

- 13.1 186 (Newent) Squadron RAF Air Cadets - £1,550.00 funding request.
- 13.2 North and West Gloucestershire Citizens Advice - £1,500.00 funding request.
- 13.3 Newent in Bloom - £390.00 funding request.

14. Estate Supervisor's Work Report

- To note the Estate Supervisor's Work Report

Estate Supervisor's Newent Town Floral display Summer 2023.

14.1 To Approve, three quotations are sought from local growers, to plan, supply, and plant the display for summer 2023 to include but not exclusively the colours Red, Gold, Purple, and White. and varieties that are more drought resistant to include but not exclusively, Geraniums, Calibrachoa, Fuchsia and Surfinia.

14.2 To approve to spend not exceeding £1,600.00 from budget heading 4420 – 240 Town Centre Planting from budget 2023- 2024 at total net cost of £1,600.00 to the approved provider for Newent Town Planting scheme.

15. Cemetery Lodge

15.1 To approve a suitable company to undertake a full building survey and provide a written report to ascertain the current condition of the building.

15.2 To approve a suitable company to undertake out a separate survey to recommend work that would be needed to bring the building into a condition that would be considered acceptable to put on the lease market.