

NEWENT TOWN COUNCIL

AND BURIAL AUTHORITY



Annexe Building rear of
Newent Community Centre
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Newent
Glos, GL18 1BD

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3rd April 2023

Dear Councillor / Resident

I hereby give notice of a **Extraordinary Finance & Staffing Committee**
of Newent Town Council

to be held on **Tuesday 11th April 2023**

Start 6.00pm

at Council Offices, Annexe Building, Rear Newent Community School, Newent

All Residents of the Town are welcome, and Members of the **Finance & Staffing Committee** are hereby summoned to attend for the purpose of transacting the following business.

Michael Greenfield

Town Clerk

Public Participation, up to a 10 minute period of time will be set aside before the start of the meeting for public questions.

A G E N D A

1. **To note apologies for absence.**
2. **Declarations of Interest on items on the agenda.**
3. **To approve the Minutes of the Finance & Staffing Committee held on Monday 13th March 2023**
4. **Appointment of Clerk and Responsible Financial Officer to Full Council**

4.1 To recommend to Full Council on 24th April 2023 the appointment of a Full-time clerk, Proper Officer, Responsible Financial Officer to Newent Town Council.

5. Notices and Information

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

6. Staffing matters

6.1 To discuss and agree staffing matters.