

# NEWENT TOWN COUNCIL

## AND BURIAL AUTHORITY



Annexe Building rear of  
Newent Community Centre  
Ross Road  
Newent  
Glos, GL18 1BD

Tel: 01531 820638  
Email: [townclerk@newenttowncouncil.gov.uk](mailto:townclerk@newenttowncouncil.gov.uk)  
[www.newenttowncouncil.org.uk](http://www.newenttowncouncil.org.uk)

8<sup>th</sup> August 2023

Dear Councillor / Resident

I hereby give notice of a **Town Council Meeting** of Newent Town Council  
to be held on **Monday 14<sup>th</sup> August 2023**  
**at Room G4 Newent Community School, Watery Lane, Newent**

**Start 7.30 pm, or soonest after the previous meeting**

All Residents of the Town are welcome, and Members of the Council are hereby summoned to attend for the purpose of transacting the following business.

*Neil Sapsed*

**Neil Sapsed**  
**Town Clerk**

**Public Participation, up to a 10 minute period of time will be set aside before the start of the meeting for public questions.**

### A G E N D A

1. To note apologies for absence
2. Declarations of Interest on items on the agenda.
3. To approve the Minutes of Council Meeting held on Monday 24<sup>th</sup> July 2023.
4. Reports.
  - 4.1 To receive a report from the Council Chaiman.
  - 4.2 To receive a report from the Town Clerk.
5. Finance
  - 5.1. To approve the accounts to be paid.

## **6. Christmas Light's-setting up a Committee.**

6.1 To set up a Christmas Lights Committee, with up to 6 Councillors.

6.2 That costs for the Event, New displays and infrastructure are taken from the Christmas Lights budget 4905, up to the value of £4000.

6.3 Subject to agreement with the Chairman of the meeting, that members of the public wishing to assist with this event may be Co-opted to the Committee but will not have voting rights regarding expenditure, as per Committee terms of reference.

## **7. Estate Supervisors Report.**

7.1 To approve the quotation for the replacement of broken glass in the Cemetery Lodge Building, and board up the remaining exposed windows to protect from further vandalism.

7.2 To approve the quotation to purchase hedging plants to create a new Infant Burial section at Newent Cemetery.

7.3 To approve the donation of a Memorial Bench at Bradfords Lane Arboretum, in line with Newent Town Council's Memorial Bench Policy.

7.4 To approve the request from Newent Initiative Trust to use the lake for Youth activities on the 29<sup>th</sup> August 2023.

## **8. Office Waste.**

8.1 To approve the quotation of the current Council waste collection company to dispose of Newent Town Council Office recyclable waste for a duration of 12 months.

## **9. Allotments.**

9.1 To approve updates and changes to the Allotment Tenancy Agreement.

## **10. Date of next meeting.**

Monday 25<sup>th</sup> September to be held at Room G4, Newent Community School, Newent.  
At 7.30 pm