

NEWENT TOWN COUNCIL

Minutes of a meeting of Newent Town Council held on Monday 28th February 2022 at Newent Community School, Watery Lane, Newent at 7.00 pm

Present: Councillors Mrs C Howley, Mrs M Duffield, Mrs G Moseley, Mr A Ralph, Mrs K Draper, Mr R Beard, Mrs K Selwyn, Mrs J Gooch, Mrs R Wadley, Mr E Heathfield and Mrs C Birkan

Also present – The Clerk and 10 Members of the public

Public Participation Session

There were 3 public speakers

Speaker 1

The speaker commented on Item 14 Newent in Bloom.

Speaker 2

The speaker spoke in favour of Item 7
Yew Tree Inn, Cliffords Mesne, Newent, Gloucestershire GL18
1JS as an Asset of Community Value under the terms of the Localism Act 2011.

Speaker 3

The speaker spoke in favour of Item 7
Yew Tree Inn, Cliffords Mesne, Newent, Gloucestershire GL18
1JS as an Asset of Community Value under the terms of the Localism Act 2011.

1. To note apologies for absence

Apologies were accepted from Councillors Mrs W Odhiambo and Mrs S Marcovecchio

2. Declarations and Interest on items on the agenda

Councillor Mr E Heathfield declared an interest in Item
1. P1961/21/FUL Land at Eastnor House, Botloes Green, Newent
Proposed development of a single dwelling house and associated garaging and parking (Revised Scheme)

Councillor Mrs J Gooch declared an interest in Item
7. Yew Tree Inn, Cliffords Mesne, Newent, Gloucestershire GL18
1JS as an Asset of Community Value under the terms of the Localism Act 2011.

Councillor Mrs R Wadley declared an interest in Item
7. Yew Tree Inn, Cliffords Mesne, Newent, Gloucestershire GL18
1JS as an Asset of Community Value under the terms of the Localism Act 2011.

Councillor Mr A Ralph declared an interest in Item
8. To approve a Memorial Tree Application.

3. To sign as a correct record the Minutes of the Council meeting held on Monday 14th February 2022

The Council by majority decision agreed that the Minutes were a true and accurate summary of the meeting and were duly signed by the Chairman.

4. Clerk's update and matters arising from previous minutes

4.1 To note the Clerk's Report

The Council thanked the Clerk and the staff team for their efforts and success in the relocation of the offices from the main community centre into the annexe building.

The Council has asked the Clerk to write to the staff thanking them for their work.

The Clerk commented that correspondence had been sent, as agreed by Council, to the named persons from the list provided by a Councillor, regarding the bus changes for 132 and 32.

The Councillor is to provide the contact details for another person, for the same correspondence to be sent.

The date for the Zoom meeting with Lydney Town Council has moved to 9th March. Councillor Mrs G Moseley will attend the meeting, as the Council representative.

The Clerk's Report was noted.

5. Finance

5.1 To approve the accounts to be paid.

| Name | Item | Amount Due £ |
|---------------------------------|-----------------------------|-------------------------|
| B & B Services Ltd | Fitted Spur fuse socket | 78.00 |
| Ermin Plant | Woodchipper & Fuel/blades | 331.20 |
| GMT Solutions | Dualmon Access Clerk Laptop | 30.00 |
| | IT Support | 189.00 |
| Jenny Smith | Office Cleaning | 20.00 |
| Peninsula H&S | Business Safe | 22.28 |
| Treework Environmental Practice | | 1,596.00 |
| | | |
| Total | | 2266.48 |

The Council unanimously approved the accounts to be paid to a value of £2266.48

5.2 To note the RFO Report.

The RFO's Report was noted.

| RFO REPORT 5.2 | | | | |
|--|-------------------------------|-------------------|---|------------------------|
| NEWENT TOWN COUNCIL RFO REPORT PAYMENTS MADE SINCE 03.02.22 | | | | |
| Finance & Sundry Payments Made | | | | |
| PAYMENTS MADE | | | | Fast Payment Out |
| Date | Payee | Total | Description | Method |
| DIRECT DEBITS PAID | | | | Direct Debit |
| 07.02.22 | Spoton | £ 54.00 | Domain name monthly subscription | DD |
| 07.02.22 | Screwfix Direct | £ 69.84 | Office Work | DD |
| 07.02.22 | Waterplus | £ 441.97 | Allotments Water: Period 01.10.21- 22.01.22 | DD |
| 08.02.22 | Office Depot | £ 56.94 | Office Equipment | DD |
| 14.02.22 | Mainstream Digital | £ 73.12 | Line rental 04.01.22 - 31.01.22 | DD |
| 16.02.22 | EON | £ 26.43 | Cemetery Lodge 01.11.21- 31.01.22 | DD |
| 16.02.22 | BT | £ 26.70 | Phone charges | DD |
| 16.02.22 | Viking | £ 43.16 | Stationery | DD |
| 16.02.22 | Barclaycard | £ 68.51 | Zoom meetings;Fasthost ;Defib Pads;Burial book | DD |
| 18.02.22 | Vision | £ 428.30 | Photocopier charges and relocation costs | DD |
| Totals | | £ 1,288.97 | | |

6. To agree the following policies

6.1 Complaints Procedure

The Council by majority decision agree the Complaints Procedure, subject to the following being included into the policy, as follows:

3.2 Complaints against Councillors. Complaints against Councillors are covered by the Code of Conduct for Members adopted by the Town Council.

All complaints should be made to the Monitoring Officer at the Forest of Dean District Council.

If a complaint against a Councillor is received by the Town Council, it will be referred to the Monitoring Officer at the Forest of Dean District Council.

Further information on the process of dealing with complaints against Councillors may be obtained from the Monitoring Officer of the Forest of Dean District Council.

Monitoring Officer Sian Roxborough Sian.Roxborough@fdean.gov.uk
Telephone 01594 812537

6.2 Training Policy

The Council unanimously agree the Training Policy, subject to the policy being gender neutral.

6.3 Recording of own Meetings

A named and Recorded Vote was called for regarding the Recording of own Meetings Procedure, to include the following:-

6.1 Whilst the recordings are still on file, before minutes are approved, they shall be made available to any members of the public who request them.

Proposed Councillor Mr E Heathfield Seconded Mrs R Wadley

In Favour: Councillors Mr A Ralph, Mr E Heathfield, Mrs J Gooch, Mrs R Wadley, Mrs C Birkan and Mr R Beard

Against: Councillors Mrs C Howley, Mrs M Duffield, Mrs K Draper, Mrs G Moseley

Abstain: Councillor Mrs K Selwyn

The Council by majority decision agree the Recording of own Meetings Procedure.

Councillors Mrs R Wadley and Mrs J Gooch left the meeting.

7. Yew Tree Inn, Cliffords Mesne, Newent, Gloucestershire GL18 1JS as an Asset of Community Value under the terms of the Localism Act 2011.

7.1 To comment and to provide any further information in response to the nomination to Forest of Dean District Council on Yew Tree Inn, Cliffords Mesne, Newent, Gloucestershire GL18 1JS as an Asset of Community Value under the terms of the Localism Act 2011.

The Councillors commented the following:

- Yew Tree Inn is a key part of Cliffords Mesne and the building will further social well-being.

- It is community asset, and it is nice to have it within a community village.
- It is useful for May Hill, as a local tourist attraction, as tourist use that site when they visit the local area. It is an integral part of May Hill for tourists.

The response and information supported the Community Asset Transfer.

Councillors Mrs R Wadley and Mrs J Gooch returned to the meeting.

Councillors Mr A Ralph left the meeting.

8. To approve a Memorial Tree Application

8.1 To approve the installation of a Memorial Tree at the Lake for a resident.

The Council unanimously agreed to approve the installation of a Memorial Tree at the Lake for a resident.

Councillor Mr A Ralph returned to the meeting.

9. Recreation Trust Meeting

9.1 To note the Recreation Trust Trustees unanimously agreeing to allow Newent Town Council to build on its land, subject to the build being supported by donations and funding, from their meeting held on 14.02.22.

The Council noted the Recreation Trust Trustees comments.

9.2 To accept the Recreation Trust Trustees unanimously agreeing to allow Newent Town Council to build on its land, subject to the build being supported by donations and funding, from their meeting held on 14.02.22.

The Council unanimously agree to accept the Recreation Trust Trustees unanimously agreeing to allow Newent Town Council to build on its land, subject to the build being supported by donations and funding, from their meeting held on 14.02.22.

9.3 To agree to any donations or income secured by the Recreation Trust for the new build to be provided to Newent Town Council, as a donation, once agreed by all parties, to set against the new build and any on-going costs.

The Council unanimously agree to any donations or income secured by the Recreation Trust for the new build to be provided to Newent Town Council, as a donation, once agreed by all parties, to set against the new build and any on-going costs.

10. Reeds in Newent Lake

10.1 To agree a quote in relation to removal of the reeds and the roots at Newent Lake.

The Council by majority decision agree to the quote of £3872.00 in relation to removal of the reeds and the roots at Newent Lake.

11. Christmas Lights Committee

11.1 For the Council to provide a representative(s) Councillor to the Christmas Lights Committee.

The Council unanimously approve Councillor Mr R Beard as the representative to the Christmas Lights Committee.

12. Emergency Plan Working Group

12.1 For the Council to provide a representative Councillor(s) to the Emergency Plan Working Group.

The Council unanimously approve Councillor Mrs C Birkan as representative to the Emergency Plan Working Group.

13. Queen's Platinum Jubilee Celebrations

13.1 To note the draft plans with local groups, in relation to the Queen's Platinum Jubilee Celebrations.

The Council noted the draft plans with local groups, in relation to the Queen's Platinum Jubilee Celebrations.

13.2 For the Working Group to spend up to £500.00 from the Town Enhancement Budget towards this project.

The Council unanimously approve for the Working Group to spend up to £500.00 from the Town Enhancement Budget towards this project.

14. Newent in Bloom

14.1 To note the Newent in Bloom development

If any Councillors are interested in being involved, please contact the Clerk.

The Council noted the Newent in Bloom development.

Councillor Mr E Heathfield left the meeting.

15. Planning

15.1 Planning applications to be considered

NEWENT TOWN COUNCIL

Planning applications received from the Forest of Dean District Council for consideration by Newent Town Council at its meeting on Monday 28th February 2022.

1. P1961/21/FUL Land at Eastnor House, Botloes Green, Newent

Proposed development of a single dwelling house and associated garaging and parking (Revised Scheme)

The Council unanimously agreed to “Strongly Object” to this application.

On the following grounds:-

- The damage to the Black Polar veteran/ancient tree
- Development in open countryside,
- Development contrary to the Local Plan

Councillor Mr E Heathfield returned to the meeting.

2. P0137/22/FUL Oak Glen, Cliffords Mesne, Newent

Erection of a detached cottage with associated works. Demolition of existing bungalow

The Council unanimously agreed to make “No Objection” to this application.

3. P0121/22/OUT Land off, Bradfords Lane, Newent

Outline application for the residential development of up to 6 units

The Council by majority decision agreed to make “Object” to this application.

On the following grounds

- Environmental damage to the local habitat
- The development is outside of the settlement area
- The impact of wildlife, such as bats

15.2 To note planning decisions.

The Planning decisions were noted

DECISIONS on Planning Applications

CONSENT

1. P2048/21/FUL Cherry Tree Cottage, Botloes Green, Newent

Erection of a single storey extension and single storey front extension with associated works

2. P1893/21/FUL 9 Culver Street, Newent

Erection of two apartments

3. P1380/21/FUL 1 The Stables, Southend Lane, Newent
Creation of new access to 1 The Stables (revised scheme)
4. P1376/21/FUL 2 The Stables, Southend Lane, Newent
Creation of new access to 2 The Stables (revised scheme)
5. P2112/21/FUL Newent Community Centre, Ross Road, Newent
Variation of condition 2 (approved plans) of planning permission
P1219/19/FUL to allow for a relocation of the front entrance door with
ground works to create level access from pavement level, changes to the
internal layout and the replacement of windows

The Mayor declared the meeting closed at 8.43pm