

NEWENT TOWN COUNCIL

FINANCE AND STAFFING COMMITTEE

Minutes of an **Extraordinary Meeting** of the **Finance and Staffing Committee** held on **Tuesday 27th September 2022** at Newent Town Council Offices, rear Annex building, Ross Road Newent GL18 1BD

Present: Councillors Mrs K Draper (Chairman), Mrs C Howley, Mrs R Wadley Mr R Beard and Mrs S Marcovecchio

Also present – The Clerk and 1 member of the public

Public Participation Session

Speaker 1

The speaker thanked the council for the public meeting held on 26.09.22 and commented that local people should be able to benefit from the grants provided from that meeting.

1. To note apologies for absence.

There were no apologies, all councillors were present.

2. Declarations of Interest on items on the agenda.

There were no declarations of interest.

3. To approve the Minutes of the Finance & Staffing Committee held on Monday 13th June 2022

The Minutes were approved by majority and were duly signed by the Chairman.

4. Clerks Report

4.1 To note the Clerk's Report

The committee complimented the clerk on the extra training that he had undertaken.

The Clerk's report was noted.

5. Direct Debit list

5.1 To note the Direct Debit list

The Direct Debit list was noted.

6. Quarterly Audit Report

6.1 To note the quarterly internal audit report undertaken by Councillors Mrs G Moseley and Mrs R Wadley on 27.07.22

The quarterly internal audit report undertaken by Councillors Mrs G Moseley and Mrs R Wadley on 27.07.22 was noted.

7. Bank Reconciliation of 30.06.22

7.1 To note Bank Reconciliation for 30.06.22

The Bank Reconciliation for 30.06.22 was noted

Current Account:	£24,832.41
Deposit Account:	£198,346.72
Total	£223,179.13

7.2 To note Cashbook for 30.06.22

The Cashbook for 30.06.22 was noted.

7.3 To note Earmarked Reserves 30.06.22

The Earmarked Reserve for 30.06.22 was noted.

Closing Balance	£136,472.40
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8. Bank Reconciliation of 31.07.22

8.1 To note Bank Reconciliation for 31.07.22

The Bank Reconciliation for 31.07.22 was noted.

Current Account	£25,351.57
Deposit Account	£178,349.68
Total	£203,701.25

8.2 To note Cashbook for 31.07.22

The Cashbook for 31.07.22 was noted.

8.3 To note Earmarked Reserves 31.07.22

The Earmarked Reserves for 31.07.22 was noted.

Closing Balance	£134,803.91
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9. Bank Reconciliation of 31.08.22

9.1 To note Bank Reconciliation for 31.08.22

The Bank Reconciliation for 31.08.22 was noted.

Current Account	£30,974.63
Deposit Account	£158,360.27
Total	£189,334.90

9.2 To note Cashbook for 31.08.22

The cashbook for 31.08.22 was noted.

9.3 To note Earmarked Reserves 31.08.22

The Earmarked Reserves for 31.08.22 was noted.

Closing Balance	£134,747.66
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9.4 Income & Expenditure Report 31.08.22

The Income & Expenditure Report for 31.08.22 was noted.

10. Notices and Information

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

The Committee by unanimous decision resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

11. Staffing matters

11.1 To discuss staffing matters

The committee discussed staffing matters.

The Chairman closed the meeting at 19.55pm