

NEWENT TOWN COUNCIL

Minutes of an **Extraordinary Meeting** of Newent Town Council held on Tuesday 22nd February 2022 at Newent Community Centre, Ross Road Newent at 6.00 pm

Present: Councillors Mrs C Howley, Mrs K Selwyn, Mr R Beard, Mrs S Marcovecchio, Mrs K Draper, Mrs C Birkan, Mrs J Gooch, Mrs R Wadley, Mr E Heathfield and Mrs G Moseley (arrived 6.03pm)

Also present – The Clerk and 4 Members of the public

Public Participation Session

There were no public participants

1. **To note apologies for absence**
There were none
2. **Declarations and Interest on items on the agenda**
There were none.
3. **To discuss and decide on the Committee Structure to be implemented at the Annual General Meeting, scheduled for the 9th May 2022.**

The Council decided on the following:

A. Amendment 1

It is proposed that the original committees created by the Clerk remain the same with the one amendment that Committee 5 the Emergency Planning and Climate Change Committee combines with Committee 6 the Traffic and Community Safety Committee to become the 5th and final Committee.

A named recorded vote was called for:

Proposed: Councillor Mr E Heathfield Seconded Councillor Mrs R Wadley

In Favour: Councillors Mr E Heathfield and Mrs R Wadley

Against: Councillors Mrs C Howley, Mrs K Selwyn, Mr R Beard, Mrs S Marcovecchio, Mrs K Draper, Mrs J Gooch and Mrs G Moseley

Abstain: Councillor Mrs C Birkan

The Council by majority decision did not agree the amendment.

B. Amendment 2

It is proposed that the Newent Town Council Youth Action Group remain as an Advisory Committee/Working Group with a Standing Agenda Item and publish its minutes.

A named recorded vote was called for:

Proposed: Councillor Mr E Heathfield Seconded Councillor Mrs R Wadley

In Favour: Councillors Mrs C Birkan, Mrs K Selwyn, Mrs J Gooch, Mrs R Wadley and Mr E Heathfield

Against: Councillors Mr R Beard, Mrs S Marcovecchio and Mrs K Draper

Abstain: Councillor Mrs G Moseley and Mrs C Howley

The Council by majority decision agreed the amendment.

C. The Council discussed the committee structure.

The current Committee structure comprises of 3, excluding Full Council meetings.

1. Planning & Environment Committee
2. Communities Committee
3. Finance and Staffing Committee

It was proposed to have a Regeneration Committee which will comprise of the following being taken from the Communities Committee.

- 10.1 Dealing with all matters Allotments; Cemetery Lodge, Cemetery, Market House, opens Spaces, Arboretum, Newent Lake and Office Accommodation, this list is not exclusive.
- 10.3 The Committee is responsible for any hiring or letting policies for open space and accompanying buildings in accordance with Financial Regulations.
- 10.4 To liaise, when required, with those parties with an interest in the recreation areas, play areas, the town's open spaces, amenity land and children's play areas.
- 10.5 To liaise with the Trustees of the Recreation Ground to enable local provision to be supported, maintained, and developed, accordingly.
- 10.6 Make recommendations on new facilities, sale of assets, or loan agreements to the Full Council.
- 10.8 Committee will monitor annual risk assessments for open space use and the accompanying buildings in line with the insurance requirements.
- 10.13 The Chairman of the Committee, together with the Chairman of the Council, shall have the delegated power to cancel any event held on Council Open Space/land due to inclement weather, ground conditions, health and safety or concerns identified and raised by Officers within Newent Town Council.

It was agreed to make the following changes to enable a Regeneration Committee to be formed.

Regeneration Committee (numbering has been retained for ease of comparison against the original document)

- 10.1 Dealing with all matters Allotments; Cemetery Lodge, Cemetery, Market House, opens Spaces, Arboretum, Newent Lake and Office Accommodation Chapel Mortuary, Library Car Park, this list is not exclusive.
- 10.3 The Committee is responsible for any hiring or letting policies for open space and accompanying buildings in accordance with Financial Regulations.
- 10.4 To liaise, when required, with those parties with an interest in the recreation areas, play areas, the town's open spaces, amenity land and children's play areas.

- 10.5 To liaise with the Trustees of the Recreation Ground to enable local provision to be supported, maintained, and developed, accordingly.
- 10.6 Make recommendations on new facilities, sale of assets, or loan agreements to the Full Council.
- 10.8 Committee will monitor annual risk assessments for open space use and the accompanying buildings in line with the insurance requirements.
- 10.13 The Chairman of the Committee, together with the Chairman of the Council, shall have the delegated power to cancel any event held on Council Open Space/land due to inclement weather, ground conditions, health and safety or concerns identified and raised by Officers within Newent Town Council.

The Council unanimously agree to have a fourth committee, called Regeneration, by dividing duties from the Communities Committee, with the changes, to be made to the overall document.

D. Quorate

It was proposed that a meeting shall comprise of 5 members on each committee with quorate being 3 Councillors.

The Council by majority decision agree that a meeting shall comprise of 5 members on each committee with quorate number being 3.

E. Committee Structure update

It was proposed that the Clerk update the current draft paperwork on the Committee and update the Terms of Reference Summary document, the Terms of reference (duties) the Year Calendar of meetings, including the newly agreed Regeneration Committee.

The Council unanimously agreed for the Clerk update the current draft paperwork on the Committee and update the Terms of Reference Summary document, the Terms of reference (duties) the Year Calendar of meetings, including the newly agreed Regeneration Committee.

The Mayor closed the meeting at 7.31pm