

NEWENT TOWN COUNCIL

Minutes of a meeting of Newent Town Council held on Monday 9th May 2022 at Newent Community School, Watery Lane, Newent at 7.00 pm

Present: Councillors Mrs C Howley, Mrs K Draper, Mrs M Duffield, Mr R Beard, Mrs K Selwyn, Mrs G Moseley, Mrs J Gooch, Mrs R Wadley, Mr Ralph, Mrs C Birkan, Mrs S Marcovecchio and Mrs W Odhiambo

Also present – The Clerk and 6 Members of the public

1. To elect the Mayor of the Council and to receive the Mayor's Declaration of Acceptance of Office

Councillor Mrs Howley was duly re-elected as Mayor, unanimously, and signed the Declaration of Acceptance of Office.

2. To elect the Deputy Mayor of the Council and to receive the Deputy Mayor's Declaration of Acceptance of Office

Councillor Mrs Duffield was duly re-elected as Deputy Mayor, unanimously, and signed the Declaration of Acceptance of Office.

Public Participation Session

None.

3. **To note apologies for absence**

None.

4. **Declarations and Interest on items on the agenda**

Councillor Mrs J Gooch declared an interest in Item 14, Temporary Road Closure Application, as she had commented on this prior to the council meeting.

5. **To sign as a correct record the Minutes of the Council meeting held on Monday 25th April 2022**

The Council by majority decision agreed that the Minutes were a true and accurate summary of the meeting and were duly signed by the Chairman.

6. **Clerk's update and matters arising from previous minutes**

6.1 To note the Clerk's Report

The Clerk's Report was noted.

7. Finance

7.1 To approve the accounts to be paid

NEWENT TOWN COUNCIL PAYMENTS FOR COUNCIL APPROVAL 09.05.22

Invoices due for Payment 15.04.22-29.04.22				
Date of Invoice	Payee	VAT	Total	Description
22.04.22	Tindle Newspapers Wales & Borders Ltd	£48.00	£288.00	Deputy Clerk Advert: Forester; Website
28.04.22	GDR Solutions	£28.80	£172.80	1x First Responder -fully kitted to attend Platinum Jubilee Celebrations Saturday 4th June 2022 11.30am-4.30pm To be paid from donations made from public donations to the Jubilee event
29.04.22	Peninsula	£28.42	£173.42	Business Safe
29.04.22	Citizens Advice Bureau	£0.00	£1,500.00	Grant Funding for CAB in Newent 2022/23
29.04.22	Just Bin Bags Ltd	£47.21	£283.25	160-gauge bin bags 12 boxes for Estates Team
29.04.22	KJS Certified Accounts	£0.00	£737.50	Training; End of Year end supporting papers; Training
03.05.22	GMT Solutions	£22.52	£135.12	Monthly Bronze Plan; IT support; Server anti-virus check; Office 365; Server maintenance
03.05.22	Ermin Plant	£7.39	£44.33	Single drum roller: Diesel for roller
03.05.22	Perpetua Press	£18.72	£112.32	Parish Assembly advert in New Ad
	Totals	£201.06	£3446.74	

The Council by unanimous decision approved the accounts to be paid to a value of £3,446.74.

7.2 To note the RFO Report

Newent Town Council RFO Report payments made since 14.04.22

Payments Made				Fast Payment Out
Date	Payee	Total	Descriptions	
22.04.22	Salaries	£8,480.03	Salaries	FPO
22.04.22	Pension	£2,885.80	Pension	FPO
22.04.22	HMRC	£2,431.85	NI Contribution	FPO
Total		£13,797.68		

	Direct Debits & Standing Orders Paid			SO= Standing Order
				DO= Direct Debit
Date	Payee	Total	Description	Method
14.04.22	WaterPlus	£18.19	Cemetery Water supply 10.01.22-23.03.22	DD
19.04.22	Vision	£122.60	Photocopier charge	DD
19.04.22	Barclaycard	£517.42	Flags/Bunting: Deposit for Safety lifting Gear: All-in-one Limestone; Zoom and Fasthost	DD
20.04.22	AllStar	£127.80	Fuel BW69KZB	DD
20.04.22	Grundon Waste	£222.98	Commercial Waste transfer	DD
21.04.22	Office Depot	£12.01	Office Supplies	DD
21.04.22	Lex Autolease	£263.69	Fleet rental 07.03.22-06.04.22	DD
25.04.22	Newent Association for the Disabled	£35.00	Council vehicle parking	SO
27.04.22	All Star	£1.80	Monthly fuel card payment	DD
27.04.22	Office Depot	£109.75	Office equipment	DD
29.04.22	Office Depot	£53.89	Paper: badges mouse pads	DD
	Totals	£1,485.13		

A councillor asked if the bunting was paid for from the FoDDC grant. The Clerk commented that it had been.

As of 29.04.22	Funds available to Council	
	Earmarked reserves Balance	£139,351.26
	Business Account Balance (ending 1229)	£236,821.13
	Business Account Balance (ending 1008) account used for payments	£16,511.55
	Total in Lloyds Bank accounts available to Council	£392,683.94

The RFO Report was noted.

7.3 To Note Draft Income & Expenditure Report 31.03.22

The draft Income & Expenditure Report, 31.03.22, was noted.

7.4 To review the Asset Register

The Asset Register was reviewed.

8. To appoint Members from nominations submitted to serve on the Finance and Staffing Committee, and to appoint the Committee Chairman and Vice Chairman

By unanimous decision Councillor Mrs K Draper was appointed as Chairman of the **Finance and Staffing Committee**.

By unanimous decision Councillor Mrs S Marcovecchio was appointed as Vice-Chairman of the **Finance and Staffing Committee**.

By unanimous decision Councillors Mrs R Wadley, Mr R Beard and Mrs C Howley were appointed to the **Finance and Staffing Committee**.

9. To appoint Members from nominations submitted to serve on the Planning & Environment Committee, and to appoint the Committee Chairman and Vice Chairman

By unanimous decision Councillor Mrs G Moseley was appointed as Chairman of the **Planning & Environment Committee**.

By unanimous decision Councillor Mrs K Selwyn was appointed as Vice-Chairman of the **Planning & Environment Committee**.

By unanimous decision Councillors Mrs S Marcovecchio, Mrs K Draper & Mrs W Odhiambo were appointed to the **Planning & Environment Committee**.

10. To appoint Members from nominations submitted to serve on the Regeneration Committee, and to appoint the Committee Chairman and Vice Chairman

Councillor Mrs J Gooch was proposed by Councillor Mrs R Wadley and seconded by Councillor Mrs C Birkan.

By majority decision Councillor Mr R Beard was appointed as Chairman of the **Regeneration Committee**.

By unanimous decision Councillor Mrs R Wadley was appointed as Vice-Chairman of the **Regeneration Committee**.

By majority decision Councillors Mrs M Duffield, Mrs C Howley and Mrs S Marcovecchio were appointed to the **Regeneration Committee**.

Councillor Mrs C Birkan was nominated, proposed and seconded for a position on the Regeneration Committee, but there were insufficient votes

from the councillors to enable Councillor Mrs C Birkan to be on the committee.

Councillor Mrs C Birkan commented on this and other matters, and the Chairman asked Councillor Mrs C Birkan to modify her behaviour, to speak to the agenda items and not to interrupt others who have been asked to speak.

The Chairman asked Councillor Mrs C Birkan not obstruct the proceedings.

Councillor Mrs C Birkan continued with her behaviour and as a result the Chairman suspended the meeting for 2 minutes.

Meeting suspended 7.27pm.

Meeting resumed 7.29pm.

11. To appoint Members from nominations submitted to serve on the Communities Committee, and to appoint the Committee Chairman and Vice Chairman

By majority decision Councillor Mrs W Odhiambo was appointed as Chairman of the **Communities Committee**.

The Vice Chair for the **Communities Committee is vacant**.

By majority decision Councillors Mrs C Howley, Mrs K Draper and Mr R Beard were appointed to the **Communities Committee**.

12. To appoint representatives from nominations to undertake the following duties:

- a) Snow & Flood Wardens
By majority decision Councillors Mrs K Selwyn and Mrs C Birkan were appointed as Snow Wardens & Flood Wardens.
- b) Emergency Planning Co-ordinators
By majority decision Councillors Mrs K Selwyn and Mrs C Birkan were appointed as Emergency Planning Co-ordinators.
- c) Allotment Inspections and Competition Judges
By majority decision Councillors Mrs S Marcovecchio and Mrs K Draper were appointed as Allotment Inspections and Competition Judges.
- d) Quarterly Internal Checks
By majority decision Councillors Mrs R Wadley and Mrs G Moseley were appointed to undertake Quarterly Internal Checks.
- e) Dementia Awareness
By majority decision Councillor Mrs W Odhiambo was appointed to Dementia Awareness.

- f) Armed Forces Covenant Lead
By majority decision Councillor Mrs C Howley were appointed as Armed Forces Covenant Lead.

13. To appoint Members from nominations on the under mentioned bodies as required

The council agreed the following:

	Outside Bodies	Councillor(s)	Approval by
a)	Parish & Town Council Association	Mrs G Moseley	Majority decision
b)	Newent United Charity – appointee	Mrs K Draper Mr R Beard Mrs C Howley	The council decided to appoint 3 Members to the Newent United Charity Majority decision
c)	Freedom Leisure Joint User Group	Mrs C Birkan Mrs W Odhiambo	Majority decision
d)	Newent Allotment Association	Mrs K Draper Mrs S Marcovecchio	Majority decision
e)	Cliffords Mesne Village Hall Committee	Mrs R Wadley	Majority decision
f)	Gloucestershire Market Towns Forum	Mr R Beard Mrs C Howley	Majority decision
g)	Newent Business Club/Liaison	Mr R Beard Mrs K Draper	Majority decision
h)	Newent Initiative Trust	Mrs G Moseley Mrs R Wadley Mrs C Birkan	Majority decision
i)	Newent Doctors/Patient Discussion Group	Mrs M Duffield	Majority decision
j)	Newent Onion Fayre	Mrs W Odhiambo	Majority decision
k)	Forest of Dean Health Forum	Mrs R Wadley	Majority decision
l)	Wye Valley & Forest of Dean Tourism Association	Communities Committee to decide or new councillor to decide	
m)	Forest Youth Association	Clerk to provide information to council on requirements	
n)	Forest Economic Partnership	Mrs W Odhiambo	Majority decision

o)	Dolphin Club Committee	Mrs C Howley	Majority decision
p)	Forest Executive Committee	Clerk to provide information to council on requirements	

14. Temporary Road Closure Application

14.1 For the council to decide where there are any objections to an Order being made by the Forest of Dean District Council, in respect of a temporary road closure application for Winfield, Newent, to hold a Jubilee Street Party, scheduled for Saturday 4th June 14.00 hours - 23.00 hours

The Council, by majority decision are "In favour" of this application.

15. Planning

NEWENT TOWN COUNCIL

Planning applications received from the Forest of Dean District Council for consideration by Newent Town Council at its meeting on Monday 09 May 2022.

15.1 Planning applications to be considered

1. P0588/22/TPO Atlantic House Cliffords Mesne Newent GL18 1JL Holly Tree; T2 of DFTPO204 - Reduction by 3m as part of a "hedge" reduction as they are very close to the house <2m. This is also to facilitate home working as the "hedge" is blocking mobile broadband to the nearest mast in Newent. The "hedge" is higher than the apex of the roof and makes it green and if damaged in winds would fall into the house causing damage.

The Council by majority decision agreed to "No Objection" to this application.

2. P0308/22/LD2 21 Manor Road Newent Gloucestershire GL18 1TH Application under section 192 to establish whether the erection of a single storey rear extension requires planning permission.

The Council by majority decision agreed to make "No Comment" to this application.

3. P1960/21/FUL 17 The Scarr Newent Gloucestershire GL18 1DQ Proposed erection of a steel framed agricultural building for the housing of livestock.

The Council by majority decision agreed to make "No Objection" to this application.

15.2 To note Planning decisions

The Planning decisions were noted

DECISIONS on planning applications received from the Forest of Dean District Council to date.

CONSENT

P0137/22/FUL Oak Glen Cliffords Mesne Newent GL18 1JN
Erection of a detached cottage with associated works. Demolition of existing bungalow.

P1891/21/FUL 35 Ford House Road The Scarr Newent GL18 1LQ
Change of use at land from agricultural to commercial (B8), change of use of existing agricultural building (approved under P1716/20/FUL) to B8 and erection of proposed building for use in connection with the business occupying the site. (Part-retrospective).

P0497/22/TCA Tan House 33 Culver Street Newent Gloucestershire
Cypress hedge in car park at rear of building - reduce height by 50% (approximately 2.5 metres)

DECIDED

P0266/22/LD2 Pen Y Bryn 29 Strawberry Hill Newent GL18 1LH
Application under section 192 to establish whether the erection of a single storey extension requires planning permission.

P0333/22/LD2 Newent Converters, Midwinter Transport Limited Strawberry Hill Newent GL18 1LH Application under section 192 to establish whether the recladding the exterior of an industrial building requires planning permission.

REFUSED

P0140/22/FUL 3 Ross Road Newent GL18 1BD
Erection of Eco Dwelling and Partial replacement of garage structure with second storey level and reinstatement and addition of PV array to roof of garage with electric vehicle charging points with associated works. Demolition of part of existing dwelling and existing outbuilding.

The Mayor closed the meeting at 7.57pm