

## NEWENT TOWN COUNCIL

Minutes of the online Newent Town Council Meeting held on 14<sup>th</sup> September 2020 at 7 pm

Present: Councillors Mrs C Howley (Mayor), Mrs M Duffield, Mrs G Moseley, Mrs K Draper, R Beard, A Ralph, Mrs R Wadley, Mrs S Marcovecchio, Mrs J Gooch, E Heathfield

Also present – Town Clerk and 4 members of the public

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Public Participation Session: One member of the public spoke against planning application P1290/20/FUL. The resident strongly felt the private road was not wide enough and is in a poor condition and not suitable for additional traffic. There is no pavement.

(Cllr Mrs Moseley joined the meeting at this juncture)

The neighbour stated that it would also have a detrimental impact on her business due to the noise and increased traffic. There would be no issues if the access was through Strawberry Hill.

29.1 Apologies – Cllr Ms Birkan sent a message to confirm that she was unable to attend due to connectivity issues.

(1 member of the public left the meeting at this juncture)

29.2 Declaration of Interests

Cllr Mrs Howley declared an interest in planning application P1300/20/TPO and in the Newent Initiative Trust grant application.

Cllr Heathfield declared an interest in the Newent Initiative Trust grant application.

Cllr Mrs Gooch declared an interest in planning application P1294/20/FUL.

Cllr Mrs Marcovecchio declared an interest in P1259/20/FUL.

Cllr Mrs Draper declared an interest in the Newent Initiative Trust grant application.

29.3 Approval of the Minutes of the Meetings held on 24<sup>th</sup> August and 1<sup>st</sup> September 2020

Cllr Mrs Gooch had declared an interest in the update on the planning application relating to Southernns Barn.

**Resolved:** The Minutes of the Council Meeting held on 24<sup>th</sup> August 2020 were approved. **Record of Voting:** Proposed by Cllr Mrs Marcovecchio, Seconded Cllr Mrs Draper, 9 in favour, 1 abstention.

**Resolved:** The Minutes of the Council Meeting held on 1<sup>st</sup> September 2020 were approved. **Record of Voting:** Proposed by Cllr Mrs Wadley, Seconded Cllr Beard, 9 in favour, 1 abstention.

**Resolved:** The confidential Minutes of the Council Meeting held on 1<sup>st</sup> September 2020 were approved. **Record of Voting:** Proposed by Cllr Mrs Draper, Seconded Cllr Mrs Marcovecchio, All in favour.

#### 29.4 Clerk's update and matters arising from previous minutes

All items have been actioned and correspondence sent.

#### 29.5 Finance

##### 29.5.1 To approve accounts to be paid

Payments made since last meeting		£
Wages		8414.88
Payments for consideration		
Chris Hyett	15506	210.00
Viking	BACS	149.07
Safpro	15507	25.00
MKM	BACS	45.42
South West Councils	BACS	25.00
South West Councils	BACS	3418.62
SLCC	BACS	25.00
EE	15508	52.85
Newent Auto Centre	15509	239.35
Geoffrey Urch Landscaping	BACS	180.00
Ermin Plant	15510	209.76
Vision Office	BACS	40.03
Peninsula	BACS	173.42
Glebe Chapel	BACS	450.00
Glebe Chapel	BACS	120.00
MJ Lawless Electrical	BACS	270.00
GMT Solutions	BACS	117.12
Sage	BACS	338.40
Mainstream Digital	15511	13.00
J Martindale	15505	97.27

Cllr Mrs Gooch asked if the Clerk had attended the National Conference. It was confirmed this is scheduled for October.

**Resolved:** The above expenditure is approved, to a value of £14,614.19. **Record of Voting:** Proposed by Cllr Mrs Wadley, Seconded Cllr Beard, All in favour.

29.5.2 To approve Direct Debit/Standing Order and BACS payment schedule

**Resolved:** The following schedule is approved for 2020/21;

<b>Payee</b>	<b>Payment Method</b>	<b>Amount</b>
Barclay Card	Direct Debit as required	Variable
Lloyds Bank – Bank Charges	Standing Order – monthly	£5.00
Public Work Loan	Direct Debit – twice yearly	£946.02
Lex Autolease	Direct Debit – monthly (L200 & Cabstar)	£603.44 (there may be additional charges to cover vehicle tax increases)
EON	Direct Debit – monthly	Variable
Allstar Fuels	Direct Debit – As transactions made	Variable
Newent Association for the Disabled	BACS - monthly	£35.00
Salaries	BACS - monthly	Variable
HMRC PAYE	BACS - monthly	Variable
GCC Pensions	BACS - monthly	Variable

**Record of Voting:** Proposed Cllr Mrs Moseley, Seconded Cllr Mrs Wadley, All in favour.

29.5.3 To note and approve the NJC pay award for 2020-21 and annual leave increase

**Resolved:** The national pay award and leave increase were approved. **Record of Voting:** Cllr Mrs Howley, Seconded Cllr Mrs Wadley, All in favour.

29.5.4 To appoint a working group to review budgets

Cllrs Mrs Howley, Mrs Wadley and Mrs Gooch agreed to undertake this task.

29.5.5 To appoint 2 members to undertake quarterly internal checks

Cllrs Mrs Duffield and Mrs Marcovecchio agreed to undertake this duty.

29.6 To consider response required to correspondence/consultations received

29.6.1 Forest of Dean District Council – Request suggestions for street name for development of 36 properties

**Resolved:** The preferred street name is Poinsettia Way. **Record of Voting:** Proposed Cllr Mrs Wadley, Seconded Cllr Beard, 9 in favour, 1 against.

**Resolved:** The second choice street name is Lobelia Drive.

**Record of Voting:** Proposed Cllr Mrs Gooch, Seconded Cllr Beard, All in favour.

#### 29.6.2 To consider accepting responsibility for the Market House Artefacts

The two gentleman who have kindly allowed artifacts to be displayed in the Market House for over 20 years have generously offered to donate them to the Town Council. **Resolved:** The Town Council graciously accepts the donation of the artefacts. **Record of Voting:** Proposed Cllr Heathfield, Seconded Cllr Mrs Wadley, All in favour.

#### 29.6.3 Nature Explorers – Request to hold under 5’s nature group at the Lake and to request a reduction in the lake charge

A question was raised regarding how long the permit would last. The Clerk confirm the request is for 24<sup>th</sup> September to 3<sup>rd</sup> December. Cllr Beard proposed the request is accepted with the reduced fee. Cllr Heathfield seconded this proposal. Cllr Mrs Gooch made an amendment to the proposal to waive the fees. **Resolved:** The request to hold the Nature Explores nature group at the lake between 24<sup>th</sup> September and 3<sup>rd</sup> December is approved and all fees are waived. **Record of Voting:** Proposed Cllr Mrs Gooch, Seconded Cllr Mrs Wadley, 6 in favour, 2 against, 2 abstentions.

### 29.7 Planning

#### 29.7.1 Planning applications to be considered

(Cllr Mrs Marcovecchio left the meeting whilst the following application was considered)

P1259/20/FUL - 17 Culver Street, Newent

Erection of a first floor rear extension over existing single storey kitchen and proposed single storey extension to rear.

**Resolved:** No objection. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Mrs Draper, All in favour.

(Cllr Mrs Marcovecchio re-joined the meeting at this juncture)

P1297/20/TPO - 9 The Butts, Newent

Crown lift x 2 Lime Tree (T1-T2), fell x 1 Cherry tree (T3) and fell x 1 Birch tree (T4). **Resolved:** No objection. **Record of Voting:** Proposed Cllr Mrs Gooch, Seconded Cllr Mrs Wadley, All in favour.

P0083/20/Discon - Southend Nurseries, Southend Lane, Newent

Discharge of conditions 20 (LEMP) and 27 (external materials details) of planning permission P0981/19/FUL. **Resolved:** No objection. **Record of Voting:** Proposed Cllr Mrs Gooch, Seconded Cllr Beard, All in favour.

P0085/20/Discon - Southend Nurseries, Southend Lane, Newent

Discharge of condition 17 (Remedial Strategy Report) of planning permission P0981/19/FUL. **Resolved:** The Council requests further information regarding surface water drainage, following the comments made by the Drainage Officer, before a decision can be made. **Record of Voting:** Proposed Cllr Heathfield, Seconded Cllr Beard, 9 in favour, 1 abstention.

P1290/20/FUL - 33 Ford House Road, The Scarr, Newent

A late email objecting to the application was received from a neighbouring property and was read out by the Chair.

Change of use of land to extend existing holiday home park to accommodate the stationing of up to an additional 15 static holiday homes. **Resolved:** Objection for the following reasons. There is no business plan available. The neighbour notification is not comprehensive as only 3 of the 9 neighbouring properties were consulted. Amended internal layout documents were only added to the portal on the day the Town Council considered the application. The access road is not suitable for an increase in traffic and is in a poor condition. The road is not wide enough and does not have safe pedestrian access. The Town Council is very disappointed that Gloucestershire Highways have not raised concerns about the access road. An application in 2008 suggested an access road from/to Strawberry Hill. If the application was approved the Town Council would request that a condition is added that the access is from Strawberry Hill. **Record of Voting:** Proposed Cllr Mrs Moseley, Seconded Cllr Mrs Duffield, 9 in favour, 1 abstention.

(Cllr Mrs Howley left the meeting whilst the following application was considered and Cllr Mrs Duffield chaired the meeting for this item)

P1300/20/TPO - 46 Johnstone Road, Newent

Reduction of branches by 2-3m of x 1 Oak tree. **Resolved:** No objection. **Record of Voting:** Proposed Cllr Mrs Wadley, Seconded Cllr Mrs Gooch, All in favour.

(Cllr Mrs Howley re-joined the meeting at this juncture and resumed chairing the meeting)

(Cllr Mrs Gooch left the meeting whilst the following application was considered)

P1294/20/FUL - 2 Lightfoot, Newent

Erection of a single storey rear extension. Replacement of roof tiles.

**Resolved:** No objection. **Record of Voting:** Proposed Cllr Mrs Draper, Seconded Cllr Beard, All in favour.

(Cllr Mrs Gooch re-joined the meeting at this juncture)

P1338/20/FUL - Land on the North West side of Watery Lane, Newent

Erection of 40 no. two storey dwellings with associated access and hard and soft landscaping

Some concerns were raised regarding the poor attempt of a pathway. **Resolved:** No objection. **Record of Voting:** Proposed Cllr Mrs Duffield, Seconded Cllr Mrs Wadley, 5 in favour, 1 against, 3 abstentions. **Resolved:** The Town Council requests a Section 106 contribution for improvements to amenities at the Recreation Ground. **Record of Voting:** Proposed Cllr Mrs Duffield, Seconded Cllr Mrs Draper, 9 in in favour.

Cllr Gooch requested that it be noted that she did not take part in the discussion or vote on this application.

P1303/20/FUL - Plot 2 The Stables, Southend Lane, Newent. Form new access to plot from Southend Lane (Retrospective approval). (Part retrospective). **Resolved:** Objection due to the possible obstruction of surface water drainage channel that the new access is covering. **Record of Voting:** Proposed Cllr Mrs Moseley, Seconded Cllr Mrs Howley, 5 in favour, 4 abstentions

Cllr Gooch requested that it be noted that she did not take part in the discussion or vote on this application.

P1327/20/FUL - Plot 1 The Stables, Southend Lane, Newent. Creation of new access to plot from Southend Lane (Following Temporary access created) (Part retrospective). **Resolved:** Objection due to the possible obstruction of surface water drainage channel that the new access is covering. **Record of Voting:** Proposed Cllr Mrs Moseley, Seconded Cllr Mrs Howley, 5 in favour, 4 abstentions

Cllr Gooch requested that it be noted that she did not take part in the discussion or vote on this application.

## PLANNING APPEAL HEARING

Planning Inspectorate ref: APP/P1615/W/19/3236737

Kodiak Land - Land Off Bradfords Lane, Newent

Outline planning permission for up to 50 dwellings, new planting and landscaping, informal open space, car parking, vehicular access point from Bradfords Lane and associated ancillary works. All matters to be reserved with the exception of the main vehicular site access. (Resubmission). Hearing will take place on 23<sup>rd</sup> September at 10 am. A discussion took place as to whether the Council should make a further representation. It was agreed that no further submission would be made, but Councillors could observe the hearing if they wished.

### 29.7.2 To note planning decisions

Permitted

P1015/20/TCA - Ivy Cottage, Lakeside, Newent  
Fell x 1 Conifer tree at Ivy Cottage

P1127/20/TCS – Redford Place, 31A Culver Street, Newent  
Removal of 1 Sweetgum tree at Redford Place

P0857/20/FUL – 1 Glebe Road, Newent  
Erection of a single storey side/rear extension with associated works.

### APPLICATION WITHDRAWN

P1308/20/PQ3PA – Horsley Grove Cliffords Mesne Newent Prior.  
Notification for the change of use of existing agricultural barn to 1 residential dwelling and associated building operations.

## 29.8 Estate Management

29.8.1 To consider erecting pink bows in support of Newent Memorial Hall and Red Lion's MacMillan Coffee Morning

**Resolved:** Permission is granted. The Mayor and Deputy Mayor will liaise to agree details. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Mrs Marcovecchio, 9 in favour, 1 abstention.

## 29.9 To consider grant application requests

### 29.9.1 SARA

**Resolved:** £200 is awarded to SARA. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Mrs Wadley, All in favour.

### 29.9.2 Newent Initiative Trust

(Cllrs Mrs Howey, Heathfield, Mrs Draper left the meeting whilst this application was considered. Cllr Mrs Moseley declared an interest at this point and also left the meeting)

(Cllr Mrs Duffield chaired the meeting for this item)

Cllr Beard proposed that £8,300 is awarded, which was seconded by Cllr Ralph. Cllr Mrs Gooch made an amendment to the proposal to increase the payment to £9,000. **Resolved:** £9,000 is awarded to Newent Initiative Trust. **Record of Voting:** Proposed Cllr Mrs Gooch, Seconded Cllr Mrs Wadley, 4 in favour, 2 abstentions.

(Cllrs Mrs Howley, Heathfield, Mrs Draper and Mrs Moseley re-joined the meeting at this juncture. Cllr Mrs Howley resumed chairing the meeting)

29.10 To consider adopting the policy for provision of memorial benches

**Resolved:** The policy is adopted. **Record of Voting:** Proposed Cllr Mrs Draper, Seconded Cllr Mrs Marcovecchio, 9 in favour 1 abstention.

29.11 To consider adopting the policy for provision of memorial trees

**Resolved:** The policy is adopted. **Record of Voting:** Proposed Cllr Mrs Draper, Seconded Cllr Mrs Marcovecchio, All in favour.

29.12 To appoint a working group to review the Cemetery Rules and Regulations

Cllrs Heathfield, Mrs Marcovecchio, Mrs Gooch, Mrs Moseley and the Clerk will undertake the review.

29.13 To appoint representative(s) on the Forest of Dean & Wye Valley Tourism Association

**Resolved:** Cllr Mrs Gooch is appointed. **Record of Voting:** Proposed Cllr Mrs Wadley, Seconded Cllr Mrs Howley, All in favour.

29.14 To appoint member(s) to produce a monthly newsletter

**Resolved:** Cllrs Mrs Odhiambo and Ms Birkan are appointed, subject to an email confirmation by the assigned councillors. **Record of Voting:** Proposed Cllr Mrs Moseley, Seconded Cllr Mrs Howley, All in favour.

29.15 To receive committee and representative reports

No written reports were received.



**Resolved:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

29.16 To consider report on burial procedure

The Mayor declared the meeting closed 8.52 pm.