

NEWENT TOWN COUNCIL

Minutes of the Christmas Lights Committee Meeting held online on Friday 6th November 2020 at 4 pm

PRESENT: Cllrs Mrs Draper (Chair), Mrs Duffield, Mrs Howley, Heathfield, Town Clerk and 1 co-opted member

1. **Apologies – None.**
2. **Declarations of interest – None.**
3. **Minutes of the meeting held on 23rd October 2020**

Resolved: The minutes of the meeting held on 23rd October 2020 were approved and signed as a correct record. **Record of Voting:** Proposed Cllr Mrs Howley Seconded by Cllr Mrs Duffield, All in favour.

4. Matters arising from the previous Minutes and update on actions

Baubles have been ordered at a cost of £311.85.

An order has been placed for filming for the virtual switch-on.

Ermin Plant have generously agreed to give a substantial discount again this year.

The Christmas tree has been erected. The Committee requested a thank you letter is sent to the Christmas Tree Company.

5. Changes due to lockdown implications

A request had been received to use the cherry picker for erection and removal of their Christmas tree lights at the Co-op. A donation of £150.00 would be made.

Resolved: The cherry picker can be used as requested. **Record of Voting:** Proposed Cllr Mrs Draper Seconded Cllr Mrs Howley, All in favour.

A discussion took place regarding the switch-on and Committee members will dress up and social distance for the switch-on.

Mr Letchford suggested organising a school classroom decoration competition. It was agreed this would be considered next year.

Cllr Draper agreed to contact the Co-op re the hampers for the home decoration competition.

6. To review budget update and agree any further expenditure

There should be a small underspend which will be earmarked for next year's event.

7. To confirm switch-on details

The switch will take place at 5 pm and will be live streamed to try and discourage people attending the town.

8. Date of next meeting

A meeting will be scheduled if required.

With no further business, the meeting closed at 4.29 pm.