

## **NEWENT TOWN COUNCIL**

Minutes of the Christmas Lights Committee Meeting held on Monday 4<sup>th</sup> November 2019 at 6.30 pm in the Market House, Newent

**PRESENT:** Cllrs Mrs Draper (Chair), Mrs Duncan, Mrs Howley, Heathfield, Mrs Odhiambo, Town Clerk and 1 co-opted member.

- 1. Apologies – None**
- 2. Declarations of interest – None.**

(Cllr Mrs Odhiambo joined the meeting at this juncture)

### **3. Minutes of the meeting held on 15<sup>th</sup> October 2019**

**Resolved:** The minutes of the meeting held on 15<sup>th</sup> October 2019 were approved and signed as a correct record. **Record of Voting:** Proposed by Cllr Heathfield, Seconded by Cllr Mrs Duncan, 4 in favour, 1 abstention.

### **4. Matters arising from the previous Minutes and update on actions**

Cllr Heathfield suggested the Council sell the Christmas Trees on behalf of the Christmas Tree Company and add £5.00 to the price. Unfortunately, this would not be possible as the company said it was too early for the trees and the logistics would be difficult.

Letters have been sent to traders.

Cllr Mrs Odhiambo agreed to circulate a draft article for the Citizen for the Committee's agreement.

Cllr Mrs Howley will confirm if Picklenash School will be performing.

### **5. To consider stall requests/allocation**

Confirmed stalls are: Bar & Kitchen, Cloud CoCo, The Dolphin Club, Glebe Chapel, Ohsomely, The Natural Tree Company, Whittles, Danter's and the Police. Cllr Mrs Draper will liaise with the Town Clerk regarding stall allocation.

### **6. To review the budget update and agree any further expenditure**

The advert in New-Ad is £93.60 and the additional expenditure was unanimously approved. Due to timings of the publication only one advert would be placed.

### **7. Update on Christmas home decoration competition**

A draft advert was circulated and it was agreed that the judging would take place on 19<sup>th</sup> December 2019. Julian Dowel will be invited to judge the competition and will be accompanied by Cllr Mrs Draper. The winner will be announced on 20<sup>th</sup> December.

## **8. To finalise areas of responsibility**

Tasks were allocated and the updated list will be circulated to Committee members.

Councillors will be asked to help by driving Father Christmas to the start of the parade.

The schedule for the musicians will be:

1.30 pm -2.15 pm – Animo

2.30 pm – 3 pm – Picklenash School

3.15 pm – 4 pm – Avy Gayle Smith

4 pm – 4.30 pm – Newent Community Choir

## **9. Date of next meeting**

No further meetings would be required before the event.

With no further business, the meeting closed at 7.31 pm.