

## NEWENT TOWN COUNCIL

Minutes of the Newent Town Council Meeting held on Monday 26<sup>th</sup> November 2018 at the Market House, Newent at 7.30 pm.

Present: Councillors Mrs J Davies (Mayor), Mrs R Wadley, E Heathfield, Mrs C Howley, V Vesma, Mrs G Moseley, Mrs S Marcovecchio, R Beard, Mrs K Draper, Mrs M Duncan, D Blick

Also present – The Clerk and 3 members of the public

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Before the start of the meeting Cllr Mrs Davies thanked Cllr Mrs Draper for arranging a fantastic Christmas lights event and asked for a special thanks to be passed on to the workforce for erecting the lights, which look fantastic.

Public Participation Session: No items raised.

86.0 Apologies – None.

86.1 Declaration of Interests

Cllr Beard declared an interest in the accounts to be paid.

Cllr Mrs Marcovecchio declared an interest in planning application P1656/18/FUL.

86.2 Revised plans for development off Bradfords Lane

Mr Chorlton representing Kodiak Land was welcomed to the meeting.

Mr Chorlton gave some background information about Kodiak Land. A copy of the revised layout was circulated and the proposal is now for 50 properties, with half of the site being allocated for open space including meadow with daffodils being planted.

A number of Section 106 contributions have been agreed for Picklenash School, the Community Centre, the Community Café, Scout Group and £10,000 for updating the play equipment at the Recreation Ground.

A number of comments and questions were raised including; concerns regarding the 2 large chestnut trees being cut down – due to the access the trees cannot be saved, but 50 trees will be planted. More bungalows should be included and allocated for private purchase only. The open space will be part of a legal agreement and could not be built on. There is a shortage of low-cost single persons homes which should be considered. Would renewables be considered as part of the design – its too early to say as this would be dealt with at a later stage by the developers, although Kodiak will see if it is possible to include this as a condition of the application.

Mr Chorlton was thanked for attending the meeting.

86.3 Approval of the Minutes of the Council meeting held on 12<sup>th</sup> November 2018

**Resolved:** The Minutes of the Council meeting held on 12<sup>th</sup> November 2018 were approved, subject to some minor errors being rectified. **Record of Voting:** Proposed by Cllr Beard, Seconded Cllr Mrs Howley, All in favour.

(1 member of the public left the meeting at this juncture)

86.4 Clerk's Update and Matters Arising

Councillor vacancy – No applications had been received, therefore the vacancy has been re-advertised with a closing date of 3<sup>rd</sup> December.

Cllr Beard stated that he had not yet received any comments with regards to the parking options report.

86.5 Finance

86.5.1 To approve accounts to be paid

(Cllr Beard left the meeting whilst the accounts to be paid were discussed)

Payments made since last meeting		£
		6235.17
Wages		
Barclaycard Transactions		
Fasthost Internet		6.00
Fasthost Internet		13.19
Payments to be considered	Chq No.	£
Adzor	14895	400.00
G D Parkers	14896	59.91
GDR Solutions	14897	89.40
Forest & Wye Valley Review	14898	180.56
Highleadon Filling Station	14899	214.60
Ermin Plant	14900	855.84
Glebe Contractors	14901	348.00
GMT Solutions	14902	81.84
Mainstream Digital	14903	52.86
Abbey Business Group	14904	30.50
HB Digital	14905	168.96
Horsedrawn Occasions	14906	900.00
Colin Rooke	14907	25.00
Ofcom	14908	300.00

R Beard	14909	37.70
The Royal British Legion Poppy Appeal		
GW 4X4	14910	68.50
Gloucestershire County Council	14911	100.00
HMRC	BACS	2405.42
	BACS	2137.23

**Resolved:** The above expenditure is approved, to a value of £14,710.68. **Record of Voting:** Proposed by Cllr Mrs Howley, Seconded Cllr Mrs Marcovecchio, All in favour.

#### 86.5.2 To approve BACS payment schedule

**Resolved:** All future monthly payments to the HMRC and Gloucestershire County Council Pension Service are paid by BACS.

**Record of Voting:** Proposed by Cllr Heathfield, Seconded Cllr Mrs Howley, All in favour.

#### 86.6 To consider response required to correspondence/consultations received

##### 86.6.1 Voice of Newent – Request to hold the Big Lunch at the Lake on Sunday 9<sup>th</sup> June 2019

**Resolved:** Providing the date does not clash with a band concert it is approved or an alternative date should be agreed with the Clerk.

**Record of Voting:** Proposed Cllr Mrs Draper, Seconded Cllr Beard, All in favour.

##### 86.6.2 Forest of Dean District Council – Invitation to attend Our Shared Forest meeting on Monday 10<sup>th</sup> December at 6 pm in Coleford

Cllrs Mrs Moseley volunteered to attend the meeting and agreed to raise concerns regarding the Forestry Commission shutting some foot/cycle paths.

##### 86.6.3 Letter from a resident – Concerns regarding the fish stocks in the Lake and the impact on wildlife

It was confirmed that a fish stock audit was carried out last year and the stocks were reduced as required. Fishermen at the Lake also have stated that they are catching less fish than they used to. A lengthy discussion took place. **Resolved:** A response is sent confirming that an adequate management plan is already in place and fish stocks are monitored. A duck platform is being installed to help with breeding wildfowl. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Mrs Howley, All in favour.

## 86.7 Planning

### 86.7.1 Planning applications to be considered

P1635/18/OUT –The Willows, Horsefair Lane, Newent (Oxenhall Parish Meeting)

Outline application for the erection of a dwelling and sewage treatment plant with associated parking and works. Construction of vehicular access. **Resolved:** No objection. **Record of Voting:** Proposed Cllr Duncan, Seconded Cllr Mrs Draper, All in favour.

P1722/18/TPO – 10 Lakeside, Newent

Fell x 1 Lime tree covered by G5 of G41 TPO54 at 10 Lakeside.

**Resolved:** Objection. However, the Council would reconsider its response if more information and illustrations were provided.

**Record of Voting:** Proposed Cllr Mrs Duncan, Seconded Cllr Beard, All in favour.

(Cllr Mrs Marcovecchio left the meeting whilst the next application was considered)

P1656/18/FUL – Co-op, Market Square, Newent

Extension to existing retail premises including alterations to internal layout and car park. **Resolved:** No objection. **Record of Voting:** Proposed Cllr Vesma, Seconded Cllr Blick, 5 in favour, 1 against, 4 abstentions.

P1542/18/FUL – Sheppard House, Onslow Road, Newent

Erection of 6ft perimeter fence and installation of gate access with associated works. **Resolved:** No objection. **Record of Voting:** Proposed Cllr Duncan, Seconded Cllr Vesma, All in favour.

### 86.7.2 To note planning decisions

PERMITTED

P1679/18/Nonmat – Land North of Ross Road, Newent

Non-material amendment to P0328/18/APP to allow for the Welby House type to be superseded by the Windsor House type

P0114/18/Discon – 24A Vauxhall, Newent

Discharge of Condition 03 (External facing materials) of planning permission P1762/17/FUL

P1491/18/FUL – Woodgate Cottage, Cliffords Mesne

Erection of a workshop and store. Demolition of existing barn (resubmission)

The Clerk was asked to contact the District Council to enquire if an appeal had been made regarding 9 Culver Street.

The Clerk was asked to contact the Planning Department regarding the black and white building on Church Street being in disrepair.

## 86.8 Estate Management

### 86.8.1 To receive the Estate Supervisor's report and agree any actions

The Clerk confirmed the tarmacking at the Cemetery had been completed and asked Councillors to visit the site and to report any issues by the end of the week.

The workforce was thanked for completing a fantastic job at cutting the Cemetery extension hedges.

Quotations had been received for felling and removing one common Alder to stump level at the Lake as agreed in the year one tree report. **Resolved:** Quotation from Company 1 is accepted at a cost of £320.00. **Record of Voting:** Proposed by Cllr Mrs Howley, Seconded Cllr Mrs Draper, All in favour.

Councillors were asked to consider the litter picking requirements of the Christmas period. **Resolved:** Litter picking is required on 27<sup>th</sup> December and one day over the weekend, which will be agreed with the Clerk. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Beard, All in favour.

### 86.8.2 To receive the Market House visitors report

Cllr Mrs Howley was pleased to note, that again this year the highest footfall took place on the Community Day.

The report was noted and a thank you email will be sent to the stewards and the Mayor will hold a coffee morning again next year.

### 86.9.1 To appoint an Independent Internal Audit for 2018/19

Mr Peter Newman has confirmed he would be available again to undertake the Council's Internal Audit, which he has professionally completed in prior years. **Resolved:** Mr Newman is appointed as the Internal Auditor for 2018/19 at cost of £180.00. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Mrs Howley, All in favour.

## 86.10 To receive committee and representative reports

Cllr Mrs Wadley	Neighbourhood Watch
Cllr Mrs Wadley	Forest Health Forum
Cllr Mrs Draper	Christmas Lights Event
Cllr Mrs Howley	Memorial Hall's participation in the Christmas Lights Event
Cllr Blick	Folk Club raised £250.00 for Children in Need
Cllr Mrs Moseley	Community Safety Partnership
Cllr Mrs Marcovecchio	The Grounds Maintenance Assistant post has been offered to an applicant, subject to references being received

## 86.11 Notices and Information

Cllr Mrs Moseley informed the Council that the first NDP Steering Group meeting would be taking place on 29<sup>th</sup> November.

Cllr Mrs Davies reminded Councillors that the Civic Carol Service would be taking place the following evening.

Cllr Mrs Davies thanked Mrs Heathfield for producing the banner, which was used in the Christmas lights procession.

The Clerk informed the Council that the Forest of Dean District Council had confirmed the flood alleviation bund had been completed and will be grass seeded in the Spring.

The Mayor declared the meeting closed at 8.52 pm.