

NEWENT TOWN COUNCIL

Minutes of the Newent Town Council Meeting held on Monday 25th June 2018 at the Market House, Newent at 7.30 pm.

Present: Councillors Mrs J Davies (Mayor), D Blick, Mrs R Wadley, R Beard, E Heathfield, Mrs C Howley, C Thomas, Mrs S Marcovecchio, V Vesma

Also present – The Clerk and 2 members of the public

Public Participation Session: No items raised.

77.0 Apologies – Cllrs Wood, Mrs Draper, Mrs M Duncan and Mrs Moseley

77.1 Declaration of Interests

Cllr Heathfield declared an interest in planning application IT/DFTP0239 and had requested a dispensation, which had been granted by the Proper Officer.

Cllr Mrs Marcovecchio declared an interest in planning application P0802/18/LBC.

77.2 Approval of the Minutes of the Council meeting held on 11th June 2018

Resolved: The Minutes of the Council meeting held on 11th June 2018 were approved. **Record of Voting:** Proposed by Cllr Mrs Howley, Seconded Cllr Beard, 8 in favour, 1 abstention.

77.3 Clerk's Update and Matters Arising

Meeting with Mark Harper – The meeting will take place on 20th July in the morning, the time is to be confirmed.

Planning application P0796/18/TCA – A link to the photos was circulated as requested. This will be discussed under planning.

77.4 Finance

77.4.1 To approve accounts to be paid

Payments made since last meeting	Chq No	£
Wages		4457.53
Barclaycard Transactions:		£
Fasthost Internet		6.00
Fasthost Internet		13.19
Payments to be considered	Chq No.	£
Chamberlain Nurseries	14704	34.26
Water Plus	14705	22.84

Abbey	14706	41.42
Viking	14707	172.19
Network Connections	14708	1260.00
Tracy Hearn Carpentry Services	14710	525.00
MKM	14711	116.59
Ermin	14712	63.12

Resolved: The above expenditure is approved, to a value of £6,712.14. **Record of Voting:** Proposed Cllr Blick, Seconded Cllr Mrs Howley, 10 in favour, 1 abstention.

77.4.2 To review budget update report

No issues were raised.

77.5 To consider response required to correspondence/consultations received

77.5.1 GAPTC – Invitation to the AGM to be held on Saturday 21st July at 10.30 am at Gambier Parry Hall, Highnam

No Councillors are available to attend.

77.5.2 Haygrove Farm – Invitation to visit the farm

Several Councillors were interested in attending. The Clerk will liaise with the farm and circulate dates to the Councillors.

77.5.3 To consider official council photographs

Resolved: The request should be reconsidered after the election in May 2019. **Record of Voting:** Proposed Cllr Blick, Seconded Cllr Mrs Howley, All in favour.

77.5.4 Newent Guides – request to use a fire pit at the Arboretum

Resolved: The use of a portable fire pit is approved, providing the relevant forms are completed and the Clerk is notified of the dates.

Record of Voting: Proposed Cllr Blick, Seconded Mrs Marcovecchio, All in favour.

77.5.5 Joe Meek Society – To consider the erection of a Joe Meek statue in the Market Square

Some Councillors expressed preference in having another tree planted in the Market Square. A discussion took place on how this would impact on the possible Valegro statue. **Resolved:** The Council are in support of a Joe Meek statue, however, further information is required regarding materials and size of statue.

Record of Voting: Proposed Cllr Mrs Howley, Seconded Cllr Blick, 8 in favour, 1 abstention.

77.6 Proposal to build a community and recreation facility at the Recreation Ground

Cllr Beard gave some further background information on the circulated report.

Several queries were answered and it was confirmed that the structure would be a permanent building to replace the current temporary Rugby Club building. The new building would be owned and managed by the Town Council and would be available to hire, at a charge, by any organisations etc. The changing rooms will remain as a separate building.

Monies have been earmarked from the deed of variation monies from the proposed recreation ground southwest of Meadow Grove until 25th August. The Forest of Dean District Council require confirmation that the project will go ahead before this date and planning permission is sought to ensure the monies are secured.

Resolved: The Council approves the proposal to build a community and recreation facility at the Recreation Ground as per the circulated drawings, funded by the deed of variation monies. Calfordseaden is appointed as project managers for the build to include; applying for planning permission, producing specifications/schedules of works for contract tenders and to project manage the build to completion.

Cllr Blick requested a named vote. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Heathfield, Cllrs Mrs Davies, Mrs Howley, Mrs Wadley, Mrs Marcovecchio, Vesma, Thomas in favour. Cllr Blick against.

77.7 Planning

77.7.1 Planning applications to be considered

(Cllr Beard left the meeting at this juncture)

(Cllr Mrs Marcovecchio left the meeting whilst the first application was discussed)

P0802/18/LBC – 32 Culver Street, Newent

Listed building consent for the erection of a rear porch. **Resolved:** No objection. **Record of Voting:** Proposed Cllr Blick, Seconded Cllr Mrs Howley, All in favour.

P0770/18/FUL – The Moat, Anthony's Cross, Newent

Construction of a ménage. **Resolved:** No objection providing lighting is shielded from road side. **Record of Voting:** Proposed Cllr Heathfield, Seconded Cllr Blick, All in favour.

IT/DFTPO239 – Forest of Dean District Council (DFTPO239) – Botloes Green

Tree Preservation Order 2018. **Resolved:** The Council supports the Order. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Blick, 7 favour, 1 abstention.

P0738/18/FUL – Land adjacent to The Old Railway Cutting, Hawthorne Hill, Oxenhall, Newent

Change of use of land to two Gypsy/Traveller pitches comprising of 2 x mobile homes, 2 x touring caravans, 2 x day rooms plus hardstanding and foul drainage. (Part retrospective). **Resolved:** Object. There are traffic concerns and there is no proper pedestrian access into the town from this site. **Record of Voting:** Proposed Cllr Mrs Marcovecchio, Seconded Cllr Blick, All in favour.

P0885/18/PO3PA – Bellstone, Unit 1 Redmarley Road, Newent

Prior approval of conversion of B1 office to C3 residential. **Resolved:** No objection. **Record of Voting:** Proposed Cllr Heathfield, Seconded Cllr Blick, All in favour.

P0858/18/FUL – Woodgate Cottage, Cliffords Mesne

Change of use of land from agricultural to residential curtilage. **Resolved:** No objection. **Record of Voting:** Proposed Cllr Heathfield, Seconded Cllr Vesma All in favour.

P0831/18/FUL – The Black Dog, Church Street, Newent

Erection of five (2 bed) dwellings, conversion of garage into a B&B unit, with parking and amenities – additional information. **Resolved:** No objection. **Record of Voting:** Proposed Cllr Heathfield, Seconded Cllr Blick, 4 in favour, 3 against, 1 abstention.

P0783/18/FUL – Newtown Villa, Ross Road, Newent

Erection of a clad construction garage. **Resolved:** No objection, providing a clause is included that the garage is only used for personal domestic use. Seek further information regarding size of building. **Record of Voting:** Proposed Cllr Heathfield, Seconded Cllr Vesma, 6 in favour, 2 abstentions.

P0796/18/TCA – Coach House, Graces Pitch, Newent

Works to x 2 Eucalyptus tree at Coach House to reduce x 3 branches overhanging the driveway by 3 m and remove dead branches.

Resolved: No objection. **Record of Voting:** Proposed Cllr Heathfield, Seconded Cllr Blick, All in favour.

77.7.2 To note planning decisions

PERMITTED

P0048/18/Discon – Land off Court Lane, Court Lane, Newent
Discharge of conditions 05 (full details of plat bond of Plots 2-4) and 06 (external facing materials) of planning permission P1854/13/FUL

P0632/18/TPO – 14 Lakeside, Newent
Crown reduce x 1 Yew Tree covered by G1 of G41 TPO54 at 14 Lakeside by 2m all round

P0255/18/FUL – Wildsmith Meadow, Malswick, Newent
Replacement of 5, and one new floodlights. Erection of a 100 seater spectator stand with proposed additional car parking (resubmission)

P0243/18/Cou – 33 Ford House Road, The Scarr, Newent
Change of Use from agricultural and equestrian land to caravan park to include up to 9 no. static holiday homes

P0559/18/TPO – 14 Lakeside, Newent
Removal of x 1 Leylandii tree in group G1 of G41TP054

P0494/18/FUL – Okle Clifford Farm, Okle Green, Upleadon
Variation of condition (02 (approved plans) to allow lowered glazing to unit 1, alterations to levels of planning permission P1392/17/FUL

REFUSED

P1987/17/FUL – Plot 2 Horsley Grove, Cliffords Mesne
Conversion of agricultural building into residential dwelling. Sub-division of existing residential dwelling to create two separate units

77.8 Estate Management

77.8.1 To receive the Estate Supervisor's report and agree any actions

The fishing signs at the lake are out of date and it is proposed they are removed and the lake rules signs are updated. Quotations were considered for the works. **Resolved:** The fishing signs are removed and the lake rules signs updated at a cost of £210.00 + VAT. **Record of Voting:** Proposed Cllr Thomas, Seconded Cllr Mrs Howley, All in favour.

77.8.2 To note Gloucestershire Playing Field Association's play area assessments

The very positive reports were noted.

77.8.3 To review and approve the tender specification for resurfacing of the cemetery service road and paths

The tender documents were reviewed. Cllr Blick accepted that his suggestion to include the path from Knight's Way was not possible. A query was raised if the Estate Supervisor had received advice regarding the specification and it was confirmed that the specification was produced to the best of the Estate Supervisor's knowledge but that he is not an expert in this area. **Resolved:** The tender and specification documents were approved. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Mrs Marcovecchio, All in favour.

77.9 To consider the Staff Committee's recommendation to appoint a health and safety service provider

Cllr Marcovecchio explained the importance of the service, as the Council's staff do not have the expertise to ensure the Council is compliant. The Staff Committee have reviewed three proposals and are recommending the proposal for a 5 year agreement from Peninsula as circulated. It was raised that the fees would not include the cost of additional work identified in the risk assessments and this was understood. The Clerk was asked to seek further information regarding the optional insurance. **Resolved:** The proposal from Peninsula for health and safety services for a 5 year period at a cost of £145.00 + VAT per month is approved. **Record of Voting:** Proposed Cllr Blick, Seconded Cllr Mrs Howley, 7 in favour, 1 abstention.

77.10 To appoint members to a Facebook Research Working Group

Cllrs Heathfield, Thomas, Mrs Wadley and Vesma volunteered.

77.11 To consider participating in St Marys Church Christmas Tree Festival

Resolved: The Council agreed to display a tree at this year's Christmas Tree Festival and agreed to buy a small tree if required. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Mrs Marcovecchio, All in favour.

77.12 To request funding for the Neighbourhood Development Plan area of designation consultation

Some funds are required to be able to print some flyers and posters to promote the consultation.

Resolved: £75.00 is approved for NDP consultation costs. **Record of Voting:** Proposed Cllr Mrs Davies, Seconded Cllr Vesma, All in favour.

Cllr Mrs Davies reminded Councillors that this project is a lot of work. If working group members are unable to attend meetings they should at least give their apologies.

77.13 To approve newsletter

The circulated draft was reviewed. **Resolved:** The newsletter was approved, subject to the minor agreed amendments. **Record of Voting:** Proposed Cllr Vesma, Seconded Cllr Mrs Howley, All in favour.

77.14 To receive committee and representative reports

Cllr Mrs Davies	Freedom Leisure Joint Liaison Officer Group
Cllr Heathfield	Youth Advisory Group

77.15 Notices and Information

Cllr Mrs Davies attended Picklenash School with the Clerk to judge the Speed Awareness poster competition. The winning posters are being printed and will be erected along Ross Road.

Mrs Howley informed the Council that a drop-in event for the location of a new community hospital consultation would be taking place in the Memorial Hall tomorrow evening between 6-8 pm. Residents are urged to respond to the consultation.

Cllr Vesma stated the Meet and Mingle on 19th June was poorly attended.

Cllr Heathfield informed the Council that the Allocations Plan should be approved shortly.

Cllr Mrs Marcovecchio had attended a meeting regarding the Valegro statue.

The Clerk confirmed that the bunting was being erected on Thursday.

The Mayor declared the meeting closed at 8.59 pm.