

NEWENT TOWN COUNCIL

Minutes of the Newent Town Council Meeting held on Monday 23rd July 2018 at the Market House, Newent at 7.30 pm.

Present: Councillors Mrs J Davies (Mayor), Mrs K Draper, Mrs M Duncan, D Blick, Mrs R Wadley, R Beard, E Heathfield, Mrs C Howley, C Thomas, Mrs S Marcovecchio, V Vesma and Mrs G Moseley

Also present – The Clerk and 6 members of the public

Public Participation Session: No items raised.

79.0 Apologies – Cllr Wood.

79.1 Declaration of Interests

Cllr Vesma declared an interest in the correspondence from the Onion Fayre Committee.

Cllr Thomas declared an interest in the correspondence from the Onion Fayre Committee and the correspondence from the Royal British Legion.

79.2 Development of a purpose built premises for Newberry International Produce – pre-planning consultation

Mr Taylor from Newberry International Produce attended the meeting with three colleagues and gave an overview of the company's history and the expansion plans on land adjacent to Newent Business Park. Proposed designs were shown which included space for innovation and research kitchens and a deli/farm shop/café. Councillors raised questions including what the anticipated traffic movements would be, this is expected to be 5-7 artic lorries per week, what would be the operating hours, 7 am – 7 pm Monday-Friday and the occasional Saturday. The Council stated that possible improvements to the B4215 junction should be considered. Landscaping of the site was also discussed. Concerns were raised that the area was a significant Roman site and an archaeological survey should take place.

A public consultation on the plans will be held in the Library on 13th August between 1 pm – 7 pm.

The Mayor thanked the representatives for attending the meeting.

(4 members of the public left the meeting at this juncture)

79.3 Approval of the Minutes of the Council meeting held on 9th July 2018

Resolved: Subject to a minor spelling error being corrected on p472, the Minutes of the Council meeting held on 9th July 2018 were approved.

Record of Voting: Proposed by Cllr Beard, Seconded Cllr Mrs Draper, All in favour.

79.4 Clerk's Update and Matters Arising

Police request to move CCTV camera – Still awaiting a response regarding funding and exact location.

Newent in Bloom containers – The watering of the containers has commenced and will continue until the end of August, at the latest.

Cllr Blick raised concerns regarding the process for agreeing hiring of the air conditioning unit for the office and requested the costings. The Clerk will circulate the costings to the Council, which will also be shown in the accounts. Councillors agreed that the urgent request was justifiable.

79.5 Finance

79.5.1 To approve accounts to be paid

Payments made since last meeting		£
Wages		4497.47
Barclaycard Transactions:		£
Fasthost Internet		6.00
Fasthost Internet		13.19
Payments to be considered	Chq No.	£
Mainstream Digital	14723	3.67
Viking	14724	161.62
Abbey Business Equipment Ltd	14725	29.49
Southern Electric	14726	129.60
Southern Electric	14727	273.71
EE	14728	30.72
Grundon Waste Management Ltd	14729	145.97
Highleadon Filling Station	14730	232.26
Ermin Plant	14731	42.00
Perpetua Press	14732	46.08
G D Parker & Co	14733	100.59

Resolved: The above expenditure is approved, to a value of £6,619.32. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Beard, All in favour.

79.5.2 To review budget update report

No concerns were raised. **Resolved:** The report is approved. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Mrs Draper, All in favour.

79.6 To consider response required to correspondence/consultations received

79.6.1 Onion Fayre Committee – Request for the erected bunting to be retained until after the Onion Fayre

Cllr Vesma explained that the Committee had asked if the bunting could be left up until after the Fayre and the Committee would then cover the costs for it to be taken down.

(Cllrs Vesma and Thomas left the meeting whilst this item was discussed)

An email from the Onion Fayre Committee Chairman was read out in response to the Council's request for use of their bunting last year and the points regarding the bunting perishing and not making an impact if left up for a long period were valid for this request.

The Council need to be mindful that the bunting had been purchased with sponsorship money from the Community & Wildlife Day and was only ever intended to be erected for a maximum of 6 weeks.

Resolved: The request was rejected as the bunting is not designed to be erected for prolonged periods. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Mrs Draper, 9 in favour, 1 abstention.

79.6.2 Request for a memorial bench to be sited at the Lake

Resolved: The request is approved. **Record of Voting:** Proposed Cllr Mrs Draper, Seconded Cllr Mrs Howley, 11 in favour, 1 abstention.

79.6.3 Royal British Legion – Request to borrow drum for Remembrance Concert

(Cllr Thomas left the meeting whilst this item was discussed)

Resolved: The request is approved subject to a named person being responsible for the drum and it being returned in the same condition. Damage would have to be paid for. **Record of Voting:** Proposed Cllr Mrs Moseley, Seconded Cllr Mrs Howley, All in favour.

79.6.4 Request to hold Live at the Lake on Sunday 19th August (change of date). **Resolved:** Subject to all the paperwork being received by 3rd August and being in order, permission is granted. **Record of Voting:** Proposed Cllr Blick, Seconded Cllr Heathfield, 10 in favour, 2 abstentions.

79.6.5 Complaint regarding grass cutting by memorial tree at The Lake

The family who purchased the memorial tree were unhappy with the area being left uncut.

Resolved: The space will remain as a wildlife area, but the area around the tree will be cut. **Record of Voting:** Proposed Cllr Blick, Seconded Cllr Mrs Marcovecchio, All in favour.

79.7 Planning

79.7.1 Planning applications to be considered

P0999/18/TCA – Cleeve House, High Street, Newent

Works to trees at Cleeve House in accordance with the submitted details. **Resolved:** No Objection **Record of Voting:** Proposed Cllr Mrs Duncan, Seconded Cllr Heathfield, 9 in favour, 2 against, 1 abstention.

P1032/18/AG – Newtown Farm, Tewkesbury Road, Newent

Prior notification for the erection of agricultural storage building. Application for determination as to whether prior approval is required for further details. **Resolved:** No Objection. **Record of Voting:** Proposed Cllr Mrs Duncan, Seconded Cllr Blick, All in favour.

79.7.2 To note planning decisions

PERMITTED

P0802/18/LBC – 32 Culver Street, Newent

Listed building consent for the erection of a rear porch

P0660/18/FUL – Yew Tree Cottage, Birches Lane, Newent

Alterations and raising of ridge height and erection of a two storey extension, first floor extension and single storey extension to dwelling

P0583/18/FUL – Hudgemoor Farm, Cliffords Mesne

Change of use of garage/storage building into a two bed holiday let/annexe accommodation with associated works. Demolition of existing lean-to

P0381/18/FUL – Barn, Kerry's Barn, Upleadon

Conversion of an agricultural building into a residential dwelling

P1746/17/FUL – Glebe Chapel, Glebe Close, Newent

Erection of 8 dwellings together with car parking, landscaping and associated works. Demolition of the Glebe Chapel

79.8 Estate Management

79.8.1 To receive the Estate Supervisor's report and agree any actions

A question was asked if the allotments had been judged. The final judging visit doesn't take place until August.

Cllr Blick stated that he had received a complaint regarding vegetation in Bradfords Lane and the overgrown self-seeded trees are blocking neighbouring property's light. The verges adjacent to the cemetery are also very overgrown which causes difficulties for pedestrians. The Clerk confirmed works to the trees would be carried out in the autumn as part of the maintenance schedule and the issues had also be reported to the County Council.

Cllr Beard asked if the undertakers had been consulted on the design for the cemetery layout. A consultation had not taken place as the priority was reducing maintenance issues for the Council. The options will be reviewed at Council in September.

A complaint had been received regarding a boundary wall cracking caused by an Ash tree at the Recreation Ground. It was agreed that options needed to be costed for consideration at the September meeting.

79.9 To review and adopt Grievance Policy

Resolved: The Policy is adopted. **Record of Voting:** Proposed Cllr Mrs Draper, Seconded Cllr Mrs Wadley, All in favour.

79.10 To review and adopt Disciplinary Policy & Procedure

Resolved: The Policy & Procedure is adopted. **Record of Voting:** Proposed Cllr Mrs Draper, Seconded Cllr Mrs Wadley, All in favour.

79.11 To receive committee and representative reports

Cllr Mrs Howley	Community & Wildlife Day was a huge success – Staff were thanked, with special thanks to the Estate Supervisor and Assistant to the Clerk for their help and support. Cllr Mrs Howley was also thanked for organising the event.
Cllr Mrs Duncan	Ladybird Trail at the Community & Wildlife Day was very successful
Cllr Mrs Moseley	NDP consultation – 137 signatories in support were received
Cllr Vesma	Newent Initiative Trust's AGM
Cllr Heathfield	Youth Advisory Group – Response to Gloucestershire 2050

79.12 Notices and Information

Cllr Mrs Davies confirmed the meeting with Mark Harper MP was very constructive.

Cllr Mrs Davies circulated save the date cards for the Beauty and the Beast school production.

The Clerk explained that as part of the HUBBUB litter campaign, litter critters will be installed at The Lake in August and the litter collection will be monitored before, during and after the campaign.

Cllr Mrs Wadley informed the Council that the Cliffords Mesne Singers were holding a concert on Thursday at 7.30 pm in the Church.

The Mayor declared the meeting closed at 8.41 pm.