

NEWENT TOWN COUNCIL

Minutes of the Newent Town Council Meeting held on Monday 10th September 2018 at the Market House, Newent at 7.30 pm.

Present: Councillors Mrs J Davies (Mayor), E Wood, Mrs K Draper, Mrs M Duncan, Mrs R Wadley, R Beard, E Heathfield, Mrs C Howley, C Thomas, Mrs S Marcovecchio, V Vesma and Mrs G Moseley

Also present – The Clerk and 3 members of the public

Public Participation Session: No items raised.

81.0 Apologies – Cllr Blick.

81.1 Declaration of Interests

Cllrs Mrs Draper, Mrs Moseley, Vesma and Heathfield declared an interest in the grant application from Newent Initiative Trust.

Cllrs Mrs Wadley and Mrs Moseley declared an interest in the grant application from Mesne Singers.

81.2 Approval of the Minutes of the Council meetings held on 23rd July and 13th August 2018

Resolved: The Minutes of the Council meeting held on 23rd July 2018 were approved. **Record of Voting:** Proposed by Cllr Beard, Seconded Cllr Mrs Howley, 10 in favour, 2 abstentions.

Resolved: The Minutes of the Council meeting held on 13th August 2018 were approved. **Record of Voting:** Proposed by Cllr Mrs Howley, Seconded Cllr Mrs Marcovecchio, 11 in favour, 1 abstention.

81.3 Clerk's Update and Matters Arising

Cllr Thomas asked if a response had been received from the planners regarding the former Lloyds Bank application. The Clerk confirmed an email had been received and the point raised regarding the change of use from retail, does not apply to this building. The application is yet to be determined.

81.4 Finance

81.4.1 To approve accounts to be paid

Payments made since last meeting	£
Wages	6200.95
Barclaycard Transactions:	£
Fasthost Internet	6.00

Fasthost Internet	13.19
Morrisons	20.00

Payments to be considered	Chq No.	£
Chris Hyett	14753	249.82
Snowboy Systems	14754	333.00
G D R Solutions (UK) Ltd	14755	84.00
Waterplus	14756	198.00
Grundon Waste Management Ltd	14757	181.06
Southern Electric	14758	187.48
Forester Newspapers Ltd	14759	129.84
Loop Scorpio	14760	135.00
Forest of Dean District Council	14821	20.00
Ermin	14822	114.82
Country Corner	14823	58.00
Peninsula	14824	173.42
EE	14825	30.89
W & N Adams Ltd	14826	190.20
K R Dance	14827	164.37
GMT Solutions	14828	81.84
G D Parker	14829	89.49
Ermin	14830	245.51
HMRC	14771	1851.25
GCC	14772	2240.72

A query was raised regarding the cost for moving the CCTV camera. The Clerk confirmed the Police were unable to cover the cost.

Resolved: The above expenditure is approved, to a value of £12,998.85. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Beard, All in favour.

81.4.2 To review budget update report

No issues were raised. A comment was made that the salaries were well within budget for halfway through the year.

The report was noted.

81.4.3 Internal check report

Cllr Mrs Wadley confirmed that she and Cllr Vesma had undertaken the first quarter check on 31st July. Three points were queried with the Clerk and clarification was given and all was in order.

81.4.4 To appoint working group to review fees and charges

Resolved: Cllrs Mrs Howley, Mrs Marcovecchio, Heathfield, Mrs Davies and Mrs Wadley were appointed. **Record of Voting:** Proposed Cllr Mrs Davies, All in favour.

81.4.5 To appoint working group to review budgets

Resolved: Cllrs Mrs Howley, Mrs Marcovecchio, Beard, Mrs Davies and Mrs Wadley were appointed. **Record of Voting:** Proposed Cllr Mrs Davies, All in favour.

81.5 To consider response required to correspondence/consultations received

81.5.1 Forest of Dean District Council – To consider joining the Forest of Dean Dementia Action Alliance

Resolved: The Council agreed to join the Forest of Dean Dementia Action Alliance. **Record of Voting:** Proposed Cllr Vesma, Seconded Cllr Mrs Howley, All in favour.

81.5.2 The Office of the Police and Crime Commissioner – Invitation to a Networking and Community Safety Event on Tuesday 2nd October

Cllrs Mrs Howley and Beard agreed to attend the event.

81.5.3 To consider a request for a presentation to be given on maximising civic pride in Newent

A lengthy discussion took place and many Councillors felt most of the issues are already being addressed by the Council. However, the Council was interested in the proposal and would request a presentation at a future Council meeting.

81.5.4 District Cllr Gooch – Proposal to set up a cross organisation Town Centre Working Group

Another lengthy discussion took place. The Town Team Project that was set up in previous years and promised funding never materialised. The Council agreed it would participate if resources were forthcoming.

81.5.5 Forest Youth Association – Invitation to attend a meeting on 13th September at 7 pm at Cinderford Town Council

Unfortunately, no Councillors are available to attend. However, it was agreed that Cllr Vesma would be the Council's representative on this group.

81.5.6 Forest of Dean District Council – Invitation to Biosphere Reserves presentation on 2nd October at 5 pm in Coleford

Unfortunately, no Councillors are available to attend.

81.5.7 Gloucestershire Playing Fields Association - To consider membership renewal

Resolved: The membership is renewed at a cost of £100.00.

Record of Voting: Proposed Cllr Mrs Howley, Seconded Cllr Mrs Draper, All in favour

81.6 Planning

81.6.1 Planning applications to be considered

P1248/18/FUL – Yew Tree Inn, Cliffords Mesne

Change of use of part of public house to provide 2 no. holiday cottages. Alterations and extensions to existing public house.

Resolved: No objection. **Record of Voting:** Proposed Cllr Mrs Duncan, Seconded Cllr Mrs Draper, All in favour.

P1353/18/TPO – Land to South West of, Meadow Grove, Newent

Works to trees covered by T5, T7, A1, A2 and A4 of TPO156 in accordance with the submitted tree survey. **Resolved:** No objection. **Record of Voting:** Proposed Cllr Mrs Duncan, Seconded Cllr Mrs Heathfield, All in favour.

P1330/18/OUT – Land North of, Southend Lane, Newent

Outline application for residential development (up to 230 dwellings) including infrastructure, ancillary facilities, open space and landscaping. Demolition of barn. Vehicular access from Foley Road with emergency access from Southend Lane. **Resolved:** Objection. The developer has not sufficiently consulted with the Town Council on the proposals. The Council would like to have a meeting with the developer before the application is considered and would request the District Council ensures this is facilitated. In the District Council Allocation Development Plan for the site, the number of dwellings stated is 170, and this application is for up to 230 dwellings which the Council feel is inappropriate and excessive and it should be no more than that stated in the Allocation Development Plan. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Wood, All in favour.

81.6.2 To note planning decisions

PERMITTED

P1253/18/TPO – 12 Lakeside Newent

Works to trees covered by A1 of G41 TPO54 to include crown raising x 2 Redwoods to 4.5 m (T1 of the application) and 4.4 m (T2 of the application) above ground level.

P0499/18/PLANOB – Strawberry Hill Poultry Farm, Strawberry Hill, Newent
Application to remove Section 106 Agreement of planning permission DF10720/AI

P0328/18/APP – Land North of Ross Road, Newent
Approval of reserved matters pursuant to Outline Planning Permission P0969/14/OUT for residential development of up to 85 dwellings, associated access, parking, landscaping, public open space and associated works.

DFTPO238 – Bradfords Lane, Newent – Tree Preservation Order 2018 (confirmed as an unopposed Order without modification)

P1086/18/FUL – 33 The Tythings, Newent
Erection of a single storey rear extension with associated works.
Demolition of existing conservatory.

P0942/18/FUL – 2 Market Square, Newent
Change of use from a dental surgery to residential dwelling including internal alterations, replacement windows to the north east elevation and part demolition of boundary wall.

P1119/18/GDE – 22 Coopers Way, Newent
Single storey rear extension (General Permitted Development Extension)

81.7 Estate Management

81.7.1 To consider tender submissions for the resurfacing of cemetery paths and access road and award contract

The Mayor confirmed that three tenders had been received for consideration and another received after the deadline.

Resolved: The quotation from tender 2 at a cost of £28,800.00 + VAT is approved. £15,025.00 is allocated in earmarked reserves and the shortfall will be made up from £5,000.00 solar farm income. Also, virements of £2,900.00 from elections and £5,000.00 from office accommodation budgets would be accounted for in the budget setting process. **Record of Voting:** Proposed Cllr Thomas, Seconded Cllr Mrs Howley, all in favour.

81.7.2 To consider and approve new cemetery layout and burial system

The circulated report was reviewed and the options considered.

Resolved: Option 1 to continue to allow lawn memorials and their individual installation by a memorial mason is approved, with the following rules to be adhered to, without exception:

- Following an interment taking place, the ground is to be returned to a flat finish with no mounding of soil.
- No cultivation/planting is to take place in front of the memorial.
- No objects are to be placed in front of memorials.

Record of Voting: Proposed Cllr Heathfield, Seconded Cllr Beard, All in favour.

81.7.3 Community & Recreation Ground Facility – to approve expenditure for preliminary reports.

Grant funding is secured, but payments will only be received after planning permission has been granted.

Resolved: Expenditure up to £2,000 for preliminary reports is approved. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Heathfield, All in favour.

81.8 To consider grant application requests

81.8.1 Mesne Singers

(Cllrs Mrs Wadley and Mrs Moseley left the meeting whilst this application was considered)

Resolved: Funding is not awarded. **Record of Voting:** Proposed Cllr Mrs Duncan, Seconded Cllr Wood, 6 in favour, 2 against, 2 abstentions.

81.8.2 Help for Cats

Resolved: Funding is not awarded. **Record of Voting:** Proposed Cllr Mrs Draper, Seconded Cllr Wood, 11 in favour, 1 abstention.

81.8.3 Dean Heritage Centre

Resolved: Funding is not awarded. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Mrs Draper, 10 in favour, 2 abstentions.

81.8.4 Newent Initiative Trust

(Cllrs Mrs Draper, Mrs Moseley, Heathfield and Vesma left the meeting whilst this application was considered)

Resolved: £9,000 is awarded. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Wood, 5 in favour, 3 against.

(1 member of the public left the meeting at this juncture)

81.9 To approve newsletter

The New Ad are also printing news articles and this will be considered for the future. It was agreed that the complete CCTV item should be published and the item on the Brass Band Concerts will be reduced, however, a full article will be published in the New Ad.

81.10 To consider updating the town promotion leaflets

Cllr Mrs Howley suggested the 4 leaflets are amalgamated into 1 leaflet and several shops would be interested in displaying them. Cllr Thomas stated that the updated town maps are nearly completed and this information can be used to update the leaflet. It was agreed that both the town maps and leaflets would be discussed at the next meeting.

81.11 To receive committee and representative reports

Cllr Mrs Duncan

Councillors visit to Haygrove Farm

Cllr Mrs Wadley

Valegro project update

81.12 Notices and Information

Cllr Beard stated that the Revive & Thrive's Gloucestershire Regional Event is taking place on Monday 17th September 2018 and the Council should be represented.

Cllr Mrs Howley stated that a Macmillan coffee morning is take place in the Memorial Hall on 29th September and all are welcome.

Resolved: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

81.13 To review draft flood alleviation scheme plans

81.14 Staffing matters

The Mayor declared the meeting closed at 9.25 pm.