

## **NEWENT TOWN COUNCIL**

Minutes of the Christmas Lights Committee meeting held on Tuesday, 20<sup>th</sup> November 2018 at 7.00 pm in the St Mary's Church Room, Newent.

**PRESENT:** Cllrs Mrs Draper (Chair), Mrs Davies, Mrs Duncan, Mrs Howley and Heathfield.  
Mrs K Greenwold

### **1. Apologies**

Cllr Vesma.

### **2. There were no declarations of interest.**

### **3. The Minutes of the last meeting were not available.**

### **4. Update on stall allocation, music and procession participation.**

Confirmed: Clippety Do Da, Chill Out Zone – tombola, Danters Fun Fair and burger van, Glebe Chapel Nativity Photo Booth from 10.00 until Noon.

Unfortunately, the Wildlife Trust and Lorraine Tinson were now not able to attend.

The young girls were looking forward to singing. Cllr Draper to organise sweets.

It was hoped Mark Goulding would bring PA system.

Newent Community Choir singing from 4.30 until 5.00 pm.

K Greenwold had downloaded some Christmas music in case there were gaps.

Procession to start at 5.00 pm from Library car park, lighting being set up, followed by the Lights Switch On. Procession being led by Colin Britt, ex Navy, Jimmer Cunliffe, Army, and Chloe Godwin, Army Cadet, Colin and Jimmer carrying the WW1 centenary banner. These to be followed by members of the Town Council. Thanks to Mrs Tracy Heathfield for making the banner.

Bluebell the donkey and Mary and Joseph to follow on, then the Brownies and Rainbows, followed by floats, the Princess Carriage and horses and Santa. N Sapsed (Estates Foreman) to sort out Santa float and Cllr Howley to organise the elves.

The horse box for the horses will be parked in the Co-op Car Park.

The three girls who won the raffle to meet in the Library car park – Myla, Grace and Shelia. Myla would also switch on the lights.

Roads would close at 3.00 pm.

Lots of stalls in the Memorial Hall, overflow to be sited in Memorial Hall car park.

Police caravan would be parked at the bottom of Bury Bar.

## **5. Budget Update**

£50 was raised on the raffle, which made a total of £77.26 in hand.

***RESOLVED: Cllr Davies proposed that £25 be spent on refreshments for the helpers. Seconded by Cllr Howley, all in favour.***

## **6. To finalise areas of responsibility**

Cllr Howley would be on Santa duties in the Memorial Hall from 2.00 until 4.00 pm and again after the Switch On. Also organising the presents for the children with the Memorial Hall Committee. She would also be sorting the girls doing musical items.

Cllr Duncan would be in the Library Car park to help organise the procession.

Cllr Heathfield would be at the Information Point.

A First Aider had been booked.

Cllr Draper would ensure snow would appear at appropriate times during the day.

The Town Clerk would be on the ladder by the Chill Out for Switch On, with Mike Davies on the bottom of the ladder.

Martin Draper by the Black Dog.

Cllr Beard at the Market House.

## **7. Date of next meeting**

Monday, 3<sup>rd</sup> December 2018, at 7.00 pm.

With no further business the meeting closed at 8.00 pm.

(Minutes prepared by Cllr Mrs Davies)