

NEWENT TOWN COUNCIL

Minutes of the Newent Town Council Meeting held on Monday 23rd January 2017 at the Market House, Newent at 7.30 pm.

Present: Councillors E Wood (Mayor), Mrs J Davies, E Heathfield, Mrs K Draper, D Blick, Miss M Shere, Mrs S Marcovecchio, Mrs M Duncan, Mrs C Howley, C Thomas, Mrs G Moseley, V Vesma

Also present – The Clerk and 2 members of the public

Public Participation Session: No items raised.

39.0 Apologies – Cllr Beard

39.1 Declaration of Interests

Cllrs Mrs Howley, Blick, Mrs Moseley and Mrs Davies declared an interest in the Estate Supervisor's report item for installing allotment marker posts.

39.2 Approval of the Minutes of the Council meeting held on 9th January 2017

The word 'proposed' was missing from the last paragraph on page 262.

Resolved: The Minutes of the Council Meeting held on 9th January 2017, subject to the above amendment, were approved. **Record of Voting:** Proposed by Cllr Wood, 10 in favour, 2 abstentions.

39.3 Clerk's Update and Matters Arising

Allotment Plots – The allotment plots have now been divided and will be offered to those on the waiting list.

Market House – The specification for the repairs works will be completed by mid-February with tenders to be returned by mid-March.

39.4 Finance

39.4.1 To approve accounts to be paid

Payments made since last meeting	Chq No.	£
Wages		3,977.49
Payments to be considered	Chq No	£
CF Corporate Finance	13972	168.00
Paperstation	13973	35.39
Grundon	13974	130.82
Viking	13975	42.26
Severn Signs	13976	216.00
Glos Market Towns Forum	13977	250.00
StreetMaster	13978	801.60
ADT	13979	197.40

Buildbase	13980	2.75
Ermin Plant	13981	47.78
Domain Communications	13982	56.69
Cash	13983	93.53

Resolved: The above expenditure is approved, to a value of £6,019.71. **Record of Voting:** Proposed Cllr Blick, Seconded Cllr Mrs Howley, All in favour.

39.4.2 To review the budget update report

Resolved: The report was approved with no concerns raised.

Record of Voting: Proposed Cllr Mrs Howley, Seconded Cllr Mrs Davies, All in favour.

39.5 Correspondence

39.5.1 GAPTC – Suggested agenda items for Police and Crime Commissioner engagement meeting

Two agenda items to be put forward are; effectiveness of CCTV cameras in the county and future plans for the mounted police patrols.

39.5.2 Forest of Dean District Council – Proposal for the Council to take over ownership of the public conveniences from April 2018

A long discussion took place with support for and against the proposal. The facilities are used by residents and tourists.

Cllr Blick made a proposal that the Council should not take over the ownership of the public conveniences. **Record of Voting:** Proposed Cllr Blick, Seconded Cllrs Mrs Moseley, 4 in favour, 8 against. This proposal was rejected.

Resolved: The Mayor and Town Clerk to meet with the District Council Officers to negotiate the proposal further and to discuss the possibility of transferring the ownership of the car park. **Record of Voting:** Proposed Cllr Thomas, Seconded Cllr Vesma, 10 in favour, 2 abstentions.

39.5.3 Forest of Dean Road Safety Liaison Group – Request for contribution towards road safety campaign

Resolved: The request is not supported. **Record of Voting:** Proposed Cllr Vesma, Seconded Cllr Miss Shere, 10 in favour, 2 against.

39.6 Planning

39.6.1 Planning applications to be considered

P1687/16/LBC - Flat 5 Stardens, Tewkesbury Road, Newent

Listed Building Consent for the installation of a woodburner and external flue. **Resolved:** No objection. **Record of Voting:** All in favour.

P1719/16/FUL - 9 Culver Street, Newent

Variation of condition (02) approved plans to amend house type C (permitted as being a 4 house terrace) into two semi-detached houses approved under APP/P1615/A/13/2201368. **Resolved:** No objection. **Record of Voting:** All in favour.

P0044/17/LBC - The Coach House, The Cottage, Tewkesbury Rd, Newent

Listed building consent for the conversion and alterations to former coach house/garage to annexe. **Resolved:** No objection. **Record of Voting:** All in favour.

P0060/17/TCA - Library and Tourist Information Centre, High Street, Newent

Works to trees at Newent Library car park to include removal of 1 x stem and 30% reduction of 1 x Sycamore tree and 50% reduction of a line of x 5 Beech trees. No comment made.

P0020/17/FUL - Conifer Bungalow, Anthonys Cross, Newent

Removal of condition (d) of planning permission DF2971/A dated 8 January 1980 (agricultural occupancy tie). **Resolved:** No objection. **Record of Voting:** 10 in favour, 2 against.

DF6717 P0007/17/Discon Newtown Farm, Tewkesbury Rd, Newent

Discharge of condition (02) foul and surface water drainage of planning permission P0619/16/FUL. **Resolved:** No objection. **Record of Voting:** All in favour.

39.6.2 To note permitted planning decisions

P1578/16/FUL - The Squirrels, Ross Road, Kilcot, Newent
Erection of a three bay garage with loft. Demolition of existing garage

P1639/16/FUL - 19 Redmarley Road, Newent
Erection of a single storey extension and porch. Demolition of existing porch

P1746/16/Nonmat - Land at Cleeve Mill Lane, Newent
Non-material amendment to planning permission P0107/16/FUL to amend the finished floor levels of plots 6 and 7

P1648/16/TPO - Former Railway Line, Station Road, Newent
Removal of limbs from x 2 Corsican Pine trees as annotated on the submitted photographs and removal of x 1 Corsican Pine tree. Trees covered by G1 of TPO4

P1673/16/TPO - Former Railway Line, Station Road, Newent
Removal of x 2 Sycamore trees identified in the application details from area A1 of TPO198

39.6.3 To consider meeting with Kodiak Land regarding proposed development

Councillors agreed on the importance of meeting with developers before planning applications are submitted.

Resolved: A meeting is arranged prior to a Council meeting.

Record of Voting: Proposed Cllr Mrs Howley, Seconded Cllr Mrs Davies, All in favour.

39.7 Estate Management

39.7.1 To receive the Estate Supervisor's report and agree any actions

Cllr Blick queried when the cemetery hedge would be reduced. The Clerk confirmed this would be completed during the progression of the cemetery extension.

A discussion took place regarding the fish report, which had been circulated. Cllr Heathfield had sought expert advice which he reported to the Council. **Resolved:** The fish are netted and a health check carried out at a cost of £880.00. Any surplus fish can be removed to offset the price. **Record of Voting:** Proposed Cllr Mrs Draper, Seconded Cllr Mrs Moseley, 10 in favour, 2 abstentions.

(Cllrs Blick, Mrs Davies, Mrs Howley and Mrs Moseley left the meeting whilst this item was discussed)

The allotment plots require rmarking, as it is currently very difficult to identify each plot.

Resolved: White plastic marker posts with black numbering are purchased for all allotment plots at a maximum cost of £700.00.

Record of Voting: Proposed Cllr Miss Shere, Seconded Cllr Mrs Duncan, 7 in favour, 1 abstention.

A large oak wooden table that had been inherited from the Shambles Museum is surplus to requirements. **Resolved:** The table is put into the auction for sale. **Record of Voting:** Proposed Cllr Mrs Draper, Seconded Cllr Mrs Howley, All in favour.

39.7.2 To receive Market House visitors report

The report prepared by Ginny James was noted. Thank you letters had been sent to the Stewards.

39.7.3 To discuss progression of the cemetery extension and agree any actions

The Bishop of Tewkesbury is available to consecrate the cemetery extension area on 5th February. The Council agreed that an area would need to be left un-consecrated. **Resolved:** The Mayor, Deputy Mayor and Town Clerk agree the area to be left un-consecrated and the remaining area is consecrated on 5th February at a cost of £615.00. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Mrs Draper, All in favour.

The Mayor advised the Council that the original plans needed amending due to the practicalities of managing the area, the Garden of Remembrance being significantly larger than required and the extra space being needed for graves. There would be a cost involved, but it will be dependent on planning consent.

Resolved: The plans are amended and the necessary planning application submitted. **Record of Voting:** Proposed Cllr Wood, All in favour.

The Town Clerk was asked to progress a quotation for the tarmacking of the cemetery driveway and paths.

39.8 To review Strategic Plan

Youth Group - Cllr Heathfield updated the Council on the progress. A number of groups willing to participate.

Meeting with the Business Club – Cllr Mosley queried why the details were blank, the Clerk confirmed no Councillors had volunteered to lead on the task.

Newsletter – Cllr Thomas stated that Newent Magazine had agreed to publish a newsletter free of charge.

Estate management plans – Cllrs Mrs Marcovecchio, Mrs Howley and Heathfield agreed to review the management plans.

39.9 Councillors to be appointed to review the Standing Orders, Financial Regulations and Code of Conduct

Cllrs Mrs Davies, Heathfield and Mrs Howley agreed to review the policies.

39.10 To agree format and date of Annual Parish Council Meeting

The Clerk enquired if the Council would like to consider changing the format of the APM by inviting other organisations or by making it more informal, to improve the engagement with the residents. The date of the meeting could be changed to April or May. **Resolved:** The format of the APM and usual date are not changed. **Record of Voting:** Proposed Cllr Blick, Seconded Cllr Mrs Draper, 10 in favour, 2 against.

39.11 Request to include warding information and map to the website

Cllr Mrs Moseley explained that more information should be provided to the public about who represents each ward, to include a map and a parish boundary map. A lengthy discussion took place with numerous opposing responses. **Resolved:** A town boundary map and a statement confirming that any Councillors can be contacted, as warding is only used for election purposes, is added to the website. **Record of Voting:** Proposed, Cllr Vesma, Seconded Cllr Heathfield 8 in favour, 4 against.

39.12 To receive committee and representative reports

Cllr Mrs Moseley

Community Safety Partnership

Cllrs Mrs Marcovecchio & Miss Shere Allotment Association Committee

39.13 Notices and Information

Cllr Mrs Howley said she had been invited to attend the year 7 skill cube at Newent Community School. Cllrs Mrs Duncan and Mrs Davies have also been invited.

Cllr Wood had contacted the District Council last year with health and safety concerns regard the District Council's caravan site. Three options for the site are being discussed by the District Council in due course.

The Mayor declared the meeting closed at 8.50 pm.