

NEWENT TOWN COUNCIL

Minutes of the Newent Town Council Meeting held on Monday 18th December 2017 at the Market House, Newent at 7.30 pm.

Present: Councillors Mrs J Davies (Mayor) E Wood, D Blick, Mrs C Howley, Mrs M Duncan, Mrs K Draper, R Beard, V Vesma, Mrs Marcovecchio, C Thomas, Mrs R Wadley, Mrs G Moseley

Also present – The Clerk and 1 member of the public

Public Participation Session: No items raised.

63.0 Apologies – Cllr Heathfield

63.1 Declaration of Interests

Cllr Mrs Howley declared an interest in planning application P1746/17/FUL.

63.2 Approval of the Minutes of the Council meeting held on 27th November 2017

Resolved: The Minutes of the Council meeting held on 27th November were approved. **Record of Voting:** Proposed by Cllr Beard, Seconded Cllr Wood, All in favour.

63.3 Clerk's Update and Matters Arising

All letters have been sent as requested

Parking at Christmas Lights Event – An apology had been received that the notices had not been erected by APCOA. The Town Council now have the notice template and will be responsible for erecting the signs as when charges are suspended.

63.4 Finance

63.4.1 To approve accounts to be paid

Payments made since last meeting	Chq No	£
Wages		5539.64
GW 4x4	14466	100.00
The Buttery Tearooms	14467	56.00
Barclaycard Transactions:		£
Fasthost Internet		3.00
Payments to be considered	Chq No.	£
GDR Solutions	14468	83.94
EE	14469	34.61
Screwfix	14470	40.97

G D Parkers	14471	247.59
Hentland	14472	141.51
Chris Hyett	14473	124.91
LGMI	14474	324.00
Mainstream Digital	14475	11.83
Abbey Business Group	14476	24.36
GMT Solutions	14477	84.00
Buildbase	14478	48.00
Highleadon Filling Station	14479	269.00
Grundon	14480	138.77
D Morley	14481	30.00
City Fire Protection	14482	135.00
Glebe Chapel	14483	450.00
Paperstation	14484	147.32
GAPTC	14485	20.00
Word of Design	14486	1264.80

Resolved: The above expenditure is approved, to a value of £9,319.25. **Record of Voting:** Proposed Cllr Blick, Seconded Cllr Mrs Howley, All in favour.

63.5 To consider response required to correspondence/consultations received

63.5.1 Newent Initiative Trust – Request to hold band concerts at the Lake on 13th May, 10th June, 15th July and 12th August 2018

(Cllr Mrs Draper declared an interest in this item and left the meeting whilst it was discussed)

Resolved: The dates requested are approved subject to the usual conditions. **Record of Voting:** Proposed Cllr Blick, Seconded Cllr Mrs Howley, All in favour.

63.5.2 Wye Valley and Forest of Dean Tourism – Consideration of membership renewal

Cllr Thomas stated that Cllr Gooch is working with the organisation to help promote Newent and therefore felt the membership should be renewed. A discussion took place with regards to what services are provided and it was suggested that the Council could supply more information and pictures and use the services further.

Resolved: The membership is renewed at a cost of £120.00. **Record of Voting:** Proposed Cllr Wood, Seconded Cllr Blick, All in favour.

63.5.3 Newent Branch of the Labour Party – Concerns regarding plans for the formation of a May Hill Multi-Academy Trust

Cllr Mrs Davies explained that a letter had been received asking what the Town Council's involvement is regarding the proposed formation of a Multi-Academy Trust. As the Town Council was not aware of the proposal, the Clerk had written to the Head of the Community School and is awaiting a response, therefore no further action was required at this time.

63.6. Planning

63.6.1 Planning applications to be considered

P1844/17/FUL – 1 The Stables, Southend Lane, Newent

Proposed replacement of two static caravans with 1 dwelling including annexed accommodation. **Resolved:** Objection. The Council supports the appeal report of May 2011 for only caravans to be allowed on the site. The District Councillors will be asked to call in the application for discussion at Planning Committee. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Wood, All in favour.

P1869/17/TPO – 1 Kings Shoot, Court Road, Newent

Works to Copper Beech T1 of TPO191 to include a 30% crown reduction reducing branches by up to 4m, crown lift to gutter height of 1 Kings Shoot, crown thinning of 5% and removal of dead wood. **Resolved:** Objection. The Council requests an arboricultural report is submitted for evidence confirming why the tree works are required. **Record of Voting:** Proposed Cllr Wood, Seconded Cllr Blick, All in favour.

(Cllr Mrs Marcovecchio declared an interest in the next application and did not vote)

P1851/17/FUL – 51 Lakeside, Newent

Extension of existing garage. **Resolved:** No objection. **Record of Voting:** Proposed Cllr Mrs Duncan, Seconded Cllr Beard, All in favour.

DF13195 – Black Dog Inn, Church Street, Newent

Erection of four (2 bed) dwellings, and four (1 bed) dwellings with parking and amenities within existing car park. Alterations and renovations of Black Dog Inn. Change of use of garage to one bed accommodation. **Resolved:** Objection, points raised at the meeting held on 11th September still stand. The District Councillors will be asked to call in the application for discussion at Planning Committee. **Record of Voting:** Proposed Cllr Mrs Duncan, Seconded Cllr Wood, All in favour.

(Cllr Mrs Howley left the meeting whilst the next application was discussed)

P1746/17/FUL – 20 Glebe Close, Newent

Erection of 8 dwellings together with car parking, landscaping and associated works. Demolition of Glebe Chapel. **Resolved:** No objection. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Wood, All in favour.

63.6.2 To note planning decisions

PERMITTED

P1784/17/Nonmat Development Site (formerly The Shambles) Court Lane, Newent

Non-material amendment to the application P1854/13/FUL to amend the wording to conditions (07) & (10) replacing any dwelling with plots 2-6

P1732/17/FUL 41 Lakeside, Newent
Single storey garden room extension

P1567/17/FUL 41 Glebe Road, Newent
Demolition of existing porch, to replace with slightly larger porch with internal WC

WITHDRAWN

P1697/17/FUL Wildsmith Meadow, Malswick Newent

63.7 Estate Management

63.7.1 To receive Market House visitors report

The report was noted and a thank you letter would be sent to the stewards. Cllr Mrs Davies will rearrange a 'thank you' tea in the Spring.

63.7.2 To consider quotation for updating town maps and appoint working group to update the information

Cllr Thomas stated that the data is held by Perpetua Press and they have submitted a quotation for the amendments and printing of the maps.

Resolved: The maps are updated and printed at a cost of £151.00 + VAT. Cllrs Thomas and Mrs Moseley are appointed to update the maps. **Record of Voting:** Proposed Cllr Thomas, Seconded Cllr Blick, All in favour.

63.8 To consider working group's amended amenity hire agreement forms

Resolved: The forms are approved, with the addition of requesting email addresses. **Record of Voting:** Proposed Cllr Thomas, Seconded Cllr Mrs Howley, All in favour.

63.9 To consider the asset management working group's report and recommendations

Proposed: The following recommendations were approved;

Repairs are carried out on the Market House legs and the virements below are approved, to supplement the current budget available;

Transfer from cemetery extension earmarked reserves*	£2,000.00
Transfer from cemetery paths, trees and hedges earmarked reserves	£4,500.00
Contingency budget	£4,000.00

£5,000.00 is included in next year's budget for the preparation of specifications etc, for costings to be sought for further works required on the Market House.

The Council goes out to tender for the tarmacking of the cemetery paths, which will be funded from earmarked reserves.

A tree survey is undertaken and funded as detailed below;

Lake management earmarked reserves	£2,000.00
Lake management budget	£1,200.00
Arboretum budget	£1,000.00

Record of Voting: Proposed Cllr Beard, Seconded Cllr Blick, All in favour.

63.10 To consider IT proposals recommendations and agree budget

Cllr Vesma had reviewed and analysed the three proposals and explained his findings which had previously been circulated. **Resolved:** Company A's quotation was approved for the items specified in the report at a one-off cost of £2,500, which includes staff training and then an annual subscription of £1,180. **Record of Voting:** Proposed Cllr Blick, Seconded Cllr Beard, All in favour.

63.11 To review office accommodation public consultation results regarding the proposed purchase of a town centre building for town council offices

Cllr Mrs Davies gave an overview of the process should the Council wish to pursue the purchase of 1 and 2 Court Lane, after considering the public consultation results. The consultation results will be published on the website.

A full report would be submitted to Council in the New Year when the Council would need to make a final decision.

Resolved: The Council agrees to pursue the purchase of 1 and 2 Court Lane and the District Valuer is to be instructed to value both The Lodge and 1 and 2 Court Lane at a cost of £1,300.00. The Clerk is also instructed to progress the first stage application for the public works loan. **Record of Voting:** Proposed Cllr Mrs Draper, Seconded Cllr Mrs Howley, All in favour.

63.12 Police update report

The Council noted the report, which was very interesting.

63.13 To receive committee and representative reports

No items were raised.

63.14 Notice and information

Cllr Mrs Howley informed the Council that an owl box for Little Owls had been erected in the Arboretum.

Cllr Thomas stated that a number of residents had been in contact with him regarding gritting of pavements. A lengthy discussion took place and unfortunately due to numerous reasons the Town Council did not have staff available to offer immediate help, although it is a County Council duty. Advice would be published regarding residents and businesses clearing snow/ice near their premises. The Emergency Action Team will review the process for issuing grit.

Cllr Mrs Davies informed the Council that £180.00 had been raised in the collection at the Civic Carol Service, which had been split between St Mary's Church and the Council. The £90.00 received by the Council will go towards the Market House repairs.

Cllr Mrs Davies had attended the Orchestra Concert which she thoroughly enjoyed.

Cllr Mrs Davies remarked on the fantastic window displays in the shops, especially that of the Hospice.

The Mayor declared the meeting closed at 8.58 pm.