

NEWENT TOWN COUNCIL

Minutes of the Newent Town Council Meeting held on Monday 13th March 2017 at the Market House, Newent at 7.30 pm.

Present: Councillors E Wood (Mayor), Mrs J Davies, Mrs K Draper, R Beard, Mrs C Howley, D Blick, Miss M Shere, Mrs S Marcovecchio, Mrs M Duncan, E Heathfield, Mrs G Moseley, V Vesma

Also present – The Clerk and 8 members of the public

Public Participation Session: None

45.0 Apologies – Cllr Thomas

45.1 Declaration of Interests

Cllr Mrs Davies and Mrs Howley declared an interest in the item regarding the allotment edging boards.

45.2 Dementia awareness presentation by Newent Community School

The Mayor welcomed the pupils and teacher to the meeting. A very thought provoking, informative presentation was given to the Council.

The Council thanked the students.

(6 members of the public left the meeting at this juncture)

45.3 Approval of the Minutes of the Council meeting held on 27th February 2017

Resolved: The Minutes of the Council Meeting held on 27th February 2017 were approved. **Record of Voting:** Proposed by Cllr Wood 11 in favour, 1 abstention.

Resolved: The Minutes of the Extraordinary Council Meeting held on 21st February 2017, were approved. **Record of Voting:** Proposed by Cllr Wood, 8 in favour, 1 against, 3 abstentions.

45.4 Clerk's Update and Matters Arising

No items raised.

45.5 Finance

45.5.1 To approve accounts to be paid

(Cllr Miss Shere left the meeting whilst this item was discussed)

Payments made since last meeting	Chq No.	£
Wages		1529.78

Payments to be considered	Chq No	£
G D Parkers	14018	74.74
Highleadon Filling Station	14019	185.13
Glebe Chapel	14020	450.00
Auto Accessories	14021	72.00
Mainstream Digital	14022	5.05
Rialtas Business Solutions	14023	420.00
High Speed Training	14024	30.00
R Cockburn	14025	220.00
Greenfields	14026	409.20
Pestforce (R Muirhead)	14027	420.00
Grundon	14028	138.34
Ermin Plant	14029	1758.18
Buildbase	14030	25.01
Alan Tandy	14031	325.00
K Noble	14032	62.12
M Shere	14033	19.25
Paperstation	14034	19.19

Resolved: The above expenditure is approved, to a value of £6,162.99. **Record of Voting:** Proposed Cllr Wood, All in favour.

45.6 Correspondence

45.6.1 Gloucestershire County Council – Consultation on LGPS Investment Strategy Statement and the Strategic Asset Allocation.

Resolved: Option A was preferred. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Mrs Howley, All in favour.

45.6.2 Gloucestershire Police – Launch of the Police Crime Plan on 30th March at 6 pm at Barnwood

No Councillors are available to attend.

45.6.3 Mr Anwright – Request approval of memorial bench for installation by the Doctors Surgery

Resolved: The Council agreed that the bench should be the same design as the bench outside Nisa. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Mrs Davies, All in favour.

45.6.4 Newent Rugby Club – Request permission for the Pied Piper appeal cycle ride to use recreation ground facilities on 9th July

Resolved: The request is approved. **Record of Voting:** Cllr Mrs Draper, Seconded Cllr Heathfield, All in favour.

45.6.5 Mr Pringle – Request permission to use kayaks on the Lake on the Spring Bank Holiday

Resolved: Permission is not granted due to concerns regarding the electricity cables in the lake and the disturbance to the wildlife. Suggest TRAC are contacted. **Record of Voting:** Proposed Cllr Blick, Seconded Cllr Mrs Howley, 11 in favour, 1 abstention.

45.7 Planning

45.7.1 Planning applications to be considered

P0256/17/FUL - 6 Craddock Road, Newent

Erection of a single storey rear extension to existing property.

Resolved: No objection. **Record of Voting:** All in favour.

P0183/17/FUL - 6 Birches Lane, Newent

Variation of condition (02) approved plans to alter the materials for the dwelling and alterations to outbuilding of planning permission P0513/16/FUL. **Resolved:** No objection. **Record of Voting:** All in favour.

P1687/16/LBC - Flat 5 Stardens, Tewkesbury Road, Newent

Listed Building consent for the installation of a woodburner and external flue - Additional information. **Resolved:** No objection.

Record of Voting: All in favour.

P0080/17/FUL Pigeon House, Glebe Road, Newent

Erection of an extension to first floor, dining room extension ground floor, boiler room extension ground floor and porch - amended description. **Resolved:** The Council was unable to consider the application as insufficient information available. **Record of Voting:** All in favour.

P0327/17/TCA – Land off Court Lane (Shambles Village), Court Lane, Newent

Remove 1 x Sycamore tree. **Resolved:** No objection. **Record of Voting:** All in favour.

P0017/17/DISCON – Proposed Builders Merchants, Newent Business Park, Gloucester Street, Newent

Discharge of condition (15) lighting of planning permission P1314/16/FUL. **Resolved:** No objection. **Record of Voting:** All in favour.

45.7.2 To note permitted planning decisions

P1758/16/FUL – Land at Watery Lane, Newent
Removal of condition (09) low carbon energy relating to planning ref P1513/13/OUT

P1719/16/FUL – 9 Culver Street, Newent
Variation of condition (02) approved plans to amend house type C (permitted as being a 4 house terrace) into two semi-detached houses approved under APP/P1615/A/13/2201368

P0086/16/Discon – 9 Culver Street, Newent
Discharge of conditions (03) materials, (04) hard and soft landscaping, (05) low carbon energy and (06) construction method statement of APP/P1615/A/13/2201368 allowed on appeal

P0301/16/LBC – Fledgelings, High St, Newent
Listed Building Consent for conversion of ground floor retail unit to a 2 bedroomed flat and refurbishment of existing 1st and 2nd floor maisonettes

P0300/16/FUL – Fledgelings, High St, Newent
Conversion of ground floor retail unit to a 2 bedroomed flat and refurbishment of existing 1st and 2nd floor maisonettes

P0295/16/LBC – The Poplars, High Street, Newent
Listed Building Consent for conversion of annexe to form a 2 bedroomed house and conversion of existing dwelling

P0294/16/FUL – The Poplars, High Street, Newent
Conversion of annexe to form a 2 bedroomed house and refurbishment of existing dwelling

REFUSED

P0020/17/FUL – Conifer Bungalow, Anthonys Cross, Newent
Removal of condition (d) of planning permission DF2971/A dated 8th January 1980 (agricultural occupancy tie)

45.8 Estate Management

(Cllrs Mrs Davies, Mrs Howley, Mrs Moseley and Blick left the meeting whilst the next item was discussed)

45.8.1 Request for further edging boards and stakes to be purchased for the allotments

Resolved: 44 edging boards and 150 stakes are ordered at a maximum cost of £195.00. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Miss Shere, All in favour.

45.8.2 To consider quotation for spiking, rolling and harrowing recreation ground

Resolved: The quotation is approved at a cost of £425 + VAT.

Record of Voting: Proposed Cllr Beard, Seconded Cllr Mrs Howley, All in favour.

45.8.3 Update on office accommodation and to agree actions and expenditure

An architect has submitted a quotation for providing drawings for alterations to the Lodge, which would be required before the Council can make a decision. The Clerk confirmed that the report previously submitted to the Council regarding a new build can be updated. A lengthy discussion took place regarding progressing this matter.

Resolved: The Council approved expenditure to obtain a design and costing for alterations to the Lodge. A public consultation will then take place on both options. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Mrs Howley, 10 in favour, 1 against, 1 abstention.

45.9 To consider grant application requests

(Cllr Blick left the meeting whilst the first grant request was discussed)

45.9.1 Forest Sensory Services

Resolved: A grant of £100 is awarded. **Record of Voting:** Proposed Cllr Miss Shere, Seconded Cllr Mrs Marcovecchio, 6 in favour, 3 against, 2 abstentions.

45.9.2 Citizen Advice Bureau

Resolved: A grant of £1,300 is awarded. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Beard, All in favour.

45.9.3 Tom Roberts Adventure Centre

Although the Council had not financially supported the centre for several years, it was noted that a large amount of fish were provided free of charge.

Resolved: No grant is awarded. **Record of Voting:** Proposed Cllr Mrs Draper, Seconded Cllr Mrs Duncan, 7 in favour, 2 against, 3 abstentions.

45.10 To review and adopt Standing Orders, Code of Conduct and Financial Regulations

The Working Group had reviewed the policies and all proposed changes were highlighted in the circulated documents.

Resolved: The Standing Orders are adopted with 1F amended to read ‘...the amended motion becomes the substantive motion...’ **Record of Voting:** Proposed Cllr Blick, Seconded Cllr Mrs Moseley, 6 in favour, 6 abstentions. The Mayors casting vote was used to approve adoption.

(Cllr Beard left the meeting at this juncture)

Resolved: The Code of Conduct is adopted. **Record of Voting:** Proposed Cllr Heathfield, Seconded Cllr Mrs Howley, All in favour.

(Cllr Beard re-joined the meeting at this juncture)

Resolved: The Financial Regulations are adopted. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Heathfield, All in favour.

45.11 To approve the newsletter

A draft newsletter produced by Cllrs Mrs Moseley and Thomas had been circulated. Numerous comments were made and the following amendments agreed: Cliffords Mesne items to be removed, item on fishing platforms to be added, the newsletter is from the Council not individual councillors so names to be removed, success of Christmas Lights event to be included with a thank you to volunteers. **Resolved:** The newsletter is approved with the above amendments. Councillors will be contacted to submit items for all future newsletters. The general draft will be approved at Council before the final version being approved by the Mayor and Clerk, so the deadlines can be met. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Mrs Davies, All in favour.

45.12 To receive committee and representative reports

Cllr Heathfield	Meeting with Newent Community School re Youth Advisory Group
Cllr Mrs Moseley	Boundary Review meeting
Cllr Miss Shere	Pub is Hub meeting
Cllr Vesma	Dementia friendly pilot briefing. 20 business representatives attended
Cllr Mrs Howley and Town Clerk	Finance training for year-end accounts

45.13 Notices and Information

Cllr Mrs Howley informed the Council that a generous donation of £200 had been received towards the bat boxes.

The Clerk confirmed that the large tree that had fallen in the wind had now been cut up and there are numerous logs available. It was agreed to sell the logs.

The Mayor declared the meeting closed at 9.17 pm.