

NEWENT TOWN COUNCIL

Minutes of the Newent Town Council meeting held on Monday 8 February 2016 at the Market House, Newent at 7.30 pm.

Present: Councillors E Wood (Mayor), D Blick, R Beard, Mrs K Draper, Mrs S Marcovecchio, Mrs J Davies, Mrs M Duncan, Miss M Shere, Mrs C Howley, C Thomas, E Heathfield

Also Present – The Clerk, 10 members of the public and 1 member of the press

No items were raised under the public session.

18.00 Apologies – Cllrs J Celino and Mrs P Celino

18.1 Declarations of Interests

Cllrs Wood and Miss Shere declared an interest in item 5.1.

Cllr Heathfield declared an interest in item 7.3 by virtue of being a member of the Chill Out Zone Management Committee.

Cllr Thomas declared an interest in item 6.1 the request from The Voice of Newent.

18.2 Approval of the Minutes of Council meeting held on 25 January 2016

Resolved: To approve the Minutes of the Council meeting held on 25 January 2016. **Record of Voting:** Proposed by Cllr Wood, 10 in favour, 1 abstention.

18.3 Clerk's Update and Matters Arising

Cllr Duncan asked for an update following the planning site meeting regarding application P1915/15/APP. Cllr Blick confirmed he had attended the site visit and all the Town Council's points were raised with the Committee. Any objections regarding lack of footpaths etc. need to be raised during outline planning and not reserved matters.

Cllr Blick stated that flood prevention works behind Peacock Brook has been of benefit. The levels for the bund at Scraggs Bank are being undertaken. A site meeting with Highways at Watery Lane is being arranged and Cllrs Blick and Mrs Duncan will attend.

Zebra Crossing – A meeting with Highways has been arranged for 18th February.

Newent Daffodil trail – Unfortunately the bid for funding was unsuccessful.

Horse Chestnut tree at the recreation ground – The tree works were due to start today, but have been delayed due to the weather conditions.

Advert for Days Out Guide – The advert has been placed. The Business Club have been contacted with regards to a contribution towards the costs and will be discussed at their next meeting.

Application for funding from PCC for speed signs – The application form has been received and is in the process of being completed.

Graffiti – This has been reported to the District Council and the Street Wardens will be arranging removal where possible.

18.4 Finance

(Cllrs Wood and Miss Shere left the meeting whilst this item was discussed).

17.4.1 To approve accounts to be paid

Payments made since last meeting	Chq No.	£
Wages Wks 44-45		1,634.31
Payments to be authorised	Chq No.	£
Grundon	013383	122.66
K Noble	013384	16.70
Edward H Wood	013385	185.00
Forest Products Ltd	013386	41.33
GD Parker	013387	78.56
Xerox Finance	013388	199.48
M Shere	013389	25.35
Cliffords Mesne Village Hall	013390	500.00
Gloucestershire County Council	013391	2187.60
HMRC	013392	1606.56

Resolved: The above expenditure is approved, to a value of £6,597.55. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Mrs Howley, All in favour.

18.5 Correspondence

18.5.1 Voice of Newent – Request to hold the Big Lunch at the Lake on Sunday 5th June 2016.

(Cllr Thomas left the meeting whilst this item was discussed).

Resolved: The request is approved. **Record of Voting:** All in favour.

18.6 Planning

18.6.1 Planning applications to be considered

P0047/16/APP –Southend Nurseries, Southend Lane, Newent
Reserved matters application for the erection of 25 dwellings

Resolution: No objection. However, consideration should be given for a footpath to be provided. **Record of Voting:** 10 in favour, 1 abstention.

P0006/16/DISCON – Land off Foley Road, Newent
Discharge of condition (13) construction method statement relating to planning permission P0181/12/OUT for residential development of up to 120 dwellings. **Resolved:** No objection. **Record of Voting:** All in favour.

P0084/16/FUL – 32 Ford House Road, The Scarr, Newent
Replacement of existing store/garage (part retrospective) and change of use of land from horticultural to residential. **Resolved:** No objection. **Record of Voting:** All in favour.

P0107/16/FUL – Land at Cleeve Mill Lane, Newent
Erection of 17 no. 2 bed, 3 person bungalow units for the over 50's, with associated access, parking, landscaping and private amenity. **Resolved:** No objection. **Record of Voting:** All in favour.

18.6.2 To note planning decisions

The following decisions were noted;

Planning application granted by Forest of Dean District Council

P/1792/15/FUL - The Old Quarry, Cliffords Mesne
Erection of a detached garage and conversion of existing integral garage to living accommodation
Permission refused

P1657/15/FUL - 47 Orchard Road, Newent
Erection of four holiday chalets with associated parking

Appeals

APP/P1615/C/15/3029786 – Land Adj to Pear Tree Cottage, Southall Terrace, Cliffords Mesne
The appeal is dismissed and the enforcement notice is upheld as varied. The enforcement notice is varied by adding at the end of each of requirements (i), (ii) and (iii), the words “with the exception of those items listed in the Retention of Property notice served on the appellant on 18 September 2012 under Section 66 of the Police and Criminal Evidence Act 1984”.

18.6.3 Proposed recreational development, Meek Road

A discussion took place regarding the ongoing proposals which were first raised in 2005. Cllr Blick requested that the proposal for the skate park at the Recreational Ground should be considered at the next meeting.

Resolved: Objection to the proposal due to lack of sufficient detail.

Record of Voting: Proposed Cllr Beard, Seconded Cllr Blick, All in favour.

Resolved: The Town Council do not adopt the site. **Record of**

Voting: Proposed Cllr Blick, Seconded Cllr Wood. **Record of Voting:** All in favour.

18.7 To review and approve the Media Policy

Resolved: The Media Policy is approved, subject to an amendment to 4.7.

Record of Voting: 10 in favour, 1 against.

18.8 To review quotations and make decisions regarding set-up of website, producing and distributing newsletter and town leaflets.

A discussion took place with regards to the best options, due to the limited budget.

Newsletter – Cllr Thomas was thanked for all his work on the newsletter.

Resolved: A 2 page article is produced for the New Ad at a cost of £250.

The Council will review the frequency the ad is required. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Mrs Duncan, 10 in favour, 1 abstention.

Leaflets – Cllr Thomas confirmed some minor alterations would be required, so there will be a small additional charge. The main Newent leaflet needs to be redesigned, however, the budget has been earmarked for this. **Proposed** 2,500 of each leaflet are printed and distributed. **Record of Voting:** Proposed, Cllr Thomas, Seconded Cllr Mrs Howley, 9 in favour, 2 abstentions.

Website – **Resolved:** The quotation from Company D is accepted at a maximum cost of £860. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Mrs Davies, All in favour.

18.9 To approve the purchase of financial software

Resolved: The software is purchased in this financial year at a cost of

£2,319 + VAT. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Mrs Davies, All in favour.

18.10 Estate Management

18.10.1 Proposal for maintenance works at the Library Car Park

Cllr Wood stated that the hard core finishes at least a car width away from the boundary and if the edges were tidied up there would be more car parking spaces.

Cllr Mrs Howley suggested that the Health Centre could be asked to make a contribution towards the maintenance of the car park.

Resolved: Works are carried out to tidy up the car park and boundary edges. **Record of Voting:** All in favour.

18.10.2 To consider installation of a path by the changing rooms at the Recreation Ground

The Clerk has spoken to Highways with regards to recycling the materials from the footpath in Church Street. The material will be in several large sections and it would have to be taken away to be crushed, which would be an expensive process.

Cllr Wood suggested that a large quantity of stone is purchased and could then be used throughout the year on the different Council amenity sites.

Proposed: A path is installed at the recreation ground. **Record of Voting:** Proposed Cllr Wood, 9 in favour, 1 against, 1 abstention.

Proposed: A large quantity of stone is purchased to build the path and for future use and stored in the car park. **Record of Voting:** Proposed Cllr Wood, 9 in favour, 2 abstentions.

18.11 Representative reports

Representative reports were given as follows

Cllr Beard	Gloucestershire Market Town Forum Handheld Tour App will be added to the next agenda
Cllr Blick	Forest of Dean District Council's Housing Allocation Plan Examination
Cllr Mrs Davies	Onion Fayre AGM – Cllr Thomas will be taking over as the Council's representative on the Committee from Cllr Mrs Davies
Cllr Miss Shere	Cliffords Mesne Village Hall Committee

18.12 Notices and Information

Cllr Mrs Shere informed the Council that a free talk on 'Old Newent in the early 1900s' was being held on 26th February at 7.30pm at Cliffords Mesne Village Hall.

The Clerk confirmed that the Council's reception hours would be changing from 15th February to 0930-1230 and 1400-1600 Tuesdays-Thursdays and will be closed on Mondays and Fridays.

The Clerk ask if the Council would like to participate with the 'Clean for the Queen Campaign' in conjunction with Forest of Dean District Council, which was agreed.

This concluded the business of the meeting and it was declared closed at 8.43pm