

## NEWENT TOWN COUNCIL

Minutes of the Newent Town Council Meeting held on Monday 28<sup>th</sup> November 2016 at the Market House, Newent at 7.30 pm.

Present: Councillors E Wood (Mayor), Mrs J Davies, R Beard, Mrs K Draper, Mrs S Marcovecchio, Mrs M Duncan, Mrs C Howley, C Thomas, E Heathfield, Miss M Shere, Mrs G Moseley, V Vesma

Also present – The Clerk and 2 members of the public

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Public Participation Session: No items raised.

36.0 Apologies – Cllr Blick

36.1 Declaration of Interests

Cllr Beard declared an interest in the accounts to be approved.

Cllr Heathfield declared an interest in planning application P1099/16/FUL.

Cllr Mrs Marcovecchio declared an interest in planning application P0086/16/DISCON.

Cllrs Mrs Howley, Mrs Moseley and Mrs Davies declared an interest in the fees and charges for the allotments.

36.2 Approval of the Minutes of the Council meetings held on 14<sup>th</sup> November 2016.

Cllr Heathfield confirmed that he declared an interest in the grant payment to Newent Initiative Trust and not the accounts to be paid. This was agreed and would be amended.

**Resolved:** The Minutes of the Council Meeting held on 14<sup>th</sup> November 2016 were approved, subject to the above amendment. **Record of Voting:** Proposed by Cllr Wood, 11 in favour, 1 abstention.

36.3 Clerk's Update and Matters Arising

No items raised.

36.4 Finance

(Cllr Beard left the meeting whilst this item was discussed)

36.4.1 To approve accounts to be paid

Payments made since last meeting	Chq No.	£
Wages		4,505.06
Newent Initiative Trust	13855	4,500.00

Payments to be considered	Chq No	£
J Wood	13856	100.00
R Beard	13857	21.45
Glebe Chapel	13858	450.00
GAPTC	13859	40.00
Hale & Co	13860	120.00
Forest Products	13921	234.14
Xerox	13922	127.28
FODDC	13923	3467.45
Demas Building Diagnostics	13924	990.72
EE	13925	24.55
Screwfix	13926	89.69
Ermin	13927	274.68
K Noble	13928	32.36
HMRC	13766	1856.37

**Resolved:** The above expenditure is approved, to a value of £16,834.65. **Record of Voting:** Proposed Cllr Wood, All in favour.

#### 36.4.2 To consider fees and charges for 2017/18

The Working Group had reviewed all the Council's fees and charges and completed a comparison of cemetery fees charged by other nearby authorities. Any changes would be implemented on 1<sup>st</sup> April 2017.

**Resolved:** The proposed fees for the cemetery fees, which will be published, are approved. **Record of Voting:** Proposed Cllr Wood, All in favour.

**Resolved:** Hire charges were agreed follows; Market House bookings £25.00, market stall £45.00, large circus/funfair at the Recreation Ground £545.00, small circus at the Recreation Ground £386.00. The fees for use of the pitches at the recreation ground will be agreed in due course. **Record of Voting:** Proposed Cllr Wood, All in favour.

A discussion took place regarding other possible income sources and it was agreed that Cllr Mrs Howley and the Town Clerk would provide costings for maintenance of the lake and electricity used at various sites.

(Cllrs Mrs Moseley, Mrs Davies and Mrs Howley left the meeting whilst the allotment fees were discussed)

A discussion took place regarding the provision of quarter plots, which will be considered at another meeting. **Resolved:** The fees from the next tenancy year will be as follows; full plot £50.00 with £4.00 discount if paid by 1<sup>st</sup> November, half plot £25.00 with £2.00 discount if paid by 1<sup>st</sup> November 2017. **Record of Voting:** Proposed Mrs Draper, Seconded Mrs Marcovecchio, All in favour.

## 36.5 Correspondence

36.5.1 Freedom Leisure – Request permission to hold an orienteering challenge at the Lake on 21<sup>st</sup> December between Midday – 2 pm.

**Resolved:** The request is approved, providing the Jubilee Wildlife Walk area is not included in the activities. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Heathfield, All in favour.

36.5.2 Veg Out Zone – Request for earmarked donation payment of £250.00

**Resolved:** A payment of £250.00 is approved. **Record of Voting:** Proposed: Cllr Mrs Davies, Seconded Cllr Thomas, All in favour.

36.5.3 Request for a replacement salt bin to be purchased for installation next to the bus stop in Cliffords Mesne

**Resolved:** An unused salt bin is placed next to the bus stop in Cliffords Mesne. **Record of Voting:** All in favour.

36.5.4 Amey Highways – Proposed diversion of public footpath at Newtown Farm

The Council will request that Haygrove are consulted. No further comments.

## 36.6 Planning

36.6.1 Planning applications to be considered

P1601/16/FUL – Cargill Meats Europe Ltd, Freemans of Newent, Town Farm, Newent

Proposed extension to lairage area, creation of new toilets and access corridor. **Resolved:** No objection. **Record of Voting:** All in favour.

(Cllr Mrs Marcovecchio left the meeting whilst the next application was discussed)

P0086/16/Discon – 9 Culver Street, Newent

Discharge of conditions (03) materials (04) hard and soft landscaping, (05) low carbon energy and (06) construction method statement of App16/1615/A/13/2201368 allowed appeal. **Resolved:** No objection. **Record of Voting:** All in favour.

(Cllr Heathfield left the meeting whilst the next application was discussed)

P1099/16/FUL – Land to the south west of Meadow Grove, Newent

Change of use of field to multi-use recreation ground and amenity area including the erection of changing rooms, multi-use games area and associated works. A thorough discussion took place and some concerns were raised regarding the lack of CCTV, flooding issues, anti-social behaviour and narrow access roads. A resident's letter was also considered. **Resolved:** No objection, providing the flood risk assessment is revisited to take into account the current development. **Record of Voting:** All in favour.

P0087/16/Discon – Land at Watery Lane, Newent

Discharge of condition 10 (biodiversity enhancement scheme) of planning permission P1513/13/OUT. **Resolved:** No objection. **Record of Voting:** All in favour.

#### 36.6.2 To note planning decisions

The following decisions were noted;

Planning applications granted by Forest of Dean District Council

P0968/16/FUL – Stardens Works, Tewkesbury Road, Newent  
Erection of a building for dry storage of all arrest bags

Southend Nurseries, Southend Lane, Newent  
Reserved matters application for the erection of 25 dwellings

Planning applications refused by Forest of Dean District Council

P1204/16/LD1 – 3 Vauxhall, Newent  
Application under Section 191 to establish 3 Vauxhall as a mixed use site of residential (C3 use) and business use (B1 use) for vehicle repairs

LDC issued

P1343/16/LD2 – 11 Pippin Close, Newent  
Application under Section 192 for a single storey side extension and larger replacement French doors

#### 36.6.3 Naming of new street at Cleeve Mill Lane

**Resolved:** The Council proposed Mill Park for the street name.

**Record of Voting:** Proposed Cllr Wood, All in favour.

## 36.7 Estate Management

### 36.7.1 To receive the Estate Supervisor's report and agree any actions

The Council is pleased that items are being addressed in a timely manner.

Cllr Mrs Duncan suggested a town map could be sited at Oak Park, and it was agreed this should be investigated.

**Resolved:** 14 meters of lake revetments to be undertaken before March at a maximum cost of £2,200.00. Cllr Wood to confirm costings for gabion baskets. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Mrs Davies, All in favour.

**Resolved:** Repairs to the multiplay equipment at the Recreation Ground are carried out as per the quotation at a maximum cost of £341.00. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Mrs Howley, All in favour.

### 36.7.2 To consider quotation and report with regard to repairs to the Market House

**Resolved:** The quotation is accepted and Arnold Bartosch Ltd will be instructed to produce a specification and seek tenders. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Mrs Howley, All in favour.

### 36.7.3 Allocated parking for Council vehicle

**Resolved:** One allocated parking space for a council vehicle will be marked out in the allotment car park. **Record of Voting:** Proposed Cllr Wood, All in favour.

## 36.8 Newent Walking Tour App

Cllr Beard explained that there would not be any cost to the Council for the first year. There would then be an annual charge of £149.00 for the license fee which will include 10 pins, additional pins can be purchased at £49.00. If businesses wished to be pinned on the map, the cost would be recharged to the business. Cllr Thomas has drafted information for use on the App.

**Resolved:** Progression of a Walking Tour App is agreed. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Miss Shere, All in favour.

## 36.9 To review committee and representative reports

Cllr Mrs Draper	Christmas Lights Event, which was very successful
Cllr Mrs Davies	Ross on Wye Christmas Lights Switch On

Town Clerk	Town Clerks meeting with Forest of Dean District Council
Cllr Mrs Howley	Painting of bird boxes by the Dolphin Group
Cllr Heathfield	Youth Advisory Group meeting
Cllr Beard	Community Safety Partnership

#### 36.10 Notices and Information

Cllr Wood congratulated the Christmas Lights Committee and thanked all those who helped with the event.

Gloucestershire County Council will be carrying out agreed works in the library car park this week.

The Mayor declared the meeting closed at 9.02 pm.