

NEWENT TOWN COUNCIL

Minutes of the Newent Town Council Meeting held on Monday 26th September 2016 at the Market House, Newent at 7.30 pm.

Present: Councillors E Wood (Mayor), Mrs J Davies, D Blick, Mrs S Marcovecchio, Mrs M Duncan, Mrs C Howley, C Thomas, R Beard, E Heathfield, Miss M Shere, Mrs K Draper, Mrs G Moseley

Also Present – The Clerk and 2 members of the public

Public Participation Session: No items raised.

32.0 Apologies – Cllr V Vesma

32.1 Declaration of Interests

Cllr Thomas declared an interest in the requests from Soundscape and Voice of Newent.

Cllrs Blick, Mrs Howley, Mrs Davies and Mrs Moseley declared an interest in the allotment tenancy agreement and requested a dispensation to be present during the discussion, which was agreed.

Cllr Beard declared an interest in the accounts to be approved.

32.2 Approval of the Minutes of the Council meetings held on 12th September 2016.

Resolved: The Minutes of the Council Meeting held on 12th September 2016 were approved. **Record of Voting:** Proposed by Cllr Wood, All in favour.

32.3 Clerk's Update and Matters Arising

Antisocial behaviour – A letter of thanks for the Mounted Police patrols has been sent to the Police. Inspector Chester will be attending the next meeting.

Footpath GNE80 at Foley Road – The majority of the proposed public right of way will not be enclosed, however, a small section of the proposed public right of way will run alongside the boundaries of plots 109 and 110 which are to be enclosed by a 1.8m high close boarded fence.

32.4 Finance

(Cllr Beard left the meeting whilst this item was discussed)

32.4.1 To approve accounts to be paid

Cllr Mrs Howley confirmed that any costs for the Jubilee Wildlife Walk would be paid using the grant funding.

Cllr Mrs Duncan queried the cost of the pest control service and the Clerk confirmed it was a quarterly payment for all sites, as previously agreed.

Payments made since last meeting	Chq No.	£
Wages		4420.98
Real Christmas Trees	13670	112.00

Payments to be considered	Chq No	£
GTAccess Ltd	13671	120.00
BuildBase	13672	1944.00
Ermin	13673	573.21
Ermin	13674	240.19
HB Digital Printing	13675	36.00
Greenfields Garden Services Ltd	13676	469.20
Southern Electric	13677	340.85
Good News Centre	13678	90.00
PestForce	13679	420.00
Ladder & Fencing Industries	13680	228.00
Grundon (new cheque book)	13801	161.86
Ermin	13802	191.27
Glebe Chapel	13803	450.00
R Beard	13804	74.10
K Noble	13805	29.76

Resolved: The above expenditure is approved, to a value of £9,901.42. **Record of Voting:** Proposed Cllr Wood, All in favour.

32.5 Correspondence

32.5.1 Soundscape – Request permission to hold ‘Live at the Lake’ music event on 16th July 2017.

(Cllr Thomas left the meeting whilst this item was discussed)

Resolved: Permission is granted for the event to be held on 16th July 2017. **Record of Voting:** Proposed Cllr Mrs Howley, Seconded Cllr Blick, All in favour.

32.5.2 Voice of Newent – Request to hold the Big Lunch at the Lake on 18th June 2017

(Cllr Thomas left the meeting whilst this item was discussed)

Resolved: Permission is granted for the event to be held on 18th June 2017. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Mrs Howley, All in favour

32.5.3 Citizens Advice Bureau – Invitation to AGM on 5th October 2016

Unfortunately no Councillors are available to attend the event. The Clerk will request a copy of the Minutes.

32.6 Planning

32.6.1 Planning applications to be considered

P0968/16/FUL - Stardens Works, Tewkesbury Rd, Newent
Erection of a building for dry storage of fall arrest bags. **Resolved:**
No objection. **Record of Voting:** All in favour.

P0068/16/Discon - Land at Watery Lane, Newent
Discharge of condition (01) proposed brick of planning permission
P1915/15/APP. **Resolved:** No objection. **Record of Voting:** All in
favour.

P1204/16/LD1 - 3 Vauxhall, Newent
Application under Section 191 to establish 3 Vauxhall as a mixed
use site of residential (C3 use) and business use (B1 use) for vehicle
repairs. **Resolved:** No objection. **Record of Voting:** 10 in favour,
2 abstentions.

32.6.2 To note planning decisions

The following decisions were noted;

Planning applications granted by Forest of Dean District Council

P0806/16/FUL Land at Rymes Farm, Malswick - Variation of
condition (02) approved plans for amendments to the approved
scheme including layout, building dimensions, fencing, CCTV, PV
modules and drainage relating to planning permission P1976/14/FUL
for a proposed solar farm. (Part retrospective) (Revised description).

P0794/16/LBC 20 Church Street, Newent - Listed Building Consent
for external and internal alterations to the building to facilitate the
change of use of upper floors from Museum to three self-contained
flats.

P0793/16/FUL 20 Church Street, Newent - Change of use of upper
floors from Museum to three self-contained flats.

P0713/16/FUL The Moat, Anthonys Cross, Newent - Erection of an
open fronted barn for the storage of machinery.

32.7 Estate Management

32.7.1 To review the Estate Supervisor's report and agree any actions

Councillors were pleased to see so many completed items.

Cllr Beard requested that English Heritage are consulted on the type
of paint that should be used on the Market House.

Cllr Blick asked for an update on the information board at the Lake. Cllr Thomas stated that the main work has been completed, the delay is due to the inclusion of the Jubilee Wildlife Walk.

Cllr Blick enquired why the damaged finger post behind the Lodge had not been repaired and reinstated. The Clerk will follow this up. Cllr Blick also asked if the benches from the Chapel could be sold. Cllr Beard explained why the benches should not be sold.

Cllr Blick suggested that some of the green bins behind the Lodge should be removed. It was agreed they should be kept as spares.

The Town Map cannot be erected under the Market House due to the location of the main electricity cables. It was suggested that the map should be erected on the side of the Library.

Cllr Moseley asked which hedges at the Allotments are being cut. The Clerk will check and confirm.

32.6. To review the Strategic Plan

Cllr Heathfield confirmed he had consulted with several youth groups and received some positive responses and is now drafting terms of reference for the advisory group.

Cllr Mrs Moseley asked to be involved in producing the next newsletter.

Cllrs Mrs Howley, Mrs Davies, Miss Shere and Mrs Marcovecchio agreed to review and write management plans for the amenity sites.

Cllrs Mrs Howley, Mrs Davies and Heathfield agreed to review the Council's budgets and possible income sources and savings.

32.7 To agree to delegate authority to the Allotment Representatives to review and amend the allotment tenancy agreement

Resolved: Delegated authority is given to Cllrs Mrs Marcovecchio, Miss Shere in conjunction with the Clerk and Chairman of the Allotment Association, to review and amend the tenancy agreement for the forthcoming season. **Record of Voting:** Proposed Cllr Beard, Seconded Cllr Heathfield, 8 in favour, 4 abstentions.

32.8 To review and adopt Complaints Procedure

Resolved: The circulated Complaints Procedure is adopted. **Record of Voting:** Proposed Cllr Mrs Davies, Seconded Cllr Mrs Draper, All in favour.

32.9 To review and adopt Risk Assessment.

Resolved: The circulated Risk Assessment is approved and the Clerk is authorised to purchase a Chairman's box and memory stick. **Record of Voting:** Proposed Cllr Mrs Davies, Seconded Cllr Mrs Howley, All in favour.

32.10 Concerns regarding street hygiene in Newent

The Clerk had circulated a copy of the cleaning contract. Cllr Blick stated that the contract and original specification differ. It was agreed that a meeting is arranged with Marilyn Smart, the Cabinet Member for Environment, the Contracts Team Leader and the District Councillors to discuss the Council's concerns.

32.11 To review committee and representative reports

Cllr Mrs Draper	Christmas Lights Committee
Cllrs Miss Shere and Beard	Gloucestershire Market Towns Forum
Cllr Beard	Community Safety Partnership
Cllr Wood	Gloucestershire Playing Field Association 90 th Anniversary event

32.12 Notices and Information

None.

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media were excluded from the meeting during the consideration of the following two items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

32.13 To consider proposed Deed of Variation regarding Land off Onslow Road

32.14 Staffing Matters

