

NEWENT TOWN COUNCIL

Minutes of the Newent Town Council meeting held on Monday 14 March 2016 at the Market House, Newent at 7.30 pm.

Present: Councillors E Wood (Mayor), D Blick, R Beard, Mrs K Draper, Mrs S Marcovecchio, Mrs J Davies, Mrs M Duncan, Miss M Shere, Mrs C Howley, C Thomas, E Heathfield, J Celino and Mrs P Celino

Also Present – The Clerk, District Councillors Lawton and Mrs Gooch and 12 members of the public

Public Participation Session: A representation was made objecting to planning application TG/DTFP0215.

A representation was made by a youth worker and teenage residents in favour of the recreational development on Meek Road.

(6 members of the public left at this juncture)

20.0 Apologies – None.

20.1 Declarations of Interests

Cllrs Wood and Beard declared an interest in item 7.1, planning application P0185/16/FUL.

Cllr Heathfield declared an interest in item 10 by virtue of being a member of the Chill Out Zone Management Committee.

20.2 Approval of the Minutes of Council meeting held on 22 February 2016

Cllr Celino clarified the query raised under 19.5 regarding the closure of the footpath was regarding it being closed before the notice date.

Cllr Beard confirmed that his comment under 19.7.5 point 3 regarding clarification of land ownership was also related to item 19.7.6 points 2 and 3.

Resolved: To approve the Minutes of the Council meeting held on 22 February 2016. **Record of Voting:** Proposed by Cllr Wood, All in favour.

20.3 Clerk's Update and Matters Arising

Cllr Celino enquired if Highways are going to repaint the zebra crossing, the Clerk confirmed this had been agreed.

Cllr Blick stated he had requested that the staff welfare facilities were added to this agenda and 3 quotations sought for approval, as this matter was now urgent. The Clerk confirmed that the specification for the facilities had not been produced and would need to be agreed before any quotations are sought and further clarification of requirements were needed. Cllr Blick stated that the electrics in the building were unsafe so needed to be addressed as a matter of urgency. Cllr Celino requested that all Cllrs are issued with a copy

of the electric safety report. **Resolved:** The Clerk was requested to check the report and if the electricians have been deemed to be unsafe or the facilities do not meet the Health and Safety at Work Act 1974 regulations, the facilities should not be used with immediate effect.

Clerks Update:

Application for funding from Police Crime Commissioner for speed signs by the zebra crossing – The PCC fund has been closed until after the Elections of the Crime Commissioner.

Rugby Club – The bar licensee is still Marcus Warder.

Trees at Recreation Ground – Two replacement trees have been planted. Cllr Blick asked if the trees had been fenced off. The Clerk agreed to check.

Cemetery – The gates are being closed in the evenings and at weekends and notices have been erected.

Query regarding Planning Application P107/16/FUL – The Clerk confirmed the application did state that 10 houses are to be sold.

Replacement bench at the Lake – The bench will be replaced this week.

20.4 Finance

20.4.1 To approve accounts to be paid

Payments made since last meeting	Chq No.	£
Wages Wks 48-50		4,222.82
HMRC	013418	1532.09
Gloucestershire County Council	013419	1965.15
Payments to be authorised	Chq No.	£
Mainstream Digital	013420	17.83
L Wright	013422	332.50
Forest Products	013423	63.96
Elmcroft Nursey	013424	108.60
Highleadon Filling Station	013425	273.90
Glebe Contractors	013426	2130.00
Your Website 2	013427	150.00
Streetmaster	013428	801.60
Pestforce	013429	280.00
Xerox	013430	98.29
Rob Cockburn	013431	£680.00
Severn Trent Water	013432	130.37

Resolved: The above expenditure is approved, to a value of £12,787.11. **Record of Voting:** Proposed Cllr Wood, All in favour.

20.4.2 To appoint two Councillors to complete internal checks

To comply with the Financial Regulations, two councillors would need to complete monthly checks for the first financial quarter. **Resolved:** Cllrs Mrs Howley and Mrs Davies will undertake the checks. **Record of Voting:** All in favour.

20.4.3 To consider grant funding/donation applications

Resolved: £50 is granted to each of the following charities; Teens in Crisis, Victim Support, County Air Ambulance Trust, Great Western Air Ambulance Charity, The Gloucestershire Chest Fund Ltd and Teenage Cancer Trust. **Record of Voting:** Proposed Cllr Blick, Seconded Cllr Beard, All in favour.

20.5 Correspondence

20.5.1 Ginny James – Approval for erection of little owl boxes

This item was deferred to be discussed with item 9.

20.5.2 Circus Ginnett – Request to hold a circus at the Recreation Ground

Concerns were raised regarding animals being used in the circus. **Resolved:** The request to hold a circus on 5 and 6 June 2016 is approved. **Record of Voting:** 5 in favour, 4 against, 4 abstentions.

20.5.3 Len Lawton – To consider the placement of a memorial bench for Burt Bullock

Cllr Blick stated that if the request is agreed, the bench must be of a similar design to those already in place in the town and the Council should consider the maintenance costs, although the purchase cost would not be met from Council funds. It was suggested that a non-dedicated bench already in the town could be replaced. **Resolved:** The Council supports the request. **Record of Voting:** All in favour.

20.5.4 Forest of Dean District Council – Street trading licence

Resolved: No objection to the application from Hedley's Catering Ltd. **Record of Voting:** All in favour.

20.5.5 Councillor attendance at Canal Trust meeting on 14 April

Resolved: Cllrs Miss Shere, Mrs Marcovecchio, Mrs Howley, Mrs Duncan, Celino and Mrs Celino will attend. **Record of Voting:** All in favour.

20.6 Planning

20.6.1 Planning applications to be considered

P0078/16/FUL - Cherry Tree Bungalow, Cliffords Mesne
Conversion and extension of existing garage loft space to create playroom. **Resolution:** No objection. **Record of Voting:** 12 in favour, 1 abstention.

(Cllrs Wood and Beard left the meeting whilst the following application was considered)

P0185/16/FUL – 45 Culver Street, Newent
Erection of a detached dwelling with associated works including parking and landscaping. **Resolved:** Flood concerns and neighbouring properties comments should be considered. **Record of Voting:** All in favour.

P0075/16/Adv - Country Fayre Ltd, Ledbury Road, Newent
Advertisement consent to display a pair of name boards to advertise business. **Resolved:** No objection. **Record of Voting:** All in favour.

P0174/16/TCA - Westdean Homes Ltd, Plot Graces Pitch Newent
Fell x 1 Acacia at Graces Pitch Newent. **Resolved:** No objection.
Record of Voting: 12 in favour and 1 abstention.

P0184/16/FUL - Land at rear of Orchard House, Graces Pitch, Newent
Variation of condition (02) approved plans for revised plans for the garden layout relating to P0732/13/FUL for two dwellings. **Resolved:** No objection. **Record of Voting:** All in favour.

P0218/16/FUL - Newent Community School, Watery Lane, Newent
Replacement cladding on existing link bridge. **Resolved:** No objection.
Record of Voting: 12 in favour, 1 abstention.

P0194/16/FUL - Yew Tree Cottage, Birches Lane, Newent
First Floor extension and single storey extension to dwelling.
Resolved: No objection. **Record of Voting:** All in favour.

P0223/16/FUL - Lloyds Banking Group, 8 Broad Street, Newent
Removal of external fascia signs, hanging projecting sign and external ATM. **Resolved:** No objection. **Record of Voting:** All in favour.

P0219/16/LBC - Lloyds Banking Group, 8 Broad Street, Newent
Listed Building Consent for removal of external fascia signs, hanging projecting sign, external ATM, bin, address panel and internal furniture and equipment. **Resolved:** No objection. **Record of Voting:** All in favour.

TG/DFTP0214 Town & Country Planning (Trees) Regulations 1999
DFTPO214 - The Stables, Southend Lane, Newent TPO 2016.

Resolved: Object and request a site meeting. **Record of Voting:** All in favour.

TG/DFTP0215 Town & Country Planning (Trees) Regulations 1999
DFTP0215 – Southend Nurseries, Newent, TPO 2016. **Resolved:**

Object as the trees are not owned by the developers. **Record of Voting:** 12 in favour, 1 abstention.

PO299/16/TPO - Southern barn, Southend Lane, Newent

Reduction of line of Alders to a height of three metres (area A1 of

DFTPO 215 (2016). **Resolved:** No objection. **Record of Voting:** All in favour.

20.6.2 To note planning decisions

The following decisions were noted;

Planning application granted by Forest of Dean District Council

1775/15/FUL Bellstone, Redmarley Road, Newent
Erection of an infill industrial unit for B1 and B8 use

Permission refused

P1821/15/LBC - 20 Church Street, Newent Listed building consent for external and internal alterations to the building to facilitate the change of use of upper floors from Museum to three self-contained flats

P1819/15/FUL - 20 Church Street, Newent Change of use of upper floors from Museum to three self-contained flats

P1907/15/FUL - 2 Southall Terrace, Cliffords Mesne
Erection of general purpose agricultural building – Cliffords Mesne

20.6.3 To consider proposed street names for the development on Foley Road

Resolved: Objection to the list of names provided, as several of the names are already used in street names within the town. The following names are proposed Manor Road, Bullock Way, Market Drive, Town Farm Road, Knowles Road. **Record of Voting:** All in favour.

20.7 Estate Management

20.7.1 Purchase of replacement Union Flag

Resolved: The purchase of a replacement flag is approved at a cost of £124.99. **Record of Voting:** All in favour.

20.7.2 Proposal to install cycle rack and disclaimer notice on the site of the outdoor gym

Concerns were raised that having a cycle rack could cause confusion as no cycling is allowed in the area. **Resolved:** A risk assessment is carried out and a disclaimer notice should be purchased if required.

Record of Voting: All in favour.

20.7.3 Consideration of CCTV to overlook the outdoor gym

Resolved: A mobile camera could be used if needed. **Record of Voting:** All in favour.

20.7.4 To agree RoSPA inspection schedule

Resolved: The lake and outdoor gym to be included along with the play areas. Cllr Blick to attend when inspections take place. **Record of Voting:** All in favour.

20.7 To consider proposal for a Jubilee Wildlife Walk

Cllr Howley explained that grant funding was available from the Wildlife Trust and proposed applying for £5,000 to develop a Jubilee Wildlife Walk, which would be a nature walk encompassing all people to be able to access a woodland and nature area. Many local groups have offered their support and a community event to plant trees would be organised. Owl boxes would be erected, which would support the request from Ginny James.

Cllr Heathfield expressed his support for the project. Cllr Blick raised concerns regarding ongoing maintenance. **Resolved:** The project is approved, subject to the grant being received. **Proposed:** Cllr Beard, Seconded Cllr Celino. **Record of Voting:** All in favour.

20.8 Proposed recreational development, Meek Road

(Cllr Heathfield left the meeting whilst this item was discussed)

Cllr Blick repeated concerns raised at an earlier meeting. Cllr Beard also requested questions are raised before a decision can be made. The Clerk confirmed that all concerns and questions had been sent to the Forest of Dean District Council and a response is still awaited. The proposal will be discussed again once further information has been supplied.

20.9 Representative reports:

Representative reports were given as follows

Cllrs Blick & Heathfield

Planning Peer Challenge

District Councillor Lawton was also given the opportunity to explain the next steps of the process.

Cllr Thomas

Gloucestershire Market Towns Forum

Cllr Celino

Listening Post

20.10 Notices and Information

The Town Council's Annual Assembly will be taking place on 21 March at Sheppard's House at 7.30pm.

This concluded the business of the meeting and it was declared closed at 9.13pm