

## NEWENT TOWN COUNCIL

Minutes of the Newent Town Council Meeting held on Monday 13<sup>th</sup> June 2016 at the Market House, Newent at 7.30 pm.

Present: Councillors E Wood (Mayor), Mrs J Davies, D Blick, Mrs K Draper, Mrs S Marcovecchio, Mrs M Duncan, Miss M Shere, Mrs C Howley, C Thomas, R Beard, E Heathfield

Also Present – The Clerk, 2 members of the public and District Councillor Gooch

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Public Participation Session: No items raised.

25.0 Apologies – None.

25.1 Declarations of Interests – None.

25.2 Approval of the Minutes of the Council meeting held on 23<sup>rd</sup> May 2016

**Resolved:** The Minutes of the Council Meeting held on 23<sup>rd</sup> May 2016 were approval. **Record of Voting:** Proposed by Cllr Wood, 9 in favour, 2 abstentions.

25.3 Clerk's Update and Matters Arising

**Bunting** – The bunting was erected on 25<sup>th</sup> May. One shop worker complained and was very rude to Council staff in the street. Some of the bunting has already started to fall down. Many positive comments had been received by Councillors. The Onion Fayre Committee have kindly agreed to pay the cost of erecting and removing the bunting.

**Oxygen meter** – The meter has now been received and is in use. Cllr Beard asked if the water levels had been increased as previously recommended and the Clerk agreed to clarify at the next meeting.

**Variance for cemetery planning permission** – The application has been submitted.

**Thank you letters** – Letters were sent to John and Pearl Celino.

**Fishing platforms** – The Environment Agency have been contacted regarding grants and a response is awaited.

25.4 Finance

25.4.1 To approve accounts to be paid

Payments made since last meeting	Chq No.	£
Wages		2,309.40
Newent Initiative Trust	13590	4500.00
Xylem Analytics	13591	1255.14
GCC	13535	1500.87
HMRC	13536	1956.88

FODDC	13592	97.50
Payments to be considered	Chq No.	£
Glebe Chapel	13593	450.00
Ermin Plant	13594	438.00
Broxap	13595	800.40
Countrywide Farmers Plc	13596	118.98
EE	13597	31.78
GD Parker	13598	24.84
Highleadon Filling Station	13599	199.47
Grundon	13600	155.16
SLCC	13601	5.00
Perpetua Press	13602	300.00
Mainstream Digital	13603	9.55
Perpetua Press	13604	36.00
Viking	13605	66.17
Glebe Contractors	13606	954.00
Miss K Noble	13607	20.36
Richard Muirhead	13608	420.00

**Resolved:** The above expenditure is approved, to a value of £15,649.50. **Record of Voting:** Proposed Cllr Wood, All in favour.

#### 25.4.2 To approve NJC pay increase for 2016/17 and 2017/18

**Resolved:** The 1% pay increase for 2016/17 and 1% for 2017/18 was approved. **Record of Voting:** Proposed Cllr Wood, All in favour.

### 25.5 Correspondence

#### 25.5.1 Newent in Bloom – Request grant payment

The Council requested to see a copy of the audited accounts before making the payment.

#### 25.5.2 Gloucestershire County Council – Consultation on admission arrangements for 2018-19

The Council recommends that the area health authority is contacted.

#### 25.5.3 H Cutting – Request for funding towards start-up costs for a monthly Farmers Market to be held in car park at The Shambles

**Resolved:** The request is not approved as Councils are not able to make contributions to commercial ventures. **Record of Voting:** Proposed Cllr Blick, Seconded Cllr Mrs Davies, All in favour.

#### 25.5.4 GAPTC – Invitation to AGM on 16<sup>th</sup> July

No Councillors are available to attend.

25.5.5 Dolphin Group – Request to hold a BBQ at the Lake on 26<sup>th</sup> July

**Resolved:** The request is granted providing the necessary paperwork is supplied. **Record of Voting:** 10 in favour, 1 abstention.

## 25.6 Planning

### 25.6.1 Planning applications to be considered

P0047/16/Discon Land at Foley Road, Newent  
Discharge of conditions (01) relating to approval of reserved matters P0974/15/APP for residential. **Resolved:** No objection. **Record of Voting:** All in favour.

P0028/16/FUL Sandyway Nurseries, Redmarley Road, Newent  
Use of land for the stationing of 23 mobile homes for occupation by persons employed in the locality in agriculture. **Resolved:** Objection, as the mobile homes should only be available to employees of the nurseries. **Record of Voting:** 9 in favour, 2 against.

P0043/16/Discon Land off Foley Road, Newent  
Discharge of condition (02) Landscape and Ecological Management Plan relating to approval of reserved matters P0974/15/APP for residential development of up to 120 dwellings. **Resolved:** No objection. **Record of Voting:** All in favour.

P0676/16/TCA Ivy House, High St, Newent  
Removal of x 1 Yew tree and x 1 Holly tree at Ivy House. **Resolved:** No objection. **Record of Voting:** 8 in favour, 2 against, 1 abstention.

P0698/16/FUL Freemans of Newent, Town Farm, Gloucester Street, Newent  
Creation of staff car park together with loading facility and link corridor. **Resolved:** Clarification required as to whether the site is commercial or agricultural land. Inspector's response with regards to the allocation development plan should be considered. Query where the current footpath is being relocated, as unable to identify on plan. **Record of Voting:** All in favour.

P0701/16/FUL Land at Graces Pitch, Newent, Glos  
Variation of condition (02) approved plans of planning permission P0408/14/FUL to increase the driveway area, replace boundary screen with a 1.8m close boarded fence and addition of a velux roof. **Resolved:** The Council requests that a full planning site visit is carried out for the whole of the site, as it is now difficult to differentiate the different areas of the site. **Record of Voting:** All in favour.

P0619/16/FUL Newtown Farm, Tewkesbury Rd, Newent  
Part-retrospective siting of 42 caravans and one shower/toilet block  
for use by temporary agricultural workers employed at Newtown  
Farm. **Resolution:** No objection. **Record of Voting:** All in favour.

P0761/16/TCA Home Farm Flats, Church Street, Newent  
Fell x 1 Cherry Tree at Home Farm Flats. **Resolution:** A planning  
site visit is requested. **Record of Voting:** All in favour.

#### 25.6.2 To note planning decisions

The following decisions were noted;

#### **Planning applications granted by Forest of Dean District Council**

P0038/16/Discon - Caerwents Farm, Kents Green, Tibberton  
Discharge of condition (03) materials relating to prior approval  
P0458/15/PMBPA for the conversion of two agricultural barns to 3  
dwellings

P0470/16/FUL - 5 Croft Road, Newent  
Extension to front and rear of dwelling

P0302/16/LBC - Good News Centre, High St, Newent  
Listed building consent for removal of existing damaged entrance  
screen/door and side window, replacement screen/door and window  
to match existing

P0638/16/TPO - Yew Tree Cottage, Birches Lane, Newent  
Works to tree T1 of TPO52 in accordance with submitted  
photographs

#### 25.7 Estate Management

##### 25.7.1 To review findings from Councillors inspection of buildings and agree action required

The changing rooms will be addressed once the decision is made with regards to the lease, as Section 106 monies may be available.

The changing rooms should be inspected on a quarterly basis and any minor works completed. Major works should be reported to Council.

Works to the Chapel and Lodge will be dealt with as part of the office accommodation process.

Cllr Blick asked why the Market House was not being discussed. The Clerk confirmed the repairs to the Market House would be carried out as per the strategic plan.

25.7.2 To approve expenditure for legal advice regarding the recreation ground

**Resolved:** £500 is approved for legal advice. **Record of Voting:** 9 in favour, 1 against, 1 abstention.

25.7.3 Permission requested for a flood relief pipe to be installed at the Lake

**Resolved:** Permission will be granted, providing sufficient funding is available for both schemes to be completed. **Record of Voting:** All in favour.

25.8 To appoint 1 member to serve of the Staff Committee and appoint the Committee Chairman

**Resolved:** Cllr Mrs Marcovecchio is appointed on to the Committee and appointed as the Chairman. **Record of Voting:** All in favour.

25.9 To consider and agree all possible future council office options for further investigation

Options for the Lodge, joint use of the Library, Newent Community Centre and a new build will be investigated further and reported back to Council.

25.10 Representative reports

Cllr Miss Shere	Cliffords Mesne Street Party
	South West Ambulance defibrillator training. The defibrillator at the village hall is now operational
	BT Fastershire meeting
Cllrs Wood and Mrs Davies	Opening of the Big Lunch
Cllr Mrs Davies	Inauguration of new Ross on Wye Mayor

25.11 Notices and Information

Due to the resignation of Mrs Celino, Cllr Mrs Davies has agreed to continue as the Council representative on the Onion Fayre Committee for the time being.

Cllr Miss Shere agreed to attend the Gloucestershire Market Town Forum meetings with Cllr Beard.

The Clerk confirmed that an election for the two vacant seats will take place. Due to the EU Referendum, the District Council will not be calling the election until July. Details will be published on the noticeboard and website in due course.

Cllr Wood reminded Councillors to ensure the Media Policy is adhered to and to refer all press enquires to the Town Clerk.

#### 25.12 Staff Matters

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media were excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

The open business of the meeting was concluded at 9.00 pm.