

## NEWENT TOWN COUNCIL

Minutes of the Newent Town Council meeting held on Monday 11 April 2016 at the Market House, Newent at 7.30 pm.

Present: Councillors E Wood (Mayor), D Blick, Mrs K Draper, Mrs S Marcovecchio, Mrs J Davies, Mrs M Duncan, Miss M Shere, Mrs C Howley, C Thomas, E Heathfield, J Celino and Mrs P Celino

Also Present – The Clerk, District Councillor Mrs Gooch, 2 members of the public and 1 member of the press

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Public Participation Session: No items raised.

21.0 Apologies – Cllr R Beard

21.1 Declarations of Interests

Cllr Thomas an interest in item 5.1 accounts to be paid.

21.2 Approval of the Minutes of Council meeting held on 14 March 2016

**Resolved:** To approve the Minutes of the Council meeting held on 14 March 2016. **Record of Voting:** Proposed by Cllr Wood, All in favour.

21.3 Clerk's Update and Matters Arising

Cllr Howley confirmed the grant application for the Jubilee Wildlife Walk had been submitted.

Clerks Update:

**Grants** – Letters of thanks had been received from all the charities.

**Outdoor Gym** – An internal risk assessment has been completed and the need for a disclaimer notice was not identified. A RoSPA inspection will be completed later this month.

**Foley Road Development street names** – The suggested names submitted have been agreed apart from Market Drive, as the Royal Mail have a concern with this due to Market Square already being in the GL18 area. Therefore, a further suggestion is required. The Clerk will circulate possible names for consideration.

**From the Annual Assembly** – Meetings have been arranged with Highways and the District Council's Street Warden Manager regarding issues raised.

## 21.4 Finance

## 20.4.1 To approve accounts to be paid

Payments made since last meeting	Chq No.	£
Wages Wks		5316.40
GAPTC	013436	380.00
Grundon	013437	122.23
Viking	013438	259.22
Glebe Chapel	013439	900.00
GD Parker	013440	17.65
Forest of Dean & Wye Valley Days		
Out Guide	013441	300.00
Colin Thomas	013442	17.70
LGMI	013443	558.00
Gloucestershire Chest Fund	013444	500.00
Teens in Crisis	013445	50.00
Great Western Air Ambulance Charity	013446	50.00
Teenage Cancer Trust	013447	50.00
Victim Support	013448	50.00
County Air Ambulance	013449	50.00
Buildbase	013450	341.67
Forest Products	013451	31.75
K Noble	013452	24.88
Archer Signs & Panels Ltd	013453	65.76
Ermin Plant	013454	2021.82
Brandon Hire	013460	118.57
Buildbase	013461	348.48
Perpetua Press	013462	409.00
Greens	013463	124.99
Newent Association for Disabled	013464	36.00
Southern Electric	013465	417.85
Gloucestershire County Council	013469	2042.26
HMRC	013470	1632.84
Dean Truck Repairs	013471	1200.00
Barclaycard	DD	919.55
Viking Direct	013472	81.84
L Wright	013473	339.50
A Plan	013474	1114.60
PWLB	DD	946.02
Payments to be considered	Chq No.	£
Highleadon Filling Station	013475	141.18
Gloucester Marine		
Services Ltd	013476	17.82
Brandon Hire	013477	1556.16
GAPTC	013478	21.00
Perpetua Press	013479	46.80

Mainstream Digital	013480	82.91
Perpetua Press	013481	44.40
FODDC	013483	251.68
Network Connections	013484	2520.00
Glebe Chapel	013485	450.00
Grundon	013486	151.66
RBS	013487	420.00
Country Corner	013488	459.23
Severn Trent Water (replacement cheque)	013489	130.37
GD Parker & Co	013490	39.26
Brandon Hire	013491	56.06
Ermin	013492	1695.77
EE	013493	82.05

A query was raised regarding the amount paid to Ermin. The Clerk confirmed this was for various equipment hired over the past 3 months.

**Resolved:** The above expenditure is approved, to a value of £29,004.93. **Record of Voting:** Proposed Cllr Wood, All in favour.

#### 21.4.2 Proposal to change banks

The Clerk had circulated a report on the pros and cons of moving to Barclays Bank following the closure of the Lloyds branch in Newent.

**Resolved:** The Council's bank accounts are moved to Barclays.

**Record of Voting:** All in favour.

#### 21.5 Correspondence

##### 21.5.1 GAPTC – Call for resolutions for debate at the AGM on 16 July 2016

No items were raised.

##### 21.5.2 GAPTC – To consider membership renewal.

**Resolved:** Membership is renewed at a cost of £1,426.11. **Record of Voting:** Proposed Cllr Wood, All in favour.

##### 21.5.3 Glebe Chapel – Requesting letter of support to refurbishment of Newent Community Centre

**Resolved:** A letter of support is sent. **Record of Voting:** All in favour.

##### 21.5.4 Citizens Advice Bureau – Request for grant payment

**Resolved:** The budget allocation of £1,300 is paid to the Bureau.

**Record of Voting:** All in favour.

21.5.5 Mrs N Hasuk – Request permission to provide a hot food catering vehicle at the library car park.

There are already a number of takeaways within the town. Cllr Heathfield suggested the vehicle could be placed on site for a trial period.

**Resolved:** The request is declined for the library car park. **Record of Voting:** 1 in favour, 8 against, 3 abstentions.

21.5.6 Campaign to Protect Rural England – Invitation to branch AGM on 4 May 2016

No Councillors are available to attend.

21.5.7 Newent Rugby Club – Request approval to run a bar on 30 April and 22 May 2016

Some concerns were raised regarding parking issues. **Resolved:** The request is approved for 30 April and 22 May. **Record of Voting:** 11 in favour, 1 against.

## 21.6 Planning

21.6.1 Planning applications to be considered

P0019/16/Discon - 30 Church St, Newent

Discharge of conditions (03) eaves and verges details and (04) window, doors and roof lantern detail of planning permission P2037/25/FUL and listed building consent P1038/15/LBC. **Resolution:** No objection.

**Record of Voting:** All in favour.

P0303/16/FUL - Forge House, Ross Road, Newent

Proposed single and two storey extension to rear of dwelling.

**Resolution:** No objection. **Record of Voting:** All in favour.

P0209/16/FUL - Newberry International, Unit 5-7 Newent Business Park Gloucester St, Newent

Alterations to existing access to provide turning area for lorries, construction of a docking bay and additional parking spaces.

**Resolution:** No objection. **Record of Voting:** All in favour.

P0349/16/FUL - Orchard End Farm, Orchard Rd Newent

Agricultural building for straw, fodder and implement storage with provision for seasonal indoor lambing. **Resolution:** No objection.

**Record of Voting:** All in favour.

P0314/16/FUL - Brookside Cottage, Cliffords Mesne, Newent

Erection of a two storey sides and rear extension (demolition of outbuildings). **Resolution:** No objection. **Record of Voting:** All in favour.

P0107/16/FUL Two Rivers Housing, Cleeve Mill Lane, Newent  
Land at Cleeve Mill Lane, Newent. Erection of 17 no. 2 bed, 3 person bungalow units for the over 50's, with associated access, parking, landscaping and private amenity. **Resolution:** No objection. **Record of Voting:** All in favour.

#### 21.6.2 To note planning decisions

The following decisions were noted;

#### **Planning application granted by Forest of Dean District Council**

P0006/16/Discon Land off Foley Road Newent  
Discharge of condition (13) Construction Method Statement relating to planning permission P0181/12/OUT for residential development of up to 120 dwellings

P0084/16/FUL 32 Ford House Road, The Scarr, Newent  
Replacement of existing store/garage (part retrospective) and change of use of land from horticultural to residential

P0174/16/TCA Plot, Graces Pitch, Newent  
Fell x 1 Acacia tree and x 1 Persion Ironwood tree at Graces Pitch

P0118/16/LBC Oldbury House, Court Lane, Newent  
Listed Building consent for replacement of 4 UPVC windows to wooden at the rear of the original building

P0134/16/FUL 2 Greenways, Newent  
First Floor side extension over existing single storey element

#### 21.6.3 To consider proposed street name for the development on Watery Lane

**Resolved:** Objection to the name provided. Propose name of Chapel Gate. **Record of Voting:** All in favour.

#### 21.6.4 Section 106 monies

District Councillor Gooch had notified the Clerk that approximately £54,000 was still available for spending on adult/youth recreation from Section 106 monies. Cllr Gooch had made a proposal which would be circulated. Councillors were asked to send any further suggestions to the Clerk for the Council to consider.

## 21.7 Estate Management

### 21.7.1 To consider quotation for pest control services

There is a mole issue at the cemetery that needs to be addressed and the contract for the management of moles at the Lake and Recreation Ground has now ended.

**Resolved:** Option C - for all three areas to be visited on a quarterly basis at a maximum cost of £1,680 is approved. **Record of Voting:** All in favour.

### 21.7.2 To review Fishing rules

**Resolved:** The fishing rules should be amended as per the recommendations in the report circulated. **Record of Voting:** Proposed Cllr Wood, All in favour.

### 21.7.3 Removal of fish from the Lake

It was agreed that it is good practice for the lake to be netted to find out the general health and amount of fish currently in the lake.

**Resolved:** A E Fisheries to net the lake and to remove enough Bream and Roach to cover the cost of the works undertaken. If there are not enough fish to cover the costs or they are diseased, there could be a maximum cost of £400.

A E Fisheries will remove further Bream and Roach, if required, to ensure the lake is kept at a good ecology level and reimburse the Council for excess fish removed. **Record of Voting:** Proposed Cllr Wood, 11 in favour, 1 abstention.

### 21.7.4 Maintenance of uprighters around Market House

Following complaints regarding the surface of the lights being a slip hazard. Gloucestershire County Council have stated that as the lights do not form part of the lighting system for the highway they will no longer cover the maintenance of the lights. If the Town Council does not wish to maintain the lights, Highways will remove them totally and replace with slabs. This should not affect the lights under the Market House. **Resolved:** The Town Council will not accept liability for the lights. **Record of Voting:** Proposed Cllr Mrs Duncan, Seconded Cllr Mrs Howley, 10 in favour, 1 against, 1 abstention.

### 21.7.5 To consider application for second Water Bailiff

Due to potential risk of confrontation the Water Bailiff must be accompanied at all times. Mr Ingmire currently chaperones Mr Britt but is not issued with an ID badge nor can he intervene with any issues that may arise. **Resolved:** Mr Ingmire is appointed as a voluntary

Water Bailiff and the budgeted Honorarium is divided between the two volunteers. **Record of Voting:** Proposed Cllr Wood, All in favour.

21.7.6 To consider action following non-compliance of cemetery rules and appoint Councillors to review cemetery rules

**Resolved:** Letters are sent to the families requesting the kerb sets are removed, as per the cemetery rules. Cllrs Blick, Mrs Davies and Heathfield will review the rules with the Clerk. **Record of Voting:** Proposed Cllr Wood, All in favour.

21.7.7 To appoint Councillors to undertake inspection of Council buildings

Cllrs Wood, Celino, Mrs Draper and Mrs Marcovecchio will undertake a review of the buildings and report back to the Council.

21.7.8 Flooding measures – request permission to dig trial holes at the Lake

The District Council would like to dig trial holes to determine the depth of utilities services, which is required for planning the flood measures.

**Resolved:** The request is granted, providing the land is reinstated back to its original state and plans of the services are submitted to the Town Council. **Record of Voting:** All in favour.

21.7 To review draft newsletter and make decision regarding town leaflets.

Cllr Thomas was thanked for preparing a draft newsletter. A number of concerns were raised regarding the content and whether it was still needed if the Council is going to have a website. As many residents do not have access to a computer, the newsletter is still a good way of keeping residents informed. Cllr Thomas was asked to update the newsletter to include the names of Councillors under their pictures, the Council's contact details, a picture of the Clerk and a description of the Council's role and responsibilities.

A quotation for the town leaflet was circulated. **Resolved:** A four page leaflet was agreed and 2,500 copies should be ordered at a cost of £190 plus £150 design and layout charge plus VAT. **Record of Voting:** Proposed Cllr Wood, All in favour.

21.9 To review quotations and make decision for insurance cover

Quotations had been circulated for consideration. **Resolved:** Company A's quotation for a 3 year policy to include Hirers Insurance at cost of £3,948.54 each year is approved. **Record of Voting:** All in favour.

21.10 Representative reports

No reports raised.

21.11 Notices and Information

Newent Fishing Club have donated £100 towards the upkeep of the Lake

Listening Post – Cllr Celino confirmed The Italian Kitchen had been sold and a new venue for the Listening Post was required. The Clerk would enquire if there was suitable space at the Library.

This concluded the business of the meeting and it was declared closed at 8.41pm