

**NEWENT RECREATION GROUND TRUST**  
**(Charity Number 301585)**

Minutes of the Newent Recreation Ground Trust meeting on:

**Wednesday 14<sup>th</sup> December 2022**

**Meeting Start 1.30pm**

Held at **Newent Town Council Offices, Rear annexe, Newent Community Centre, Ross Road, Newent, GL18 1BD**

Present: Mr R Beard (Chairman), Mrs C Howley, Gill Moseley, Mrs J Gooch, Mrs S Marcovecchio and Mrs R Wadley

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**1. To elect a Chairman for the meeting**

Mr R Beard was unanimously elected to Chair the meeting.

**2. To accept apologies for absence**

Apologies were accepted Mrs M Duffield, Ms C Stone and Mrs K Draper.

**3. Declarations of Interest on items on the agenda**

Mrs J Gooch declared a business relationship.

**4. To approve Minutes of the meeting held on Tuesday 18<sup>th</sup> October 2022**

Changes:

Page 35: Should read: *Action: The Trust Secretary to contact the Charity Commission*

Page 37: Should note that: Mrs J Gooch did not vote on this item.

Subject to the changes, the Trustees by unanimous decision agreed that the Minutes were a true and accurate summary of the meeting and were duly signed by the Chairman.

**5. To agree the following policies for the Trust.**

5.1 Confidentiality Policy

The policy was approved, by unanimous decision.

5.2 Complaints Policy

The policy was approved, by unanimous decision.

5.3 Code of Conduct

The policy was approved, by majority decision.

- 5.4 Data Protection  
The policy was approved, by unanimous decision.
- 5.5 Equality Policy  
The policy was approved, by unanimous decision.
- 5.6 Financial management and control policy and procedure  
The policy was approved, by unanimous decision.
- 5.7 Health & Safety Policy Statement  
The policy was approved, by unanimous decision.
- 5.8 Risk Assessment Form  
The policy was approved, by unanimous decision.
- 5.9 Lone Working Policy  
The policy was approved, by unanimous decision.

## **6. Background information**

- 6.1 The Chair's role at Meetings  
  
The policy was approved, by unanimous decision.
- 6.2 The Secretary's role at meetings  
  
The policy was approved, by unanimous decision.

## **7. Public Communications**

- 7.1 To decide if a public statement (Press Release) is required to clarify the position of the Trust in relation to the Planning Application and pavilion building.  
  
The Trust decided not to issue a public statement (Press Release) in relation to the Planning Application and pavilion building.
- 7.2. To nominate representatives to write and provide the public statement (Press Release).  
  
This was not discussed, due to 7.1 not proceeding.

## **8. Any other urgent business.**

Note: The Secretary to the Trust will be completing the Annual Statement of Return to the Charity Commission in January 2023.

The Chairman closed the meeting at 2.34pm