

NEWENT TOWN COUNCIL

AND BURIAL AUTHORITY



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MINUTES OF THE FINANCE AND STAFFING COMMITTEE MEETING HELD AT THE TOWN OFFICES ON WEDNESDAY 13TH SEPTEMBER 2023 – COMMENCED AT 6.20PM

In attendance: Cllrs Julia Gooch (Chairman), Gill Moseley & Kay Selwyn

1. To note apologies for absence.

Apologies were received from Cllr Juli Escritt.

2. Declarations of Interest on items on the Agenda.

There were none.

3. To approve the Minutes of the Finance and Staffing Committee Meeting held on the 6th June 2023.

Cllr Gooch was the only Member of the Committee that was in attendance for the meeting held on the 6th June 2023.

The Committee resolved that the minutes were a true and accurate record of the meeting and were duly signed by the Chairman.

4. Finance

a. To receive an update on the transfer of the accounting systems and procedures.

It was agreed to defer this agenda item until the next Finance Meeting.

b. To receive the bank reconciliation

It was agreed to defer this agenda item until the next Finance Meeting

c. To receive the budget vs spend report.

It was agreed to defer this agenda item until the next Finance Meeting.

d. To review the Reserves.

It was agreed to defer this agenda item until the next Finance Meeting.

e. To approve a list of direct debits/standing order payments.

It was agreed to defer this agenda item until the next Finance Meeting.

f. To receive an update on the bank mandate (bank signatories).

It was agreed to defer this agenda item until the next Finance Meeting

g. To receive an update on the opening of The Public Sector Deposit Fund.

It was agreed to defer this agenda item until the next Finance Meeting.

h. To receive confirmation of an Internal Financial Check.

It was agreed to defer this agenda item until the next Finance Meeting.

i. To review the Financial Regulations and make recommendations to Full Council.

It was agreed to defer this agenda item until the next Finance Meeting.

5. CONFIDENTIAL AGENDA ITEMS

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

The Committee resolved to exclude Members of the public for items to be considered and agreed in Agenda Items 6.

6. To consider and approve the recommendations of the Staffing Review Paper.

7. Date of the Next Meeting.

The next date for the Staffing and Finance Committee Committee was not set.

There being no further business to transact, the meeting was closed at 18.50 pm