

# NEWENT TOWN COUNCIL

## AND BURIAL AUTHORITY



Annexe Building rear of  
Newent Community Centre  
Ross Road  
Newent  
Glos, GL18 1BD

Tel: 01531 820638  
Email: [townclerk@newenttowncouncil.gov.uk](mailto:townclerk@newenttowncouncil.gov.uk)  
[www.newenttowncouncil.org.uk](http://www.newenttowncouncil.org.uk)

9<sup>th</sup> May 2023

Dear Councillor,

I hereby give notice you are summoned to attend the Annual General Meeting of Newent Town Council to be held on **Monday 15<sup>th</sup> May 2023 Room G4 Newent Community School, Watery Lane, Newent, 7pm** for the purpose of transacting the following business.

All Residents of the Parish are welcome.

*Roy Balgobin*

**Roy Balgobin**  
**Locum Town Clerk**

### **Agenda**

1. To elect the Chairman (Mayor) of the Council and to receive the Chairmans (Mayor's) Declaration of Acceptance of Office
2. To elect the Vice Chairman (Deputy Mayor) of the Council and to receive the Vice Chairman (Deputy Mayor's) Declaration of Acceptance of Office

**Public Participation, up to a 10 minute period of time will be set aside for public questions.**

3. To note apologies for absence
4. Declarations of Interest on items on the agenda
5. To approve the Minutes of the meeting held on **Monday 24<sup>th</sup> April 2023**
6. **Clerk's update and matters arising from previous Minutes.**
  - 6.1. To note the Clerk's Report

7. **To agree that Agendas & meeting papers (unless confidential) are emailed to Members and published on the Website and additional measures to strive towards a paperless meeting environment.**
8. **Finance**
  - 8.1 To approve the RFO report including authorisations of payments
  - 8.2 To agree to remove former and appoint new bank signatories x 3.
9. **To appoint Members to serve on the Finance and Staffing Committee, and to appoint the Committee Chairman and Vice Chairman**
10. **To appoint Members to serve on the Planning & Environment Committee, and to appoint the Committee Chairman and Vice Chairman**
11. **To agree to suspend the Regeneration Committee until sufficient Members of the Council have been appointed.**
12. **To appoint representatives from nominations to undertake the following duties:**
  - a) Snow & Flood Wardens
  - b) Emergency Planning Co-ordinators
  - c) Allotment Inspections and Competition Judges
  - d) Quarterly Internal Checks (2 Members)
  - e) Dementia Awareness
  - f) Armed Forces Covenant Lead (1 Member)
13. **To appoint Members from nominations on the under mentioned bodies as required**
  - a) Parish & Town Council Association (1 Member)
  - b) Newent United Charity – appointee (1 Member)
  - c) Freedom Leisure Joint User Group (2 Members)
  - d) Newent Allotment Association (2 Members)
  - e) Cliffords Mesne Village Hall Committee (1 Member)
  - f) Gloucestershire Market Towns Forum (2 Members)
  - g) Newent Business Club/Liaison (2 Members)
  - h) Newent Initiative Trust (3 Members)
  - i) Newent Doctors /Patient Discussion Group (1 Member)
  - j) Forest of Dean Health Forum (1 Member)
  - k) Wye Valley & Forest of Dean Tourism Association (1 Member)
  - l) Forest Youth Association (1 Member)
  - m) Forest Economic Partnership (1 Member)
  - n) Dolphin Club Committee (1 Member)
14. **Date of the next Meeting. Monday 26<sup>th</sup> June 2023 at 7pm at Room G4 Newent Community School, Watery Lane, Newent.**